



Request for Quotes (RFQ)
Paving

RFQ # 2025 -004-1

Date of Issue: October 9, 2025

Due November 8, 2025, at 1:00 pm EST

Request for Quotes (RFQ)

Asphalt Paving Project – BSOOB Transit

RFP # 2025-004-1

Date of Issue: 10/9/2025

Due: 11/8/2025, at 1:00 pm EST

General Information

The Biddeford-Saco-Old Orchard Beach Transit Committee (BSOOB Transit) is requesting quotes from qualified contractors for asphalt paving services at its facility. This RFQ outlines the mandatory and optional paving scopes. The project is financed in part through grants from the Federal Transit Administration, and any contract entered into is subject to applicable laws governing those grants. All resulting contracts will be subject to applicable federal, state, and local laws and regulations. Disadvantaged Business Enterprises are encouraged to respond to this solicitation.

Proposal Details

Proposal Schedules

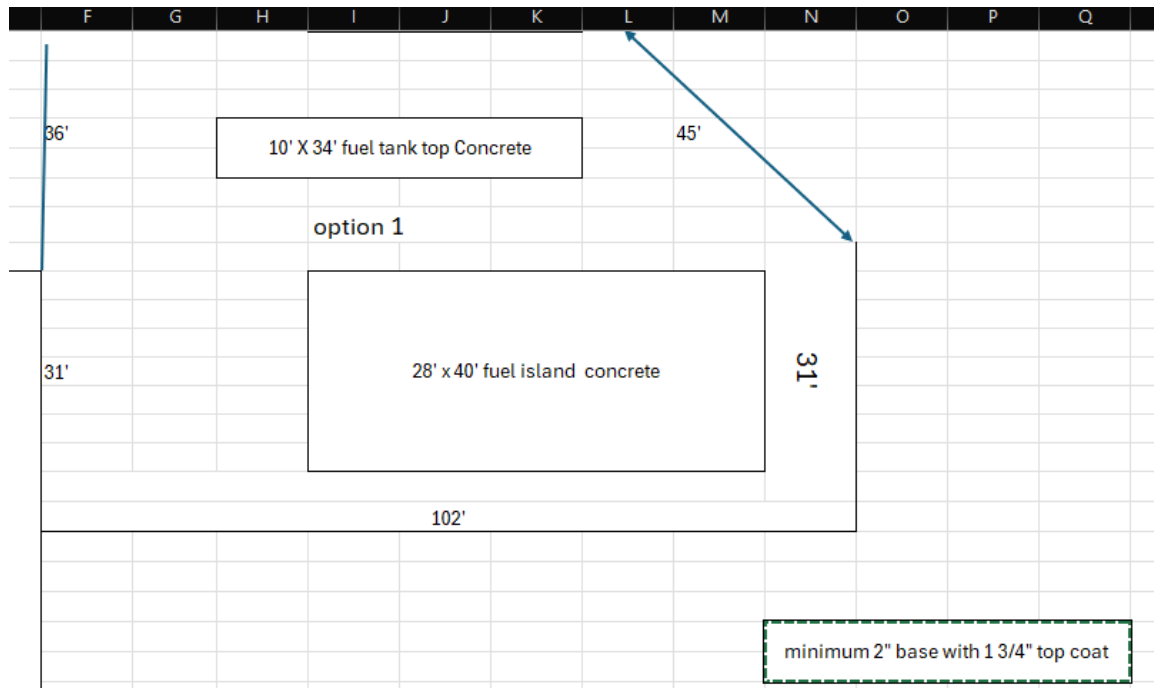
Request For Quotes	October 9, 2025
Addendum Requests	October 20, 2025
Intent to Bid Response	October 24, 2025
Quote Due Date	1:00 PM, EST, November 8, 2025
Quote Review & Contract Award	November 9, 2025

Scope of Work

The paving project includes three distinct areas. Option 1 is mandatory. Options 2A/2B and 3 are optional and will be considered based on pricing.

Option 1 – Mandatory

Area:



Dimensions: See Diagram Above

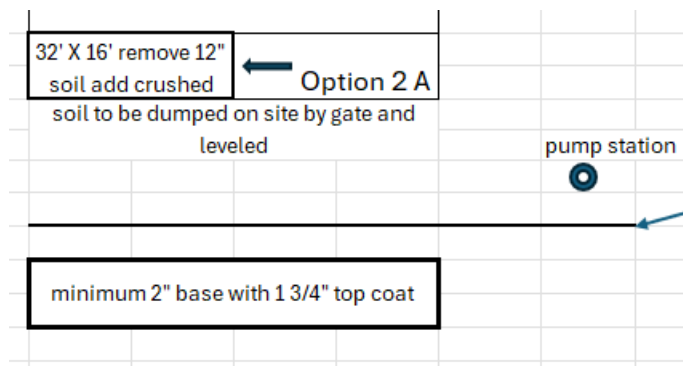
Surface Type: None

Requirements:

- - Minimum 2" base
- - 1 3/4" asphalt overlay
- Polymer Coating/Mixture

Option 2A – Optional

Area:



Dimensions: 32 ' x 16'

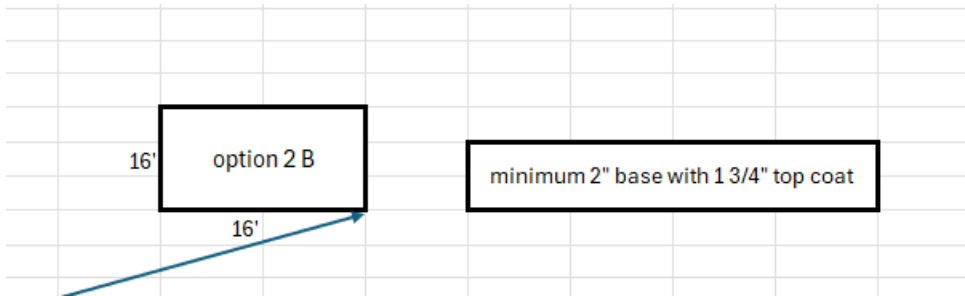
Surface Type: 12" Soil Removal

Requirements:

- - Minimum 2" base
- - 1 3/4" asphalt overlay
- Polymer Coating/Mixture

Option 2B – Optional

Area:



Dimensions: 16 ' x 16'

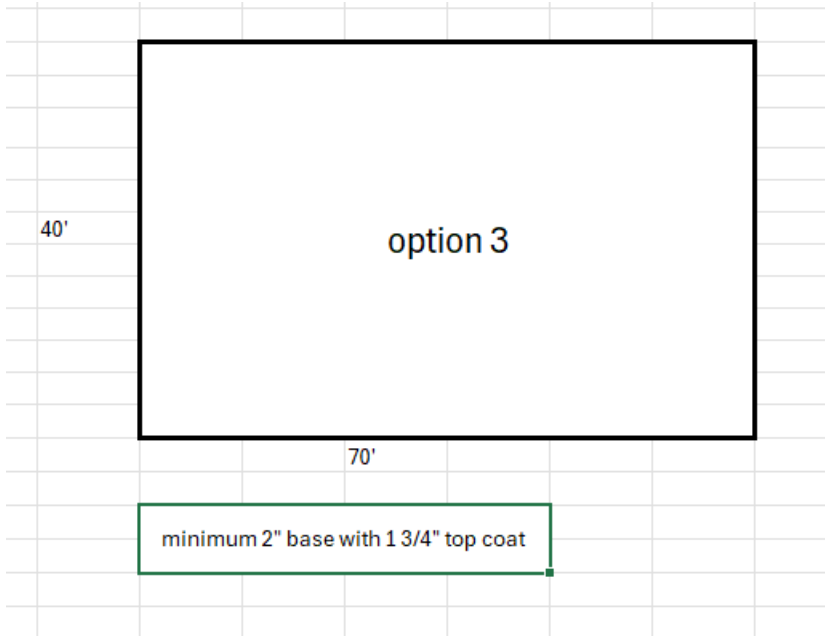
Surface Type: None

Requirements:

- - Minimum 2" base
- - 1 3/4" asphalt overlay
- Polymer Coating/Mixture

Option 3 – Optional

Area:



Dimensions: 40' x 70'

Surface Type: None

Requirements:

- - Minimum 2" base
- - 1 3/4" asphalt overlay
- Polymer Coating/Mixture
- - Contractor to verify exact layout and dimensions on site

Quote Submission Requirements

Quotes must include:

1. Detailed pricing for each option (Option 1 required; Options 2 and 3 itemized separately).
2. Timeline for completion, confirming all work will be completed by November 30, 2025.
3. Materials specifications and confirmation of compliance with base and overlay requirements.
4. Company qualifications, including relevant experience and references.
5. Warranty information for workmanship and materials.

Evaluation Process

Quotes submitted will be evaluated solely based on price. BS00B Transit will select the contractor offering the lowest total cost for the mandatory scope and any optional scopes deemed feasible within budget.

Submission Instructions

Quotes are due by 1:00 pm on 11/8/2025 and may be hand delivered or mailed to BSOOB Transit Office, 13 Pomerleau St., Biddeford, Maine 04005 as well as sent electronically to Rod Carpenter at rcarpenter@bsoobtransit.org with either a request to confirm receipt via email or a “read receipt” attached to the email submission. Quotes will NOT be accepted via fax.

Davis Bacon & Certified Payroll Requirements

Contractors working on federally funded construction projects, including those receiving FTA funding, must comply with Davis-Bacon Act requirements. This begins with paying laborers and mechanics at least the prevailing wage, which includes both the basic hourly rate and fringe benefits as determined by the U.S. Department of Labor. These wages apply to all work performed on the project site, and apprentices may be paid less only if they are enrolled in a recognized apprenticeship program. Contractors are also required to submit weekly certified payroll reports using Form WH-347, even during weeks when no work is performed. These reports must detail employee information, job classifications, hours worked, wages, deductions, fringe benefits, and include a signed statement of compliance. The prime contractor bears responsibility for ensuring all subcontractors adhere to these requirements, and any non-compliance can result in penalties. Additionally, contractors must visibly post the Davis-Bacon wage determination and WH-1321 poster at the job site.

Equal Opportunity

BSOOB Transit is an equal opportunity employer and shall not discriminate against an applicant as to race, creed, age, sex, sexual preference, disability, national origin, religion, veteran status, political affiliation or any other basis prohibited by law. Vendors and contractors or their agents doing business with BSOOB shall not violate the above clause or the Civil Rights Act of 1964. Violations by vendors shall be reviewed on a case-by-case basis and may mean an automatic breach of contract. See Appendix B.

BSOOB has adopted a Minority Business Enterprise DBE/WBE Program. This program establishes a goal for DBE/WBE participation in BSOOB’s total procurements.

Federal Transit Administration Clauses

Federal Transit Administration Clauses relevant to the procurement of services, materials and supplies are hereby incorporated into this specification by reference.

Proposers are required to submit written or printed quotes, signed by a person empowered to make all authorized decisions on behalf of the proposer. A signed quote is a legal agreement to abide by all listed and applicable Federal clauses. Please submit the signed and authorized agreement in Appendix A with your quote.

Agency Contact

The purchasing agent at BSOOB Transit will be the contract administrator until the time of award. Changes or additions made by anyone other than the purchasing agent will not be accepted or paid for by BSOOB Transit.

Proposers needing more information than is found in these specifications should contact:

Rod Carpenter
Biddeford Saco Old Orchard Beach Transit Committee
13 Pomerleau Street
Biddeford, ME 04005
(207) 571-0624
rcarpenter@bsoobtransit.org

Vendor Contact

The proposer shall provide a contact with authority to approve addendums requests. BSOOB Transit shall not be responsible for requests made by unauthorized personnel.

Appendix A – Required Federal Transit Administration Clauses

1. Fly America Act
2. Buy America, Build America Act
3. Cargo Preference Act
4. National Earthquake Reduction Program Reauthorization Act
5. Energy Policy and Conservation Act
6. Clean Water Act
7. Access to Records and Reports
8. Byrd Anti-Lobbying Amendment as amended by the Lobbying Disclosure Act of 1995
9. Compliance with FTA Regulations, Policies, Procedures and Directives
10. 6002 of the Solid Waste Disposal Act
11. Davis Bacon & Copeland Anti-Kickback Acts
12. Fair Labor Standards Act
13. Veterans Employment
14. No Obligation by the Federal Government
15. Program Fraud Civil Remedies Act
16. Government-Wide Suspension and Disbarment
17. Use of Seatbelts
18. Recycled Products
19. Contracts Involving Federal Privacy Act Requirements
20. Civil Rights
21. Disadvantaged Business Enterprises
22. Incorporation of Federal Transit Administration Terms
23. National Intelligent Transportation System Architecture and Standards (ITS)
24. Contracts Involving Experimental, Developmental, or Research Work, Rights in Data
25. Transit Employee Protective Agreements
26. Texting While Driving and Distracting Driving

27. ADA Access
28. Rights to Inventions Made Under a Contract or Agreement
29. Telecommunications Certification: John S. McCain National Defense Authorization Act
30. Safe Operation of Motor Vehicles
31. Clean Air Act
32. Termination
33. Breaches and Dispute Resolution

NOTE: *Not all of the above listed clauses are necessarily applicable to this purchase.*
See BSOOB Transit website for full details(<https://bsoobtransit.org/>)
Regulations governing purchases such as this may be found in the Code of Federal Regulations, online in 2 CFR Part 200.326 and Appendix II to 2 CFR Part 200 and Master Agreement, Title 5, 49CFR, 2CFR Part 180 & 1200, and 49 USC

Acknowledgement of all FTA Clauses regarding BSOOB Transit Paving

The proposer must acknowledge the FTA clauses with a signature from an authorized representative of the firm.

Company Name

Printed Name & Title

Signature

Date

Appendix B – CIVIL RIGHTS REQUIREMENTS

The following requirements apply to the underlying contract:

1. **Nondiscrimination** – In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
2. **Equal Employment Opportunity** – The following equal employment opportunity requirements apply to the underlying contract:
 - a. Race, Color, Creed, National Origin, Sex – In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor,” 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, “Equal Employment Opportunity,” as amended by Executive Order No. 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.
 - b. Age – In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. §§ 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.
 - c. Disabilities – In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, “Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act,” 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

Appendix C – Disputes and Protests

Disputes

Biddeford Saco Old Orchard Beach Transit Committee will work with firms and vendors to resolve disputes arising from its procurement of goods and services. If such disputes cannot be resolved through negotiation between the vendor and the Executive Director, The Transit Committee may render a decision on the matter.

Nothing in this policy mitigates the right of the vendor to seek legal remedy in a court of competent jurisdiction.

Biddeford Saco Old Orchard Beach Transit Committee may seek the assistance of the grantor agency in resolving disputes.

Protests After Bid Opening/Receipt of Proposals

Any party aggrieved by an award of a contract may protest to Biddeford Saco Old Orchard Beach Transit Committee, in writing, within 7 days after such aggrieved party knew or should have known of the facts giving rise thereto. Such protest shall include the detailed facts leading up to the protest. The Chairperson of the Biddeford Saco Old Orchard Beach Transit Committee is authorized to settle and resolve any protest relating to the solicitation or contract award. Protests received later than 30 days after bid opening or the receipt of proposals shall not be considered.

In the absence of a settlement, the Chairperson shall make his or her decision known, in writing, within one week of receipt of the protest. Such decision shall respond, in detail, to each substantive issue raised in the protest.

The written decision of the Chairperson shall be final, binding, and conclusive on the parties.

Protest should be sent to:

Chairperson
Biddeford Saco Old Orchard Beach Transit Committee
13 Pomerleau Street
Biddeford, ME 04005

Protests will only be entertained by the Federal Transit Administration if the aggrieved party is alleging that Biddeford, Saco, Old Orchard Beach Transit Committee does not have, or is failing to follow, written protest procedures. The protester must deliver its appeal to the FTA Regional Administrator for the region administering its project or the FTA Associate Administrator for the region administering its project or the FTA Associate Administrator for the program office administering its project within 5 working days of the date when the protester has identified other grounds for appeal to FTA.

Appendix D

BSOOB Transit Paving Pricing

We, _____, agree to provide paving services as outlined in RFP#2025-004-1 for BSOOB Transit, at the price listed below.

Each proposal shall comply with the specifications as outlined in this RFP and any supplemental information provided to us.

Total cost of materials for paving \$ _____

Total cost of installation \$ _____

Total cost of Products and Installation \$ _____

Warranty: The proposer warrants all material, products and labor for a period of:

Include a copy of product warranties with your proposal.

Authorized by:

Print name & title:

Signature

Date: ____/____/2025

Appendix E: Intent to Bid

Notice of Submit a Proposal for BSOOB Transit Paving

Firm: _____ **WILL** ___ **WILL NOT** ___ submit a proposal to furnish the above-referenced service.

This request for information is being sent to you and to other service providers to assist us in determining who will be submitting a proposal.

Whether or not you choose to submit a proposal at this time, please return this form if you wish to be retained on our list of bidders.

___ We are not submitting a proposal, but please keep us on your list of bidders.

___ You may remove us from your bidders list (NOTE: Firms who do not return this form will be automatically removed from our bidder list).

Contact Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____

Email address: _____

Please return this form immediately upon receipt (by mail or email) to:

Rod Carpenter, Deputy Director
Biddeford-Saco-Old Orchard Beach Transit
13 Pomerleau St.
Biddeford, ME 04005
rcarpenter@bsoobtransit.org

Appendix F: References

Reference 1:

Name of Organization	
Website Address	
Primary Contact	
Phone	
E-mail	
Service performed	
Date of service	

Reference 2:

Name of Organization	
Website Address	
Primary Contact	
Phone	
E-mail	
Service performed	
Date of service	

Reference 3:

Name of Organization	
Website Address	
Primary Contact	
Phone	
E-mail	
Service performed	
Date of service	

Reference 4:

Name of Organization	
Website Address	
Primary Contact	
Phone	
E-mail	
Service performed	
Date of service	

Appendix G: Report Ability to Meet Listed Requirements

Vendor Name _____

Representative _____

Requirements	Comments
1. Paving Materials	
2. Paving Pricing	
3. Proposed Schedule	
4. Contractor Responsibilities	
5. DBE Certification	