



Biddeford Saco Old Orchard Beach Transit Committee

AGENDA

July 23, 2024

Remote Only: Teams Link Below

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Meeting ID: 281 417 850 357 | Pass: JepEGL

Access By Phone: 1-312-667-7158

Phone ID: 679 343 964#

12:30 PM – 2:00 PM

Agenda Item	Responsibility	Action or Information
1.) Call to Order	Chair	Action
2.) Roll Call / Ascertain Quorum	Chair	Action
3.) Public Comment	Chair	Information
4.) Approval of Previous Minutes <ul style="list-style-type: none">• June 2024	Chair	Action
5.) June 2024 Month End Financial Report	Staff	Information
6.) Approve FY25 Committee Meeting Schedule	Chair	Action
7.) Executive Director Report <ul style="list-style-type: none">• System Performance• Camp Ellis Proposal• Saco On-Route Chargers• SMART Grant Project• Strategic Planning Workshop	Chad Heid	Information
8.) Administrative Discussion Items <ul style="list-style-type: none">• Upcoming Meetings: Committee Meeting, Sept 24th, 12:30p	Staff	Information
9.) New Business	Chair	Information
10.) Adjournment	Chair	Action



Biddeford Saco Old Orchard Beach Transit Committee
Meeting Minutes
June 25, 2024
12:30 PM
Virtual / Remote Meeting

1. **Call to Order** – Chair Kenny Blow called the meeting to order at 12:33pm.
2. **Roll Call/ Ascertain Quorum** - Members present: Kenny Blow, Curt Koehler, Maya Atlas, Jean Saunders, John Bohenko, Tim Fleury, Phil Hatch. Absent: Doris Ortiz.
Staff present: Chad Heid, Anne Austin

3. **Public Comment** – None.

4. **Approval of Previous Meeting Minutes, April 2024** –

Motion by Curt Koehler to approve the Transit Committee meeting minutes of April 25, 2024. Phil Hatch seconded the motion. No further discussion. Roll call vote Kenny Blow, Curt Koehler, Maya Atlas, Jean Saunders, John Bohenko, Tim Fleury, and Phil Hatch all voted in favor. Motion passed unanimously. Minutes approved.

5. **Finance Subcommittee Report**–

- Primary issues discussed:
 - Continuing challenge with getting reconciled numbers from the City of Biddeford for FY23.
 - Budget challenges to prepare for and address.
 - Financial policies and procedures.
- Advancing project to separate from the City’s MUNIS Financial software.
- Awarded the contract to Oracle’s NetSuite product.
- Elevated in priority because our cutover will depend upon the City of Biddeford’s reconciliation to provide the cash balance for FY23, FY24 and for the cutover date.
- The City of Biddeford has contracted with BerryDunn and has indicated a 60 to 90-day timeline.
- May month end report included in meeting packet.

6. **Approval of Preliminary FY25 Budget**

Chad Heid reviewed and summarized the Agenda Action Proposal document in the meeting packet regarding the FY25 Preliminary Budget Plan. The Finance Subcommittee has reviewed the proposal and voted unanimously to support the recommendation.

Under Employee Compensation, the budget includes wage increases for the represented workforce, but overall expenses in this area are reduced by over \$26k due to 3 unstaffed positions removed (Staff Accountant, (2) Mechanics.)

Operator staffing remaining steady with 13 Full Time budgeted and 13 staffed.

Chad reviewed the details of the FY25 Budget Plan Memo, including a FY24 total projected revenues of \$9,147,662.50 and a total revenue adjustments from FY24 of -\$488,094



Chad also used this time to walk through the capital workplan for FY25, which includes these projects:
FY25 Capital Program

- On Route Chargers (FY22): \$1,360,590
- Bus Wash Replacement (FY24): \$158,000
- Two Proterra BEB's (FY24): \$2,408,154
- Facility Improvements (FY25): \$350,000
- Microtransit Fleet (FY25): \$300,000
- Security System Improvements (FY25): \$40,000.

Chad strongly encourages a strategic planning workshop in October because it is unsustainable to be using undesignated reserve funds to cover operating subsidy.

Motion by Phil Hatch to approve the Preliminary FY25 Budget as presented. John Bohenko seconded the motion. No further discussion. Roll call vote Kenny Blow, Curt Koehler, Maya Atlas, Jean Saunders, John Bohenko, Tim Fleury, and Phil Hatch all voted in favor. Motion passed unanimously.

7. Approval of Financial Policies and Procedures

Motion by Phil Hatch to approve the Financial Policies and Procedures. Tim Fleury seconded the motion. No further discussion. Roll call vote Kenny Blow, Curt Koehler, Maya Atlas, Jean Saunders, John Bohenko, Tim Fleury, and Phil Hatch all voted in favor. Motion passed unanimously.

8. Executive Director's Report - Chad Heid presented his report included in the Committee packet, reviewing monthly ridership comparison of FY22, FY23 and FY24, ridership by route, and on-time performance data. Chad reviewed the Camp Ellis proposal to operate a trolley service in that area with a funding partnership of \$3,200 per week from the City of Saco, if approved from the City's council, who will hear the proposal on July 8th.

Chad discussed considerations for a remote only Board Meeting arrangement in the future due to concerns over reaching a quorum. Or, for in-person meetings, perhaps a different date, time and frequency would be beneficial. Chad will poll Board members to find the most workable options. Strategic Planning Workshop- Facilitated tri-community meeting in October. It will focus on defining short and long term goals for BSOOB. Regional resource requirement and allocation discussions.

9. Executive Session – Executive Session – 1 M.R.S.A. 405(6)(D) – *Discussion of Labor Contract*
Motion to enter into Executive Session by Phil Hatch. Seconded by Jean Saunders. All were in favor. Passed unanimously.

*** Entered Executive Session at 1:55pm***

Motion to exit Executive Session by Phil Hatch. Seconded by Jean Saunders. All in favor. Passed unanimously.

*** Exited Executive Session at 2:02pm***

10. Administrative Discussion Items – Upcoming Meetings – Need to schedule July Finance Subcommittee and July Transit Committee Meeting

11. New Business – None.

12. Adjournment – Motion by Phil Hatch to adjourn. Seconded by Maya Atlas. Meeting adjourned at 2:03pm.



BSOOB Transit Committee Meeting

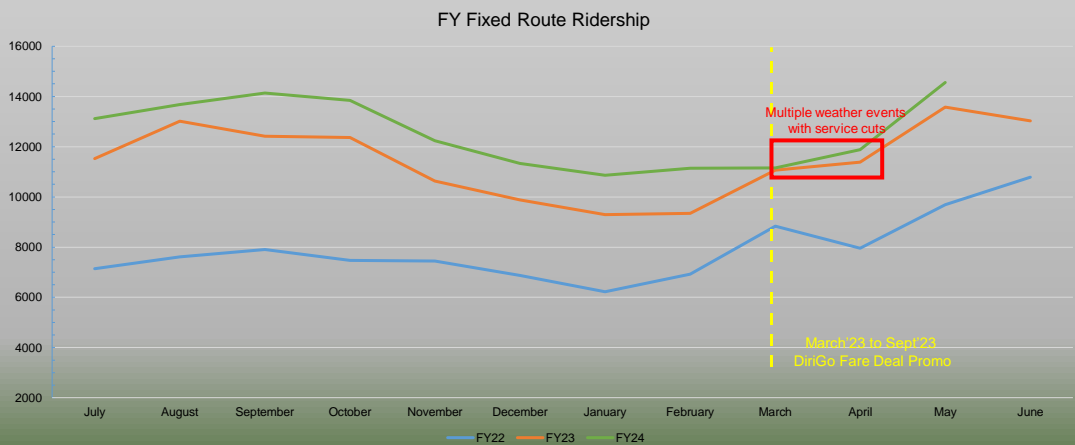
June 25, 2024



1



Monthly Ridership Comparison

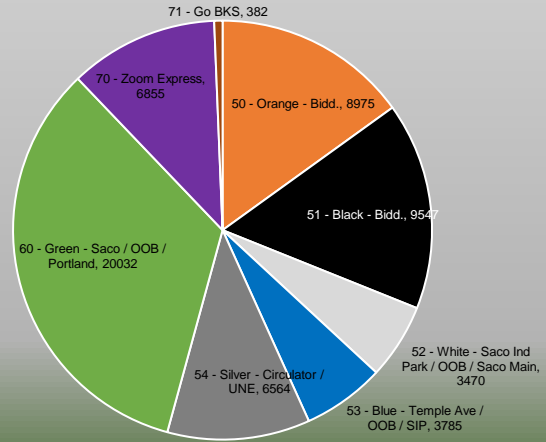


2



Calendar 2024 Route Ridership

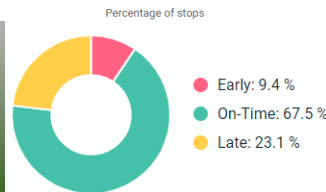
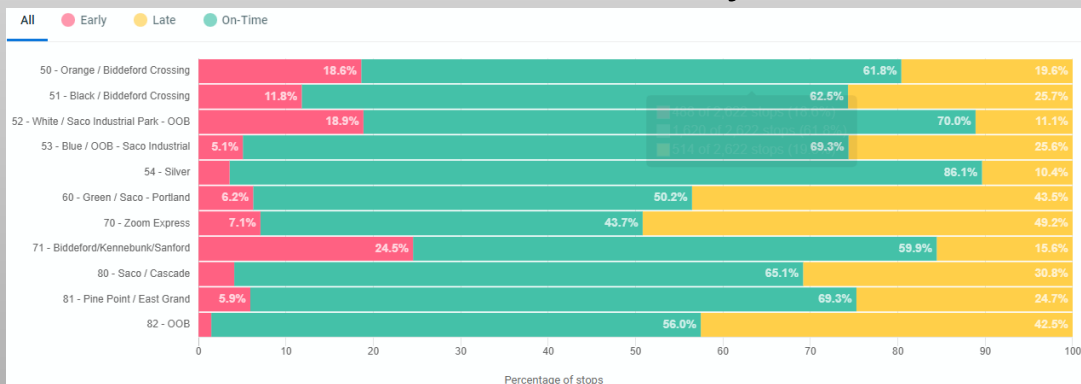
- #50 / #51: STC – Biddeford generates 31.1%
- #52 / #53: STC – Saco Industrial – OOB 12.1%
- #54: Downtown Circulator / UNE 11.0%
- #60: STC – Saco–OOB–Scar–Maine Mall – Portland 33.6%
- #70: Zoom Express 11.5%
- #71: STC – Kennebunk – Sanford 0.6%



3



On Time Performance – May24

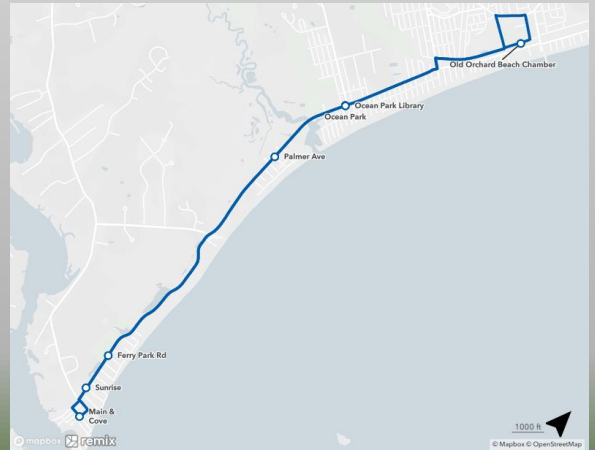


4

Camp Ellis Proposal

Main & Cove	Sunrise NB	Ocean Park Library	Old Orchard Beach Chamber
4:00p	4:01p	4:10p	4:15p
4:45p	4:46p	4:55p	5:00p
5:30p	5:31p	5:40p	5:45p
6:15p	6:16p	6:25p	6:30p
7:00p	7:01p	7:10p	7:15p
7:45p	7:46p	7:55p	8:00p
8:30p	8:31p	8:40p	8:45p
9:15p	9:16p	9:25p	9:30p
10:00p	10:01p	10:10p	10:15p
10:45p	10:46p	10:55p	11:00p

Old Orchard Beach Chamber	Ocean Park	Sunrise SB	Main & Cove
4:22p	4:29p	4:38p	4:39p
5:07p	5:14p	5:23p	5:24p
5:52p	5:59p	6:08p	6:09p
6:37p	6:44p	6:53p	6:54p
7:22p	7:29p	7:38p	7:39p
8:07p	8:14p	8:23p	8:24p
8:52p	8:59p	9:08p	9:09p
9:37p	9:44p	9:53p	9:54p
10:22p	10:29p	10:38p	10:39p



- Presented to City Council on 6/17
- Council will hear proposal on 7/8
- Potential rollout mid-July
- \$3,200 per week from City



Board Engagement

- Considerations for modified cadence
 - Concerns over quorum
 - Remote only moving forward?
 - Different date/time/frequency?
 - Poll or direct input as follow up
- Strategic Planning Workshop
 - Facilitated tri-community meeting in October
 - Focus on defining short and long term goals for BSOOB
 - Regional resource requirement and allocation discussions



June Service Changes



Route #52 – White / Saco – OOB:

- Services operating Monday through Saturday will end at 4:30pm. Existing trips scheduled to run at 5:30pm and 7:30pm will be eliminated.

Route #53 – Blue / Saco – OOB:

- Services operating Monday through Sunday will end at 3:30pm. Existing trips scheduled to run at 5:30pm and 7:30pm will be eliminated.

Alternative Options for #52 & #53:

- Use the #60 – Green / Saco-Portland for stops at the Saco Transportation Center and along Saco Main Street, Ocean Park Road, Saco Avenue, and Cascade Road.
- Use the #54 – Silver / Downtown Circulator stops along Elm Street to access to the Saco Valley Shopping Center.
- Connect with the #80 Saco Trolley in Old Orchard Beach (summer only) to access locations on Route 1 – Saco and Spring Hill Road (Industrial Park).
- Route deviation requests available up to $\frac{3}{4}$ of a mile round-trip from existing routes. See the BSOOB Transit website for more information.

Route #71 – Biddeford / Kennebunk / Sanford:

- Service will be eliminated on Saturday 6/15. The pilot program with funding partners has lapsed.

Alternative Options for #71:

- Use the YCCAC South Maine Connector between the Saco Transportation Center and Sanford.





Memorandum

07/19/2024

To: BSOOB Transit Committee Members
From: Kim Kennedy, Finance Manager
Subject: Review of Financial Position as of June 30, 2024

Month End Details:

June Revenue: Total Maine DOT grant funding this year has seen a marginal loss of \$99,962.37, or 8.67%, when compared to FY23 June. However, the June month end process produced an additional \$33,474 reducing the above to \$66,488, or 5.77%. FTA total grant funding also realized a marginal loss this year of \$120,079.73, or 6.34%, when compared to June FY23, again the month end process produced an additional \$50,101, reducing the above to \$69,978.73 or 3.69%. Total Ridership revenue has realized a gain this year of \$39,764.22, or 26.11%, when compared to FY23 June. The ridership information does not include our trolley segment currently at a loss, given the same time frame in the prior year of \$22,018 or 16.72%. Leading in revenue gains is Contract Stops, with a realized a gain of \$264,281, or 271.72%, the driver behind this gain was the terminated contract with KKACC.

June Expenses: One of our largest realized gains over the last year has been in Preventative Maintenance, for BSOOB Transit this expense is 80% reimbursable. This year we have realized a significant increase in grant drawdown due to our Preventative Maintenance a gain of \$161,157 or 54.47% over same period prior year. Our insurances, general, vehicle, labor has realized an increase each year, BSOOB Transit was able to keep our premiums down by adjusting our deductibles, however this particular expense is our greatest (outside of labor), given the industry and BSOOB Transit's goal of moving our fleet to electric, the insurance industry is extremely hesitant and charges a premium for these types of vehicles due to what a catastrophic loss could be.

Additional Information:

You will notice a significant change from FY23 to FY24 in our D/F Other Govts-Misc Accounts Receivables, FY23 June we had an ending balance of \$129K, in FY24 June we have an ending balance of \$1,189,257, effecting an increase in receivables of just over a million dollars. The cause driving this change has to do with the City of Biddeford circumstances. The expectation is that this will all change in the early months of FY25. We continue to support and/or aid the City in any way possible, as we all navigate the changes.

We are working with NetSuite to understand the system and best practices for Biddeford Saco Old Orchard Beach Transit, we continue to move forward on the customization and walkthrough phases, with an anticipated cutover in the fall.

We have received the regional split letter for the 5307 Grant funds. Staff are in the final phases of getting the FY25 grant award information input into TrAMS, which will then initiate final FTA review.

Statement of Revenues, Expenses and Changes in Fund Equity
As of JUNE FY2024

	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
Revenues		
Fares:		
Intercity fares	\$ 65,356.97	44,496.91
Urban fares	87,306.09	82,413.30
Trolley fares	109,696.69	131,714.81
Zoom fares	39,380.67	25,369.30
Noreaster UNE fares	0.00	18,274.83
Total fares	301,740.42	302,269.15
Grant revenues, including this month unbilled:		
FTA-Urban, Planning & Capital	1,754,057.02	1,999,090.86
MDOT-Urban	176,168.00	110,622.36
MDOT-Intercity	712,888.63	739,881.98
MDOT-RTAP	0.00	0.00
MDOT-ZOOM	163,318.67	316,886.86
MTA-ZOOM	0.00	0.00
FTA-Capital-Mobility	70,021.43	33,751.02
MDOT-Interline	0.00	0.00
Other grant revenue	0.00	0.00
MDOT-Capital grant	0.00	0.00
Total grant revenues	2,876,453.75	3,200,233.08
Insurance claims revenue	0.00	36,834.42
Miscellaneous Operating Revenue	25,658.95	58,627.29
Contract repair parts & labor revenue	54,409.45	153,631.36
Municipal contributions	525,000.00	775,000.00
Greyhound ticket sales	0.00	152.93
Contract stops - all	361,542.54	97,261.35
Contract revenue - UNE annual contribution	90,000.00	72,000.00
Advertising revenue - urban	94,691.76	77,812.75
Advertising revenue - intercity	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	(11,019.93)
Other income	12,812.23	9,291.43
Total revenues	4,342,309.10	4,772,093.83
Reconciliation (for Finance Dept. use only)		
Revenue Control	4,292,206.95	4,618,253.35
Add current month unbilled grants	50,102.15	153,839.38
Less nonoperating income	0.00	(0.90)
Adjusted Revenue Control to tie to above	<u>4,342,309.10</u>	<u>4,772,093.63</u>
Difference	0.00	0.20

As of JUNE FY2024

	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
Expenses		
Indirect Expenses		
Administrative Salaries	678,732.67	517,420.03
Administrative Benefits	216,254.89	169,399.98
Employee's Expense	28,047.03	35,469.83
Travel	9,068.58	10,008.87
Training	4,528.03	13,030.74
Utilities	22,049.31	21,903.92
Telephone	5,450.49	12,838.00
Postage	9,873.08	1,143.09
Office Supplies	11,529.82	28,384.07
Miscellaneous Office	192,265.53	123,350.88
Advertising	23,171.31	24,116.42
Professional Services	164,933.62	62,691.86
Insurance	247,726.67	236,925.47
Facility Repairs & Maint.	16,470.02	6,624.00
Vehicle Fuel	1,742.59	2,408.55
Depreciation	610,278.78	652,010.11
Total indirect expenses	2,242,122.42	1,917,725.82
Direct expenses:		
Operating wages-Drivers	1,233,901.97	1,046,957.20
Operating wages-Repair	(43,260.03)	197,406.30
Operating benefits-Drivers	285,153.99	208,931.63
Operating benefits-Repair	80,583.42	98,045.75
Miscellaneous supplies & costs	23,074.99	35,161.66
Vehicle Fuel	301,817.23	241,738.53
Vehicle Maintenance	58,006.92	188,239.25
Preventive Maintenance, all sources	698,428.61	473,607.45
Total operations expenses	2,637,707.10	2,490,087.77
Total operating expenses	4,879,829.52	4,407,813.59
Reconciliation (for Finance Dept. use only)		
Appropriation Control	5,498,983.88	4,997,610.46
Encumbrance Control		
Less nonoperating expense	(621,304.36)	(589,792.84)
Adjusted Approp. Control to tie to above	4,877,679.52	4,407,817.62
Difference	2,150.00	(4.03)
Operating income (loss)	(537,520.42)	364,280.24
Nonoperating revenues (expenses):		
Sale of surplus property	0.00	0.00
Loss on disposal of capital assets	0.00	0.00
Capital expense	(621,341.41)	(589,792.84)
Interest revenue (expense)	12,812.23	0.00
Total nonoperating revenue (expense)	(608,529.18)	(589,792.84)
Net income (loss)	(1,146,049.60)	(225,512.60)
Fund equity, beginning of year	3,317,938.44	4,294,827.00
adjust reserve for inventory		
change in value of fixed assets	4,102,459.31	3,306,162.24
loss on disposal of capital assets	71,359.47	
prior year adjustment		
Fund equity, end of year	\$ 6,345,707.62	7,375,476.64
To tie to balance sheet fund equity	6,345,707.62	7,375,476.13
Difference	0.00	(0.51)

As of JUNE FY2024		
	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
Balance Sheet		
As of JUNE FY2024		
	Fund 801 FY24 JUNE Agency	Fund 801 Transit Agency
ASSETS		
Current assets:		
Bangor Savings + On Hand	1,180,026.12	200.00
Cash on Hand	500.00	500.00
Accounts Receivable		
Billed	1,389,897.39	179,570.38
Unbilled, this month	50,102.15	153,839.38
Inventory	275,987.78	322,741.68
Total current assets	2,896,513.44	656,851.44
Fixed assets:		
Property, plant and equipment	8,089,654.69	9,965,830.91
Less accumulated depreciation	(2,788,741.72)	(4,204,123.41)
Total fixed assets	5,300,912.97	5,761,707.50
Other assets:		
Prepaid expenses	0.00	(19,909.52)
Total prepaids	0.00	(19,909.52)
Total assets	8,197,426.41	6,398,649.42
LIABILITIES AND EQUITY		
Current liabilities:		
Accounts payable	69,641.82	36,636.46
Payroll liabilities outstanding	47,874.12	7,515.24
Accrued payroll	30,069.34	39,820.17
Accrued compensated absences	105,560.37	105,560.37
Unearned receipts	8,754.33	106,615.38
Total current liabilities	261,899.98	296,147.62
Non-current liabilities:		
Owed to (from) City of Biddeford	1,589,818.81	(1,272,974.33)
Total non-current liabilities	1,589,818.81	(1,272,974.33)
Total liabilities	1,851,718.79	(976,826.71)
Equity		
Retained earnings, end of prior year	7,508,990.40	7,600,993.86
Net income, current year	(1,163,282.78)	(225,517.73)
Total equity	6,345,707.62	7,375,476.13
Total liabilities and fund equity	\$ 8,197,426.41	6,398,649.42
Difference - Assets - (Liab. + Fund Equity)	0.00	0.00

<i>As of JUNE FY2024</i>	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
YTD Cost Center Analysis - Local Service <i>As of JUNE FY2024</i>	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	87,306.09	82,413.30
Trolley fares	109,696.69	131,714.81
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	18,274.83
Total fares	197,002.78	232,402.94
Grant revenues:		
FTA-Urban, including this month unbilled	1,426,143.02	1,657,475.86
MDOT-Urban	176,168.00	110,622.36
MDOT-Intercity	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Total grant revenues	1,602,311.02	1,768,098.22
Insurance claims revenue	0.00	36,834.42
Fuel & miscellaneous operating revenue	25,658.95	57,291.57
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	361,542.54	97,261.35
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	90,000.00	72,000.00
Advertising revenue - local (budget here)	0.00	0.00
Advertising revenue - intercity (charge to grant here)	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	(6,493.59)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	2,276,515.29	2,220,560.49

As of JUNE FY2024

Local Service	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
Expenses		
Administrative expenses:		
Administrative Salaries	416,027.49	338,932.32
Administrative Benefits	136,695.85	116,835.17
Employee's Expense	18,963.51	24,463.54
Travel	6,096.36	6,903.12
Training	3,061.55	8,987.30
Utilities	13,535.04	13,576.59
Telephone	3,279.57	8,819.88
Postage	6,675.51	788.39
Office Supplies	7,795.69	19,162.68
Miscellaneous Office	100,892.83	52,586.33
Advertising	15,717.76	15,241.41
Professional Services	72,068.79	31,099.61
Insurance	161,563.30	155,943.00
Facility Repairs & Maint.	3,512.52	4,568.57
Vehicle Fuel	1,178.22	1,661.18
Depreciation	3,944.62	6,911.81
Total administrative expenses	971,008.61	806,480.90
Operations expenses:		
Operating wages-Drivers	835,520.18	742,592.72
Operating wages-Repair	(24,016.05)	106,303.29
Operating benefits-Drivers	285,153.99	141,843.68
Operating benefits-Repair	44,736.33	52,797.64
Miscellaneous supplies & costs	11,110.63	16,237.24
Vehicle Fuel	174,705.48	140,097.67
Vehicle Maint.- regular	21,076.27	21,056.80
Preventive Maintenance	478,754.78	250,782.72
Total operations expenses	1,827,041.61	1,471,711.76
Total operating expenses	2,798,050.22	2,278,192.66
Municipal Contribution needed	521,534.93	57,632.17
Operating income (loss)	0.00	0.00

<i>As of JUNE FY2024</i>	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
YTD Cost Center Analysis - Intercity Service <i>As of JUNE FY2024</i>	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 65,356.97	44,496.91
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Total fares	65,356.97	44,496.91
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	712,888.63	739,881.98
MDOT-Interline	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	712,888.63	739,881.98
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	25,000.00
Greyhound ticket sales	0.00	152.93
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - zoom (charge to grant here)	0.00	0.00
Advertising revenue - intercity (budget here)	0.00	0.00
Advertising Commissions Paid	0.00	(3,004.33)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	778,245.60	806,527.49

As of JUNE FY2024

	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
Intercity Service		
Expenses		
Administrative expenses:		
Administrative Salaries	143,351.68	109,684.93
Administrative Benefits	47,101.65	37,810.08
Employee's Expense	6,534.31	7,916.87
Travel	2,100.64	2,233.98
Training	1,054.93	2,908.46
Utilities	4,663.80	4,393.64
Telephone	1,130.05	2,854.28
Postage	2,300.20	255.14
Office Supplies	2,686.18	6,201.41
Miscellaneous Office	32,918.52	17,646.03
Advertising	4,946.53	5,703.88
Professional Services	24,832.93	10,064.42
Insurance	45,319.33	43,623.95
Facility Repairs & Maint.	1,210.32	1,478.48
Vehicle Fuel	405.98	537.59
Depreciation	1,727.69	3,197.82
Total administrative expenses	322,284.74	256,510.96
Operations expenses:		
Operating wages-Drivers	286,559.48	218,960.43
Operating wages-Repair	(12,771.64)	60,465.55
Operating benefits-Drivers	285,153.99	48,263.21
Operating benefits-Repair	23,790.60	30,031.41
Miscellaneous supplies & costs	5,908.59	7,733.82
Vehicle Fuel	84,360.14	67,459.58
Vehicle Maint.	11,999.95	14,374.31
Preventive Maintenance	164,818.89	168,608.19
Total operations expenses	849,820.00	615,896.50
Total operating expenses	1,172,104.74	872,407.46
Municipal Contribution needed	393,859.14	65,879.97
Operating income (loss)	0.00	0.00

<i>As of JUNE FY2024</i>	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
YTD Cost Center Analysis - Zoom Service <i>As of JUNE FY2024</i>	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	39,380.67	25,369.30
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	39,380.67	25,369.30
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	163,318.67	316,886.86
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	163,318.67	316,886.86
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local (charge to grant here)	94,691.76	77,812.75
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom (budget here)	0.00	0.00
Advertising Commissions Paid	0.00	(1,522.00)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	297,391.10	418,546.91

As of JUNE FY2024

	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
ZOOM Service		
Expenses		
Administrative expenses:		
1 Administrative Salaries	55,925.61	42,802.68
1 Administrative Benefits	18,375.71	14,754.74
1 Employee's Expense	2,549.22	3,089.42
2 Travel	819.52	871.77
9 Training	411.56	1,134.98
3 Utilities	1,819.48	1,714.54
3 Telephone	440.87	1,113.83
9 Postage	897.37	99.56
9 Office Supplies	1,047.96	2,419.99
9 Miscellaneous Office	12,942.34	7,129.27
11 Advertising	2,507.02	2,889.60
5 Professional Services	9,688.04	3,927.47
4 Insurance	40,844.04	37,358.51
6 Facility Repairs & Maint.	472.18	576.95
7 Vehicle Fuel	158.39	209.78
10 Depreciation	875.64	1,620.03
Total administrative expenses	149,774.95	121,713.12
Operations expenses:		
1 Operating wages-Drivers	111,822.30	85,404.05
1 Operating wages-Repair	(6,472.35)	30,637.46
1 Operating benefits-Drivers	26,861.51	18,824.74
1 Operating benefits-Repair	12,056.49	15,216.70
9 Miscellaneous supplies & costs	6,055.76	11,190.59
7 Vehicle Fuel	42,751.62	34,181.28
8 Vehicle Maint.	3,647.22	2,614.51
12 Preventive Maintenance	54,854.94	54,216.54
Total operations expenses	251,577.49	252,285.87
Total operating expenses	401,352.44	373,998.99
Municipal Contribution needed	103,961.34	(44,547.92)
Operating income (loss)	0.00	0.00

<i>As of JUNE FY2024</i>	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
YTD Cost Center Analysis - Mobility/Outreach <i>As of JUNE FY2024</i>	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
MDOT-Intercity	0.00	0.00
FTA-Capital/Mobility/Outreach	70,021.43	33,751.02
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
Total grant revenues	70,021.43	33,751.02
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	70,021.43	33,751.02

As of JUNE FY2024

	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
Mobility/Outreach Coordinator		
Expenses		
Administrative expenses:		
Administrative Salaries	63,427.90	26,000.11
Administrative Benefits	14,081.68	0.00
Employee's Expense	0.00	0.00
Travel	52.07	0.00
Training	0.00	0.00
Utilities	2,030.98	2,219.15
Telephone	600.00	50.00
Postage	0.00	0.00
Office Supplies	0.00	599.99
Miscellaneous Office	7,781.88	13,845.35
Advertising	0.00	281.52
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	87,974.51	42,996.12
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
Total operations expenses	0.00	0.00
Total operating expenses	87,974.51	42,996.12
Municipal Contribution needed	17,953.08	9,245.10
Operating income (loss)	0.00	0.00

<i>As of JUNE FY2024</i>	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
YTD Cost Center Analysis - Outside Repair/Sales <i>As of JUNE FY2024</i>	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	0.00	0.00
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	54,409.45	153,631.36
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	54,409.45	153,631.36

As of JUNE FY2024

Outside Agency Repairs & Fuel Sales	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	0.00	0.00
Advertising	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	0.00	0.00
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	49,070.04	113,357.52
Total operations expenses	49,070.04	113,357.52
Total operating expenses	49,070.04	113,357.52
Municipal Contribution needed	(5,339.41)	(40,273.84)
Operating income (loss)	0.00	0.00

<i>As of JUNE FY2024</i>	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
YTD Cost Center Analysis - Items not Allocated As of JUNE FY2024	Agency	Agency
Revenues		
Grant revenues:		
FTA non-operating grant revenue	327,914.00	341,615.00
MDOT non-operating grant revenue	0.00	0.00
MDOT RTAP grant revenue	0.00	0.00
Other grant revenue	0.00	0.00
MDOT capital grant revenue	0.00	0.00
Total grant revenues	327,914.00	341,615.00
Municipal contributions	525,000.00	750,000.00
Fuel & miscellaneous operating revenue	0.00	1,335.72
Other income	12,812.23	9,291.43
Total revenues	865,726.23	1,102,242.15
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Miscellaneous & Office	24,327.59	32,143.91
RTAP Grant Expense	13,402.37	0.00
Advertising	0.00	0.00
Professional Services	58,343.85	17,600.36
Insurance	0.00	0.00
Facility Repairs & Maint.	11,275.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	603,730.83	640,280.45
Total administrative expenses	711,079.64	690,024.72
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	(27,786.56)	36,836.11
Total operations expenses	(27,786.56)	36,836.11
Items Paid from Restricted Fund Balance	0.00	0.00
Loss on Disposal of Capital Assets	0.00	0.00
Building Construc/Repair Capital	0.00	0.00
Equipment Purchase Capital	45,695.73	15,978.60
Vehicles Purchase Capital	575,645.68	573,814.24
Total capital expenses	621,341.41	589,792.84
Total expenses	1,304,634.49	1,316,653.67
Non-allocated items income (loss)	(438,908.26)	(214,411.52)
Income (loss) before depreciation	164,822.57	425,868.93
Municipal Contributions needed to fund operations	1,031,969.08	47,935.48
Excess (shortfall) in Municipal Contributions	(867,146.51)	377,933.45
YTD Cost Center Analysis - COVID RELATED As of JUNE FY2024		
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Biddeford rural loop fares	0.00	0.00
Zoom fares	0.00	0.00

As of JUNE FY2024

	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
<u>Total fares</u>	<u>0.00</u>	<u>0.00</u>
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
MDOT-Biddeford rural loop	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
<u>Total grant revenues</u>	<u>0.00</u>	<u>0.00</u>
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract stops - Biddeford rural loop	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - Biddeford rural loop	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
<u>Total revenues</u>	<u>0.00</u>	<u>0.00</u>
	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	0.00	0.00
Advertising / Printing	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
<u>Total administrative expenses</u>	<u>0.00</u>	<u>0.00</u>
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
<u>Total operations expenses</u>	<u>0.00</u>	<u>0.00</u>
<u>Total operating expenses</u>	<u>0.00</u>	<u>0.00</u>
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis -

Agency

Agency

As of JUNE FY2024	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
As of JUNE FY2024		
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MDOT-Trolley	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	0.00	0.00
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	0.00	0.00
	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	0.00	0.00
Advertising	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	0.00	0.00
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
Total operations expenses	0.00	0.00

<i>As of JUNE FY2024</i>	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
Total operating expenses	0.00	0.00
Operating income (loss)	0.00	0.00
Biddeford-Saco-OOB Transit Committee		
YTD Cost Center Analysis - Total of all Areas	FY24	FY23
<i>As of JUNE FY2024</i>	Totals	Totals
Revenues		
Fares:		
Portland fares	\$ 65,356.97	44,496.91
Shuttle fares	87,306.09	82,413.30
Trolley fares	109,696.69	131,714.81
Zoom fares	39,380.67	25,369.30
Noreaster UNE fares	0.00	18,274.83
Total fares	301,740.42	302,269.15
Grant revenues:		
FTA-Urban	1,754,057.02	1,999,090.86
MDOT-Urban	176,168.00	110,622.36
MDOT-Intercity	712,888.63	739,881.98
MDOT-RTAP	0.00	0.00
MDOT-ZOOM	163,318.67	316,886.86
MTA-ZOOM	0.00	0.00
Planning/Mobility/Outreach	70,021.43	33,751.02
Interline grant revenue	0.00	0.00
MDOT-Other grants	0.00	0.00
Capital grants	0.00	0.00
Total grant revenues	2,876,453.75	3,200,233.08
Insurance claims revenue	0.00	36,834.42
Fuel & miscellaneous operating revenue	25,658.95	58,627.29
Contract repair parts & labor revenue	54,409.45	153,631.36
Municipal contributions	525,000.00	775,000.00
Greyhound ticket sales	0.00	152.93
Contract stops - Local	361,542.54	97,261.35
Contract revenue - UNE annual contribution	90,000.00	72,000.00
Advertising revenue - local	94,691.76	77,812.75
Advertising revenue - intercity	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	(11,019.93)
Other income	12,812.23	9,291.43
Total revenues	4,342,309.10	4,772,093.83
Expenses		
Administrative expenses:		
Administrative Salaries	678,732.67	517,420.03
Administrative Benefits	216,254.89	169,399.98
Employee's Expense	28,047.03	35,469.83
Travel	9,068.58	10,008.87
Training	4,528.03	13,030.74
Utilities	22,049.31	21,903.92
Telephone	5,450.49	12,838.00
Postage	9,873.08	1,143.09
Office Supplies	11,529.82	28,384.07
Miscellaneous Office	192,265.53	123,350.88
Advertising	23,171.31	24,116.42
Professional Services	164,933.62	62,691.86
Insurance	247,726.67	236,925.47
Facility Repairs & Maint.	16,470.02	6,624.00
Vehicle Fuel	1,742.59	2,408.55
Total administrative expenses	1,631,843.64	1,265,715.71
Operations expenses:		
Operating wages-Drivers	1,233,901.97	1,046,957.20
Operating wages-Repair	(43,260.03)	197,406.30
Operating benefits-Drivers	285,153.99	208,931.63
Operating benefits-Repair	80,583.42	98,045.75
Miscellaneous supplies & costs	23,074.99	35,161.66
Vehicle Fuel	301,817.23	241,738.53

As of JUNE FY2024

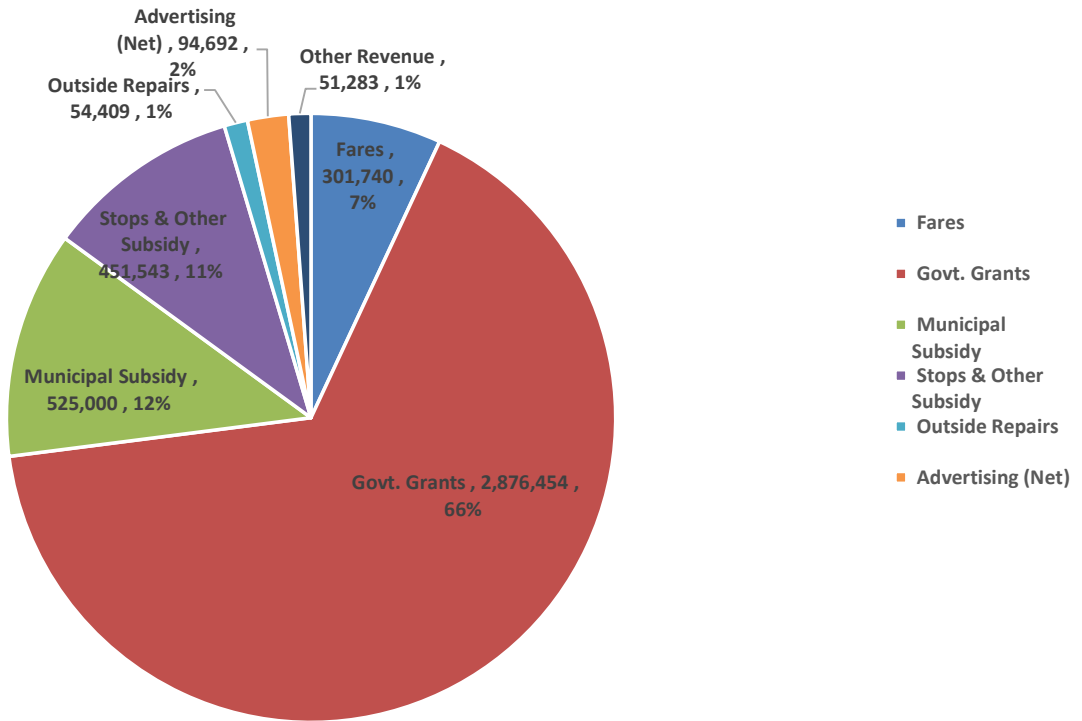
	Fund 801 FY24 JUNE Agency	Fund 801 FY23 JUNE Agency
Vehicle Maint.	58,006.92	188,239.25
Preventive Maintenance	698,428.61	473,607.45
Depreciation	610,278.78	652,010.11
Total operations expenses	3,247,985.88	3,142,097.88
Total operating expenses	4,879,829.52	4,407,813.59
Operating income (loss)	(537,520.42)	364,280.24
Contingency fund	0.00	0.00
Loss on disposal of capital assets	0.00	0.00
Capital expense	621,341.41	589,792.84
Interest expense (included in office supplies allocation)		
Total non-operating expenses	621,341.41	589,792.84
Total expenses	5,501,170.93	4,997,606.43
Net income (loss)	(1,158,861.83)	(225,512.60)

B-S-OOB Transit Committee
Monthly Financial Report - Revenues
Month Ending JUNE 2024

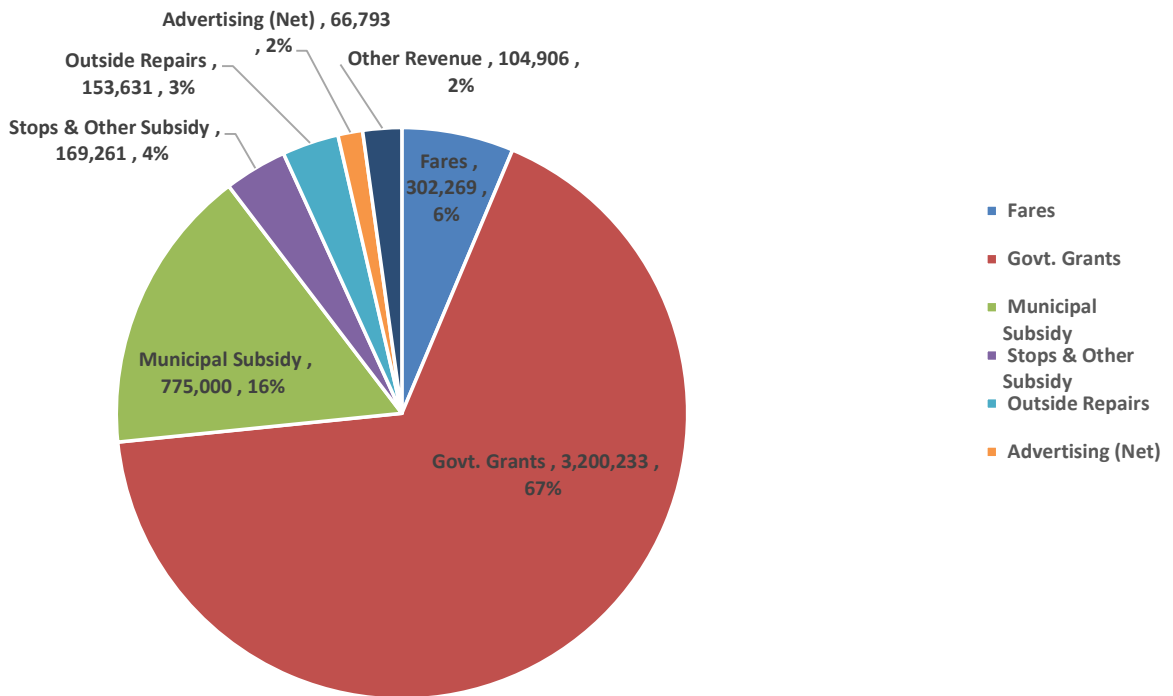
Target 100%	FY2024				FY2023		
	Estimate	Month Ended June	Remaining Estimate	Percentage Realized	Revised Estimate	Month Ended June	Percentage Realized
General Revenues:							
Sale of surplus property	0	0	0	0.0%	0	9,291	0.0%
Donations	0	0	0	0.0%	0	0	0.0%
Interest earned	0	12,812	(12,812)	0.0%	0	0	0.0%
Advertising commissions paid	(26,000)	0	(26,000)	0.0%	(13,200)	(11,021)	83.5%
Miscellaneous revenue	305,500	25,659	279,841	8.4%	500	94,126	18825.2%
YCCTC Repairs Revenues:							
Repair parts	0	7,986	(7,986)	0.0%	27,022	45,978	170.2%
Repair labor	0	12,496	(12,496)	0.0%	27,022	41,226	152.6%
Other Agency Repairs Revenues:							
Repair parts	15,000	16,172	(1,172)	107.8%	3,333	47,111	1413.5%
Repair labor	20,000	17,755	2,245	88.8%	3,333	19,317	579.6%
Local Service Revenues:							
FTA Urban grant	1,310,142	1,426,143	(116,001)	108.9%	1,473,970	1,657,476	112.4%
Local fares	200,000	197,003	2,997	98.5%	69,878	232,403	332.6%
Advertising sales	60,000	94,692	(34,692)	157.8%	31,553	77,813	246.6%
Contract stops	200,000	361,543	(161,543)	180.8%	103,282	97,261	94.2%
MDOT grants	182,862	176,168	6,694	96.3%	0	110,622	0.0%
UNE contribution	90,000	90,000	0	100.0%	62,000	72,000	116.1%
Other local service revenues	0	0	0	0.0%	0	0	0.0%
Zoom Service Revenues:							
Zoom fares	26,000	39,381	(13,381)	151.5%	27,942	25,369	90.8%
Advertising sales	0	0	0	0.0%	7,888	0	0.0%
MDOT Zoom grant	284,438	163,319	121,119	57.4%	440,655	316,887	71.9%
	0	0	0	0.0%	0	0	0.0%
Intercity Service Revenues:							
Intercity fares/ticket sales	35,300	65,357	(30,057)	185.1%	50,250	44,650	88.9%
Advertising sales	0	0	0	0.0%	0	0	0.0%
MDOT Intercity grant	827,653	712,889	114,764	86.1%	687,104	739,882	107.7%
Municipal contributions	0	0	0	0.0%	25,000	25,000	100.0%
Mobility/Outreach Coordinator							
FTA Planning grant	53,256	70,021	(16,765)	131.5%	52,953	33,751	63.7%
Fuel Sales Revenue:							
Fuel sales	0	0	0	0.0%	0	0	0.0%
Non-operating Revenues:							
FTA non-operating grants	3,886,071	327,914	3,558,157	8.4%	3,927,739	341,615	8.7%
MDOT non-operating grants	489,046	0	489,046	0.0%	0	0	0.0%
MDOT RTAP grant	350,000	0	350,000	0.0%	0	0	0.0%
Other grants	65,800	0	65,800	0.0%	104,860	0	0.0%
Capital grants	0	0	0	0.0%	0	0	0.0%
Municipal contributions	775,000	525,000	250,000	67.7%	600,000	750,000	125.0%
Other non-operating revenues	485,688	0	485,688	0.0%	0	1,336	0.0%
TOTAL REVENUES	9,635,756	4,342,310	5,293,446	45.1%	7,713,084	4,772,093	61.9%
Total, less Municipal contributions	8,860,756	3,817,310	5,043,446	43.1%	7,113,084	4,022,093	56.5%
Total fares	261,300	301,741	(40,441)	115.5%	148,070	302,422	204.2%
Total less fares & Municipal conts.	8,599,456	3,515,569	5,083,887	40.9%	6,965,014	3,719,671	53.4%
Total external repairs/fuel sales	35,000	54,409	(19,409)	155.5%	60,710	153,632	253.1%
Total operating revenues	3,584,151	3,489,396	94,755	97.4%	3,080,485	3,679,142	119.4%

B-S-OOB Transit Committee
Monthly Financial Report - Expenditures
Month Ending JUNE 2024

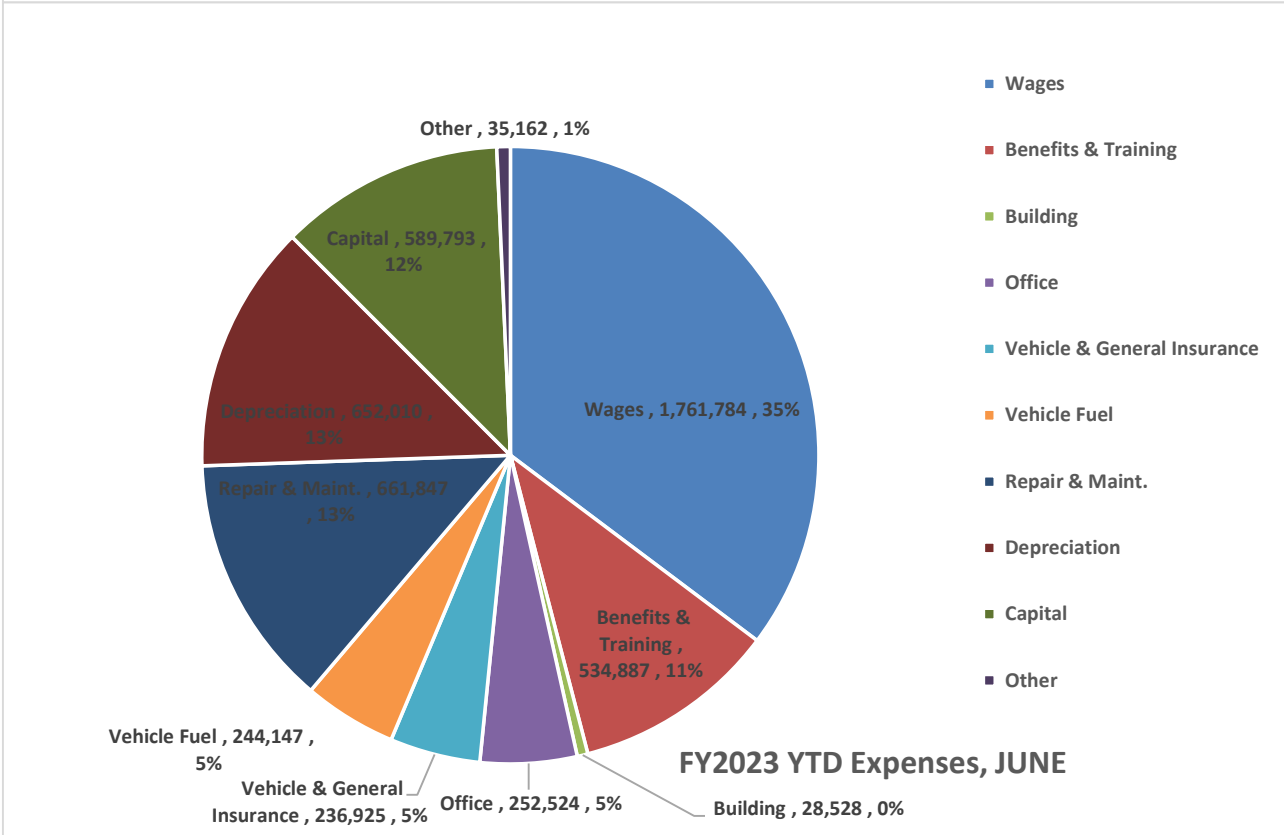
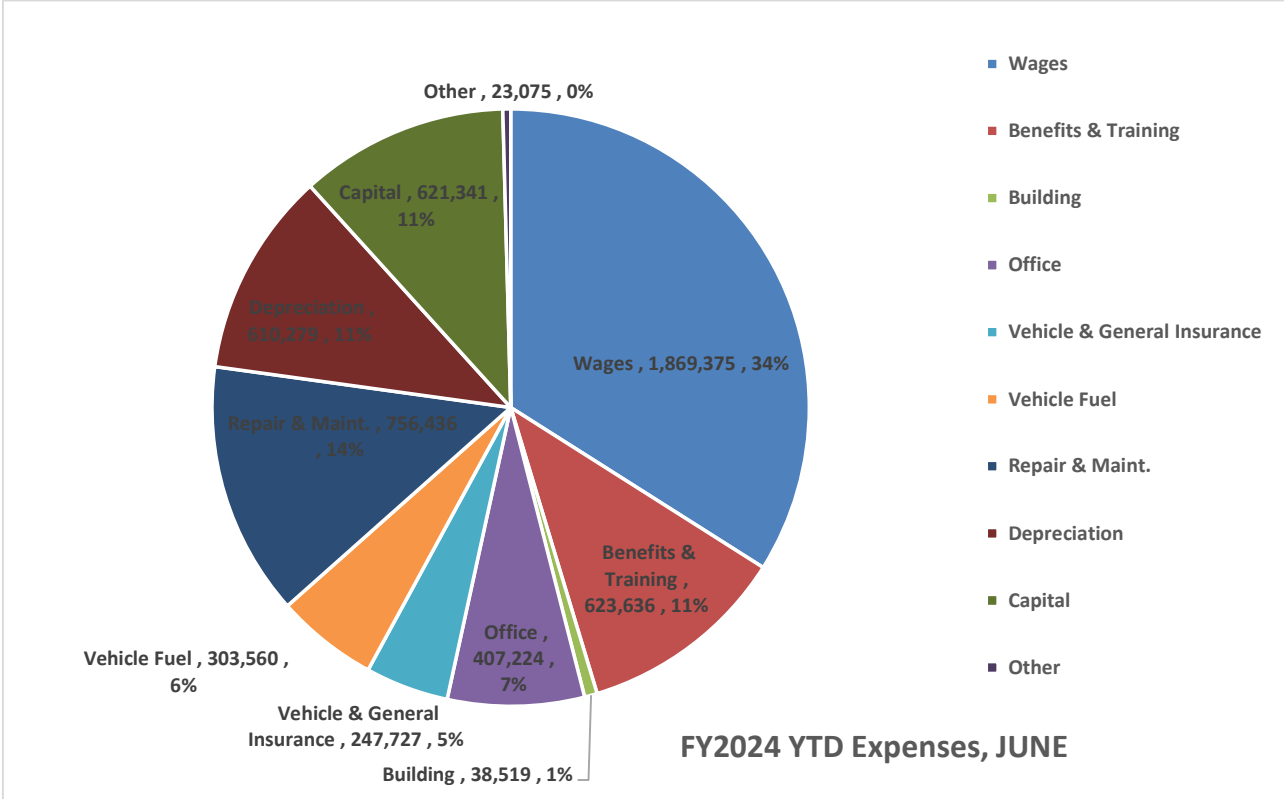
Target 100%	FY2024				FY2023		
	Budget	Month Ended June	Remaining Budget	Percentage Expended	Budget	Month Ended June	Percentage Expended
Admin/Overhead Expenditures:							
Salaries & wages	678,173	615,243	62,930	90.7%	342,361	491,420	143.5%
Employee benefits	276,865	182,130	94,735	65.8%	204,064	167,044	81.9%
Other employment costs	58,000	61,611	(3,611)	106.2%	30,300	60,865	200.9%
Purchased professional svcs.	166,300	172,392	(6,092)	103.7%	67,000	57,477	85.8%
General operating costs	244,600	802,050	(557,450)	327.9%	169,850	505,505	297.6%
Insurances	274,792	247,754	27,038	90.2%	196,363	236,925	120.7%
Borrowing costs	0	0	0	0.0%	0	65,908	0.0%
Contingency	0	0	0	0.0%	0	2,369	0.0%
Garage Operating Expenditures:							
Salaries & wages, regular	440,957	278,095	162,862	63.1%	354,061	98,417	27.8%
Overtime wages	37,394	27,416	9,978	73.3%	39,252	51,391	130.9%
Employee benefits	148,670	80,591	68,079	54.2%	118,488	12,186	10.3%
Other employment costs	4,000	4,059	(59)	101.5%	2,000	4,773	238.7%
Reclassification to external repairs	(202,000)	(348,775)	146,775	172.7%	(115,000)	2,115	-1.8%
General operating costs	473,700	590,640	(116,940)	124.7%	159,430	530,970	333.0%
YCCTC Repairs Expenditures:							
All costs	0	19,536	(19,536)	0.0%	110,000	202,285	183.9%
Other Agency Repairs Expenditures:							
All costs	35,000	29,534	5,466	84.4%	20,000	99,077	495.4%
Bus Services Expenditures:							
Salaries & wages, regular	1,197,048	1,173,174	23,874	98.0%	959,126	192,480	20.1%
Overtime wages	72,688	127,448	(54,760)	175.3%	34,627	74,316	214.6%
Employee benefits	290,598	305,499	(14,901)	105.1%	248,755	71,332	28.7%
Other employment costs	0	0	0	0.0%	0	148,319	0.0%
Advertising costs	7,500	4,424	3,076	59.0%	7,500	184,053	2454.0%
Fuel costs	290,400	285,773	4,627	98.4%	210,410	363,676	172.8%
General operating costs	80,500	36,376	44,124	45.2%	123,500	211,759	171.5%
Mobility/Outreach Coordinator							
Salaries & wages, regular	55,731	55,266	465	99.2%	47,326	0	0.0%
Overtime wages	0	0	0	0.0%	0	0	0.0%
Employee benefits	7,232	14,082	(6,850)	194.7%	5,125	0	0.0%
Other employment costs	0	0	0	0.0%	0	0	0.0%
General operating costs	11,125	10,465	660	94.1%	13,020	15,730	120.8%
Fuel Sales Expenditures:							
Fuel costs	0	0	0	0.0%	0	0	0.0%
Non-operating Expenditures							
Training/Travel/Lodging	0	0	0	0.0%	0	52,815	0.0%
Consultants	390,000	58,344	331,656	15.0%	19,200	81,863	426.4%
RTAP grant expenses	50,000	13,402	36,598	26.8%	0	0	0.0%
Repairs & maintenance, non-cap	0	(16,512)	16,512	0.0%	0	213,653	0.0%
Loss on disposal of assets	0	0	0	0.0%	0	0	0.0%
Capital equipment	4,573,484	621,341	3,952,143	13.6%	4,013,368	278,299	6.9%
Other non-oper. Expense	0	24,328	(24,328)	0.0%	169,665	0	0.0%
Total Expenditures	9,662,757	5,475,686	4,187,071	56.7%	7,549,791	4,477,022	59.3%
Total Personnel Costs	3,100,356	2,624,909	475,447	84.7%	2,400,485	1,676,020	69.8%
Total Fuel Costs	290,400	285,773	4,627	98.4%	210,410	363,676	172.8%
Total Capital Equipment Costs, net	4,573,484	621,341	3,952,143	13.6%	4,013,368	278,299	6.9%
Total Other Costs	1,698,517	1,943,663	(245,146)	114.4%	925,528	2,159,027	233.3%



FY2024 YTD Revenues, JUNE



FY2023 YTD Revenues, JUNE



BSOOB Transit Agenda Action Proposal

Agenda Item:

Approve FY25 Committee Meeting Schedule

Subcommittee: N/A

Committee Meeting Date: July 23, 2024

Transit Committee Action Date: July 23, 2024

Staff Resource: Chad Heid

Purpose:

The Transit Committee will review and consider approval of the FY25 (July '24-June '25) committee meeting schedule, along with a shift to remote only meetings on a bi-monthly basis. The trial period for meeting bi-monthly is planned for the duration of meetings in 2024, with an opportunity for the Committee to review and extended in 2025. Lastly, this schedule will also pivot the Committee meetings from a regular occurrence on the 4th Thursday of every month to the 4th Tuesday of every other month.

Background:

The BSOOB Transit Committee had multiple occasions in the FY24 meeting schedule where quorum was not achieved. Further, it has been expressed through a survey of Committee members that there is a strong majority of support for shifting the Committee meetings from monthly to bi-monthly and having them be remote only.

Details of Schedule:

Date	Time	Meeting	Location
September 24 th , 2024	12:30pm	Transit Committee	Remote Only – Zoom
November 26 th , 2024	12:30pm	Transit Committee	Remote Only – Zoom
January 28 th , 2025	12:30pm	Transit Committee	Remote Only – Zoom
February 25 th , 2025	12:30pm	Transit Committee	Remote Only – Zoom
March 25 th , 2025	12:30pm	Transit Committee	Remote Only – Zoom
April 22 nd , 2025	12:30pm	Transit Committee	Remote Only – Zoom
May 27 th , 2025	12:30pm	Transit Committee	Remote Only – Zoom
June 24 th , 2025	12:30pm	Transit Committee	Remote Only – Zoom

Recommendation:

The Transit Committee approve the Committee meeting schedule as presented, with an understanding that the bi-monthly cadence will be reviewed for continuation in 2025.

Prepared by: Chad Heid