



Biddeford Saco Old Orchard Beach Transit Committee

AGENDA

Saco Transportation Center

January 25, 2024

4:00 PM – 5:30 PM

Agenda Item	Responsibility	Action or Information
1.) Call to Order	Vice Chair	Action
2.) Roll Call / Ascertain Quorum	Vice Chair	Action
3.) Public Comment	Vice Chair	Information
4.) Approval of Previous Minutes <ul style="list-style-type: none"> • December 2023 	Vice Chair	Action
5.) Finance Subcommittee Report	Subcommittee Chair	Information
6.) Executive Director Report <ul style="list-style-type: none"> • Ridership • On Time Performance • Project Updates 	Chad Heid	Information
7.) Administrative Discussion Items <ul style="list-style-type: none"> • Upcoming Meetings: Finance Subcommittee, February 19, 12p Committee Meeting, February 22 	Staff	Information
8.) New Business	Chair	Information
9.) Adjournment	Chair	Action



Biddeford Saco Old Orchard Beach Transit Committee
Meeting Minutes
December 12, 2023
4:00 PM
Saco Transportation Center

1. **Call to Order** –Chair Kenny Blow called the meeting to order at 4:03 pm.
2. **Roll Call/ Ascertain Quorum** - Members present: Kenny Blow, Doris Ortiz, Curt Koehler, Phil Hatch, Maya Atlas, Tim Fleury, Jean Saunders. Absent: John Bohenko.
Staff present: Chad Heid, Rod Carpenter, Caroline Freespirit, Anne Austin.
3. **Public Comment** – None.
4. **Approval of the Previous Meeting Minutes** –

Motion by Curt Koehler to approve the Transit Committee meeting minutes of October 26, 2023. Doris Ortiz seconded. Comment by Phil Hatch that the paragraph on page 2, beginning “Maine DOT Office of Audit Requirements” is missing wording in the last sentence. Corrected by adding to the end of the last sentence the words “City of Biddeford Finance Department” to properly read as “The challenge BSOOB Transit is facing is that the cash reconciliation process is managed by the City of Biddeford Finance Department.” No further discussion. All were in favor. Motion passed unanimously. Minutes approved.

5. **Monthly Financial Report** – Caroline Freespirit, Finance Manager, reviewed the Financial Position as of 10/31/23.
 - Aggregate operating costs are at 32.1%.
 - Despite the fares being reduced as part of the Fare Deal promotion between July and September, the actual fare revenue figures through 4 months are exceeding the budget projections.
 - Overtime expenses continue to exceed the budget. As we draw into the winter months, lines will be monitored closely.

Ongoing efforts to have the City of Biddeford provide us with a reconciled cash statement for 6/30/23 have not yet resulted in a reconciled cash statement. Accordingly, we are not able to move forward with our pre-audit, nor our scheduled audit of FY23. BSOOB Transit is dependent on City Staff to deliver the reconciled cash balance for the audit to proceed.

Given the outcome of BSOOB Transit’s last audit, which reflected a material weakness, specifically cash reconciliation, it is our responsibility to rectify and resolve whatever items that came out of that. We are taking all the measures we can take within our control including opening our own separate bank account, identifying and creating a new line of credit, reconciling all of our cash accounts separately, separating the payroll processing and check runs. The Committee discussed the importance of staying on this important issue.



6. Adopt Updated Drug and Alcohol Policy – BSOOB Transit went through an FTA Audit for the federally required Drug and Alcohol Program at the end of October 2023. Anne Austin, Human Resources Manager, participated in this audit as the Drug and Alcohol Program Manager. Through this audit process, it was discovered that the current Drug and Alcohol Policy was based on a consultant’s out of date template.

To be fully compliant with the Part 40 regulations and Part 655 policy content requirements, a new Drug and Alcohol Policy has been authored with the assistance of FTA staff and their policy generation software. Many of the elements within the policy are already standard practice at BSOOB Transit. That said, the agency is responding to specific guidance from the FTA Drug and Alcohol Audit, which recommended this format and language. BSOOB Transit has also been working with a certified drug and alcohol tester who is available before and after business hours to satisfy this testing requirement.

Motion by Phil Hatch to adopt the updated BSOOB Transit Drug and Alcohol Policy, Revised 12/11/23 as presented. Seconded by Doris Ortiz. All were in favor. Passed unanimously.

7. Bangor Savings Bank Line of Credit Signatures – In August, the Committee moved to authorize Chad Heid and Rod Carpenter to be signatories of a line of credit to be underwritten by Bangor Savings Bank. A bond counsel representative was hired to complete the underwriting process. A majority of the Board members must sign, which authorizes a note for a line of credit to Bangor Savings Bank. The note was physically signed by the Committee members.

8. Executive Director Report – Chad Heid presented his Executive Director’s Report.

Ridership – Fixed route ridership is recovering and is currently at 82.2%.

On Time Performance – We are exceeding 65%, currently at 74.3% on-time. We will be addressing the Early performance but overall the On-time performance is exceeding expectations.

Project Updates -

- CAD/AVL - Projected completion Jan '24.
- Security Fence – Projected completion Feb '24.
- Bus Stop Signs – Installs complete Saco, OOB, Kennebunk, Sanford – Complete Dec '23. Biddeford, Scarborough, South Portland and Portland – TBD.
- Customer Info Updates – Dec '23 - Includes new web maps, 3rd party real time passenger info, and webpage updates.
- Microgrid Feasibility RFP – Project Award Jan '24.
- Buswash RFP – Project Award Jan '24.

Municipal Requests –

- Flat funding in FY24.
- Proposed 12% increase for FY25, to \$280,000/each
- In FY26 proposed 12.5%, to \$315,000/each.
- Will also pursue opportunity to increase funding from other partnerships- Scarborough, MaineHealth, UNE, Summer partnerships that fund the trolleys.



Other Items –

- Finance Manager replacement- currently interviewing.
- Need a new audit date from new auditor.
- PACTS Five Year Capital Operating Plan (FYCOP) – Transit Task Force (TTF) funding process.
- Collective Bargaining Agreement renewal – current contract ends June 30, 2024.
- Low-No 2024 application – earned funds for Battery Electric Buses (BEB).
- MDOT appointment to Public Transit Advisory Committee (PTAC) at the State level- Chad Heid has been appointed by the MDOT Commissioner along with Greg Jordan from GP Metro as the urban reps.
- 2024 service changes – May reduce fixed route and add microtransit on some routes with front door access. More to come on this.

9. Administrative Discussion Items

Upcoming Meetings: These will be held at the Saco Transportation Center.

- Finance Subcommittee, January 22, 2024 at 12noon.
- Committee Meeting, January 25, 2024 at 4pm.

10. New Business – None.

11. Adjournment – Motion to adjourn at 4:58pm.



BSOOB Transit Committee Meeting

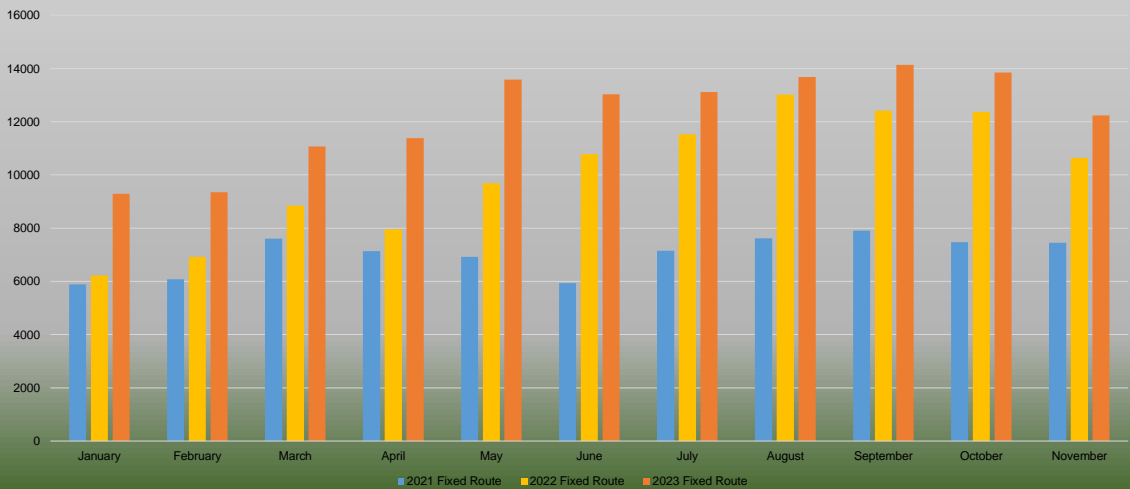
December 12, 2023



Monthly Ridership Comparison



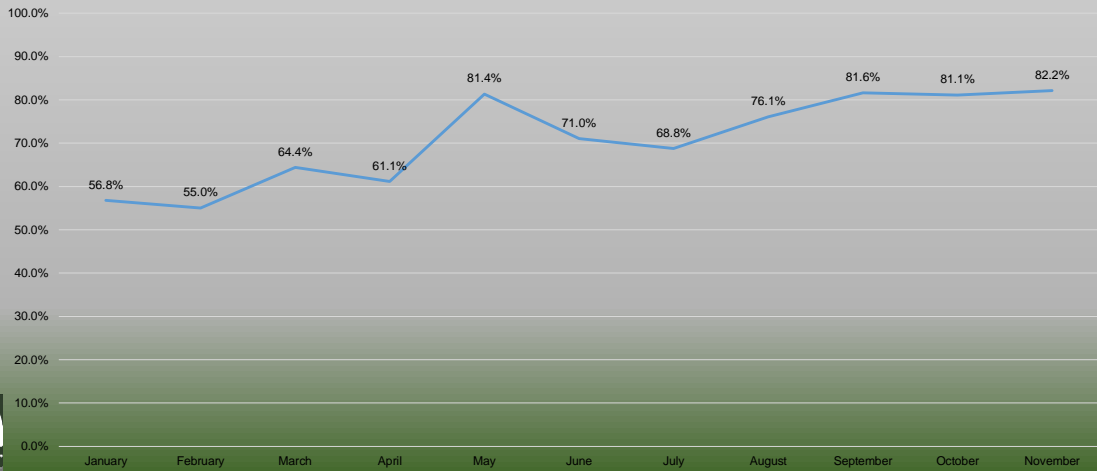
Fixed Route Ridership Comparison
2021-2023





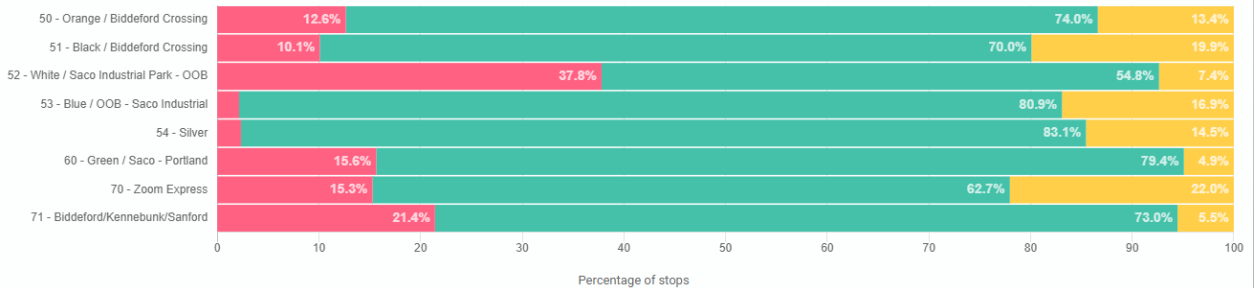
Ridership Recovery

2023 Fixed Route Ridership
(As % of 2019)

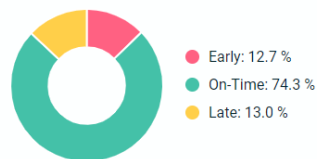


On Time Performance – Nov23

All ● Early ● Late ● On-Time



Routes Captured: 8 | Stops Observed: 18,841





Project Updates

- CAD/AVL - Projected completion Jan '24
- Security Fence – Proj. completion Feb '24
- Bus Stop Signs –
 - Installs complete Saco, OOB, Kennebunk, Sanford – Complete Dec '23
 - Biddeford, Scarborough, SoPo and Portland – TBD
- Customer Info Updates – Dec '23
 - Inc. new web maps, 3rd party real time passenger info, and webpage updates
- Microgrid Feasibility RFP – Proj. Award Jan '24
- Buswash RFP – Proj. Award Jan '24



Municipal Requests

- Flat funding in FY24
- Proposed 12% increase for FY25, to \$280,000/each
- Will also pursue opportunity to increase funding from other partnerships
 - Scarborough
 - MaineHealth
 - UNE
 - Summer partnerships

Fiscal Year	Funding Request	% Increase from Previous Year
FY24	\$250,000	0%
FY25	\$280,000	12%
FY26	\$315,000	12.5%





Other Items

- Finance Manager replacement
- Biddeford cash recon – BSOOB audit
- PACTS FYCOP – TTF funding process
- Collective Bargaining Agreement renewal
- Low-No 2024 application
- MDOT appointment to PTAC
- Microtransit timeline
- 2024 service changes





BSOOB Transit Finance Subcommittee
Meeting Agenda
Monday, January 22nd, 2024
12:00pm – 1:30pm

Saco Transportation Center

Agenda Item	Responsibility	Action or Information
1.) Call to Order	Chair	Action
2.) Roll Call / Ascertain Quorum	Chair	Action
3.) Public Comment	Chair	Information
4.) New Finance Manager Introduction	Chad Heid	Information
5.) December Month End Financial Report	Staff	Information
6.) Audit Timeline	Staff	Information
7.) Municipal Request Plan	Chad Heid	Information
8.) PACTS 5307 FYCOP Process Update	Staff	Information
9.) Administrative Discussion Items <ul style="list-style-type: none"> • Upcoming Meetings: • Committee, Thursday, 1/25, 4p • Finance Subcommittee – 2/19, 12p 	Staff	Information
10.) New Business	Chair	Information
11.) Adjournment	Chair	Action



Memorandum

01/19/2024

To: BSOOB Transit Committee Members
From: Kim Kennedy, Finance Manager
Subject: Review of Financial Position as of 12/31/2024

Let me introduce myself, Kim Kennedy. This is my first meeting with the BSOOB Board of Directors, I am extremely grateful for the opportunity to work with the Team at BSOOB Transit, and am looking forward to the future.

Month End Details:

December marks our halfway point for FY 2024 and represents 50% of the total year. Aggregate operating costs currently stand at 46.4%. Currently personnel costs are at 43.7%, with positions still remaining open. Fuel costs are at 51.9%, a new contract has just been executed with Sprague, which includes a lower pricing structure, going from \$3.64 per gallon, to \$2.87 per gallon total gallons contracted 80,000. A few deliveries remain from the higher priced fuel contract, and we anticipate accessing the lower cost fuel in the spring of 2024.

As of December 24th, the agency has transitioned to Paychex payroll services. This cutover includes a separation from City of Biddeford sourced funds for payroll expenses. All BSOOB Transit wage and payroll tax expenses now come from the Bangor Saving Bank Account. Accounts payable expenses are still tied to the City accounts.

Future Considerations:

The annual municipal funding request process kicks off in January. As presented last year, we will be requesting a 12% increase to \$280,000. In addition to the planned municipal increases, staff will be working with Maine DOT, PACTS and other key stakeholders to define funding levels.

Heading into FY25, we'll enter a new round of ATU negotiations, as the current contract expires at the end of FY24. We anticipate wages and compensation will be a focal point.

The Saco Transportation Center On-Route Charger project is nearing final design. The modifications to the project include change orders that total just over \$400,000. Initially we held a contingency of \$130,000. To fund the additional expense, we'll leverage and reprogram approximately \$300,000 from grant sources and other projects. We're targeting February for Saco Planning Board review.

Statement of Revenues, Expenses and Changes in Fund Equity
As of DECEMBER FY2024

	Fund 801 Transit Agency	Last Year
Revenues		
Fares:		
Intercity fares	\$ 29,144.67	21,863.82
Urban fares	43,246.94	48,462.42
Trolley fares	95,254.43	119,858.77
Zoom fares	16,459.32	9,241.42
Noreaster UNE fares	0.00	0.00
Total fares	184,105.36	199,426.43
Grant revenues, including this month unbilled:		
FTA-Urban, Planning & Capital	743,326.49	849,658.72
MDOT-Urban	120,557.00	51,014.34
MDOT-Intercity	371,769.14	341,779.63
MDOT-RTAP	0.00	0.00
MDOT-ZOOM	154,467.61	161,312.61
MTA-ZOOM	0.00	15,094.18
FTA-Capital-Mobility	28,221.32	10,538.35
MDOT-Interline	0.00	0.00
Other grant revenue	0.00	0.00
MDOT-Capital grant	0.00	0.00
Total grant revenues	1,418,341.56	1,429,397.83
Insurance claims revenue	0.00	23,430.71
Fuel & miscellaneous operating revenue	87,807.75	56,626.30
Contract repair parts & labor revenue	34,198.85	62,916.96
Municipal contributions	400,000.00	775,000.00
Greyhound ticket sales	62.83	92.01
Contract stops - all	75,199.66	125,600.00
Contract revenue - UNE annual contribution	30,000.00	0.00
Advertising revenue - urban	49,420.25	79,413.25
Advertising revenue - intercity	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	(12,217.53)	(8,374.05)
Other income	344.15	0.00
Total revenues	2,267,262.88	2,743,529.44
Reconciliation (for Finance Dept. use only)		
Revenue Control	2,137,430.63	2,600,744.01
Add current month unbilled grants	129,829.81	142,784.59
Less nonoperating income	(2.40)	(0.65)
Adjusted Revenue Control to tie to above	2,267,262.84	2,743,529.25
Difference	0.04	0.19

Expenses

Indirect Expenses		
Administrative Salaries	314,384.16	235,911.45
Administrative Benefits	93,368.39	73,072.19
Employee's Expense	14,215.67	20,130.96
Travel	5,927.24	2,400.22
Training	2,745.20	11,339.27
Utilities	6,634.57	7,917.79
Telephone	3,200.30	10,338.00
Postage	448.61	635.12
Office Supplies	5,392.88	6,534.35
Miscellaneous Office	98,138.87	47,321.18
Advertising	12,637.58	12,633.54
Professional Services	34,977.69	20,800.16
Insurance	157,616.56	132,778.50
Facility Repairs & Maint.	13,153.90	1,841.39
Vehicle Fuel	1,283.30	1,982.03
Depreciation	317,506.09	335,615.67
<u>Total indirect expenses</u>	<u>1,081,631.01</u>	<u>921,251.82</u>
Direct expenses:		
Operating wages-Drivers	659,448.75	563,052.34
Operating wages-Repair	28,148.39	134,649.74
Operating benefits-Drivers	128,559.65	109,522.76
Operating benefits-Repair	40,990.15	51,014.93
Miscellaneous supplies & costs	13,147.20	16,123.75
Vehicle Fuel	161,754.35	111,162.18
Vehicle Maintenance	16,487.18	100,329.45
Preventive Maintenance, all sources	246,420.83	190,095.49
<u>Total operations expenses</u>	<u>1,294,956.50</u>	<u>1,275,950.64</u>
<u>Total operating expenses</u>	<u>2,376,587.51</u>	<u>2,197,202.46</u>
Reconciliation (for Finance Dept. use only)		
Appropriation Control	2,634,600.13	2,294,121.54
Encumbrance Control		
Less nonoperating expense	(257,664.10)	(96,917.28)
Adjusted Approp. Control to tie to above	<u>2,376,936.03</u>	<u>2,197,204.26</u>
Difference	(348.52)	(1.80)
<u>Operating income (loss)</u>	<u>(109,324.63)</u>	<u>546,326.98</u>
Nonoperating revenues (expenses):		
Sale of surplus property	0.00	0.00
Loss on disposal of capital assets	0.00	0.00
Capital expense	(258,008.25)	(96,917.28)
Interest revenue (expense)	344.15	0.00
<u>Total nonoperating revenue (expense)</u>	<u>(257,664.10)</u>	<u>(96,917.28)</u>
<u>Net income (loss)</u>	<u>(366,988.73)</u>	<u>449,409.70</u>
Fund equity, beginning of year	3,317,938.44	3,317,938.44
adjust reserve for inventory		
change in value of fixed assets	4,262,093.79	4,478,264.69
loss on disposal of capital assets	73,627.18	
prior year adjustment		
<u>Fund equity, end of year</u>	<u>\$ 7,286,670.68</u>	<u>8,245,612.83</u>
To tie to balance sheet fund equity	7,286,670.68	8,245,612.83
Difference	0.00	0.00

Balance Sheet

As of DECEMBER FY2024

	Fund 801 Transit Agency	Fund 801 Transit Agency
ASSETS		
Current assets:		
Bangor Savings + On Hand	807,773.27	200.00
Cash on Hand	200.00	200.00
Accounts Receivable		
Billed	792,880.27	1,208,975.72
Unbilled, this month	129,829.81	142,784.59
Inventory	333,246.66	364,046.45
Total current assets	2,063,930.01	1,716,206.76
Fixed assets:		
Property, plant and equipment	10,111,267.81	10,023,355.54
Less accumulated depreciation	(4,523,597.41)	(3,825,410.77)
Total fixed assets	5,587,670.40	6,197,944.77
Other assets:		
Prepaid expenses	(19,909.52)	(4,828.33)
Total prepaids	(19,909.52)	(4,828.33)
Total assets	7,631,690.89	7,909,323.20
LIABILITIES AND EQUITY		
Current liabilities:		
Accounts payable	6,756.00	(1,937.50)
Payroll liabilities outstanding	27,259.31	25,017.45
Accrued payroll	38,452.08	35,823.81
Accrued compensated absences	105,560.37	110,753.02
Unearned receipts	5,115.72	(70,884.28)
Total current liabilities	183,143.48	98,772.50
Non-current liabilities:		
Owed to (from) City of Biddeford	161,876.73	(435,062.13)
Total non-current liabilities	161,876.73	(435,062.13)
Total liabilities	345,020.21	(336,289.63)
Equity		
Retained earnings, end of prior year	7,660,618.37	7,796,205.77
Net income, current year	(373,947.69)	449,407.06
Total equity	7,286,670.68	8,245,612.83
Total liabilities and fund equity	\$ 7,631,690.89	7,909,323.20
Difference - Assets - (Liab. + Fund Equity)	0.00	0.00

YTD Cost Center Analysis - Local Service As of <i>DECEMBER</i> FY2024	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	43,246.94	48,462.42
Trolley fares	95,254.43	119,858.77
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Total fares	138,501.37	168,321.19
Grant revenues:		
FTA-Urban, including this month unbilled	710,152.49	814,352.72
MDOT-Urban	120,557.00	51,014.34
MDOT-Intercity	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Total grant revenues	830,709.49	865,367.06
Insurance claims revenue	0.00	23,430.71
Fuel & miscellaneous operating revenue	87,807.75	55,746.30
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	75,199.66	125,600.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	30,000.00	0.00
Advertising revenue - local (budget here)	0.00	0.00
Advertising revenue - intercity (charge to grant here)	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	(7,360.09)	(4,934.49)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	1,154,858.18	1,210,100.06

Local Service	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	195,313.10	158,320.86
Administrative Benefits	59,574.46	50,397.89
Employee's Expense	9,611.68	13,884.32
Travel	3,972.39	1,655.43
Training	1,856.12	7,820.69
Utilities	4,068.72	4,880.46
Telephone	1,994.79	7,130.12
Postage	303.32	438.04
Office Supplies	3,646.30	4,506.74
Miscellaneous Office	41,070.09	27,006.30
Advertising	8,251.25	8,640.91
Professional Services	22,835.21	13,270.17
Insurance	102,069.73	86,093.76
Facility Repairs & Maint.	1,270.38	1,270.01
Vehicle Fuel	867.68	1,367.01
Depreciation	2,257.99	2,519.08
Total administrative expenses	458,963.21	389,201.79
Operations expenses:		
Operating wages-Drivers	453,853.46	403,799.99
Operating wages-Repair	15,626.74	72,508.88
Operating benefits-Drivers	85,415.03	74,355.00
Operating benefits-Repair	22,755.91	27,471.54
Miscellaneous supplies & costs	5,654.68	7,931.27
Vehicle Fuel	94,676.99	63,277.11
Vehicle Maint.- regular	7,272.54	10,258.53
Preventive Maintenance	155,776.66	89,711.81
Total operations expenses	841,032.01	749,314.13
Total operating expenses	1,299,995.22	1,138,515.92
Municipal Contribution needed	145,137.04	(71,584.14)
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Intercity Service As of <i>DECEMBER</i> FY2024	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 29,144.67	21,863.82
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Total fares	29,144.67	21,863.82
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	371,769.14	341,779.63
MDOT-Interline	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	371,769.14	341,779.63
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	25,000.00
Greyhound ticket sales	62.83	92.01
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - zoom (charge to grant here)	0.00	0.00
Advertising revenue - intercity (budget here)	0.00	0.00
Advertising Commissions Paid	(3,223.63)	(2,283.00)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	397,753.01	386,452.46

Intercity Service	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	67,299.55	51,235.63
Administrative Benefits	20,527.73	16,309.71
Employee's Expense	3,311.92	4,493.23
Travel	1,368.78	535.73
Training	639.57	2,530.93
Utilities	1,401.97	1,579.41
Telephone	687.35	2,307.44
Postage	104.52	141.76
Office Supplies	1,256.42	1,458.47
Miscellaneous Office	13,982.88	9,065.18
Advertising	2,910.98	2,650.08
Professional Services	7,868.39	4,294.48
Insurance	27,319.30	22,835.18
Facility Repairs & Maint.	437.74	411.00
Vehicle Fuel	298.98	442.39
Depreciation	988.97	1,165.48
Total administrative expenses	150,405.05	121,456.10
Operations expenses:		
Operating wages-Drivers	147,886.48	114,566.47
Operating wages-Repair	8,310.24	41,243.22
Operating benefits-Drivers	31,034.30	25,299.76
Operating benefits-Repair	12,101.50	15,625.87
Miscellaneous supplies & costs	3,007.14	3,418.48
Vehicle Fuel	44,517.17	31,781.58
Vehicle Maint.	4,727.28	6,745.67
Preventive Maintenance	66,098.67	79,076.60
Total operations expenses	317,682.78	317,757.65
Total operating expenses	468,087.83	439,213.75
Municipal Contribution needed	70,334.82	52,761.29
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Zoom Service As of <i>DECEMBER</i> FY2024	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	16,459.32	9,241.42
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	16,459.32	9,241.42
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	154,467.61	161,312.61
MTA-ZOOM	0.00	15,094.18
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	154,467.61	176,406.79
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local (charge to grant here)	49,420.25	79,413.25
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom (budget here)	0.00	0.00
Advertising Commissions Paid	(1,633.81)	(1,156.57)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	218,713.37	263,904.89

ZOOM Service	Agency	Agency
Expenses		
Administrative expenses:		
1 Administrative Salaries	26,255.49	19,993.83
1 Administrative Benefits	8,008.46	6,364.59
1 Employee's Expense	1,292.08	1,753.41
2 Travel	534.00	209.06
9 Training	249.51	987.65
3 Utilities	546.95	616.34
3 Telephone	268.16	900.44
9 Postage	40.78	55.32
9 Office Supplies	490.16	569.14
9 Miscellaneous Office	5,473.04	3,663.54
11 Advertising	1,475.35	1,342.54
5 Professional Services	3,069.68	1,675.85
4 Insurance	28,227.53	23,849.56
6 Facility Repairs & Maint.	170.77	160.39
7 Vehicle Fuel	116.64	172.63
10 Depreciation	501.23	590.44
Total administrative expenses	76,719.83	62,904.73
Operations expenses:		
1 Operating wages-Drivers	57,708.81	44,685.88
1 Operating wages-Repair	4,211.42	20,897.64
1 Operating benefits-Drivers	12,110.32	9,868.00
1 Operating benefits-Repair	6,132.74	7,917.52
9 Miscellaneous supplies & costs	4,485.38	4,774.00
7 Vehicle Fuel	22,560.19	16,103.50
8 Vehicle Maint.	2,217.30	990.49
12 Preventive Maintenance	24,545.49	21,307.08
Total operations expenses	133,971.65	126,544.11
Total operating expenses	210,691.48	189,448.84
Municipal Contribution needed	(8,021.89)	(74,456.05)
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Mobility/Outreach As of DECEMBER FY2024	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
MDOT-Intercity	0.00	0.00
FTA-Capital/Mobility/Outreach	28,221.32	10,538.35
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
Total grant revenues	28,221.32	10,538.35
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	28,221.32	10,538.35

Mobility/Outreach Coordinator	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	25,516.03	6,361.13
Administrative Benefits	5,257.74	0.00
Employee's Expense	0.00	0.00
Travel	52.07	0.00
Training	0.00	0.00
Utilities	616.93	841.59
Telephone	250.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	3,639.58	2,811.28
Advertising	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	35,332.35	10,014.00
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
Total operations expenses	0.00	0.00
Total operating expenses	35,332.35	10,014.00
Municipal Contribution needed	7,111.03	(524.35)
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Outside Repair/Sales As of <i>DECEMBER</i> FY2024	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	0.00	0.00
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	34,198.85	62,916.96
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	34,198.85	62,916.96

Outside Agency Repairs & Fuel Sales	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	0.00	0.00
Advertising	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	0.00	0.00
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	31,975.70	58,740.02
Total operations expenses	31,975.70	58,740.02
Total operating expenses	31,975.70	58,740.02
Municipal Contribution needed	(2,223.15)	(4,176.94)
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Items not Allocated As of DECEMBER FY2024	Agency	Agency
Revenues		
Grant revenues:		
FTA non-operating grant revenue	33,174.00	35,306.00
MDOT non-operating grant revenue	0.00	0.00
MDOT RTAP grant revenue	0.00	0.00
Other grant revenue	0.00	0.00
MDOT capital grant revenue	0.00	0.00
Total grant revenues	33,174.00	35,306.00
Municipal contributions	400,000.00	750,000.00
Fuel & miscellaneous operating revenue	0.00	880.00
Other income	344.15	0.00
Total revenues	433,518.15	786,186.00
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Miscellaneous & Office	23,327.59	4,774.88
RTAP Grant Expense	10,645.70	0.00
Advertising	0.00	0.00
Professional Services	1,204.41	1,559.66
Insurance	0.00	0.00
Facility Repairs & Maint.	11,275.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	313,757.89	331,340.68
Total administrative expenses	360,210.59	337,675.22
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	(29,705.64)	23,594.75
Total operations expenses	(29,705.64)	23,594.75
Items Paid from Restricted Fund Balance	0.00	0.00
Loss on Disposal of Capital Assets	0.00	0.00
Building Construc/Repair Capital	0.00	0.00
Equipment Purchase Capital	31,608.73	15,978.60
Vehicles Purchase Capital	226,399.52	80,938.68
Total capital expenses	258,008.25	96,917.28
Total expenses	588,513.20	458,187.25
Non-allocated items income (loss)	(154,995.05)	327,998.75
Income (loss) before depreciation	158,762.84	659,339.43
Municipal Contributions needed to fund operations	212,337.85	(97,980.19)
Excess (shortfall) in Municipal Contributions	(53,575.01)	757,319.62

**YTD Cost Center Analysis - COVID RELATED
As of DECEMBER FY2024**

YTD Cost Center Analysis - COVID RELATED As of DECEMBER FY2024	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Biddeford rural loop fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00

Biddeford-Old Orchard Beach-Saco Transit Committee

Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
MDOT-Biddeford rural loop	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	0.00	0.00
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract stops - Biddeford rural loop	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - Biddeford rural loop	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	0.00	0.00
	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	0.00	0.00
Advertising / Printing	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	0.00	0.00
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
Total operations expenses	0.00	0.00
Total operating expenses	0.00	0.00
Operating income (loss)	0.00	0.00
YTD Cost Center Analysis -	Agency	Agency
As of DECEMBER FY2024		
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00

Biddeford-Old Orchard Beach-Saco Transit Committee

Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MDOT-Trolley	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	0.00	0.00
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	0.00	0.00
	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	0.00	0.00
Advertising	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	0.00	0.00
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
Total operations expenses	0.00	0.00
Total operating expenses	0.00	0.00
Operating income (loss)	0.00	0.00

Biddeford-Saco-OOB Transit Committee	FY24	Last Year
YTD Cost Center Analysis - Total of all Areas	Totals	F.S. Totals
As of DECEMBER FY2024		
Revenues		
Fares:		
Portland fares	\$ 29,144.67	21,863.82

Biddeford-Old Orchard Beach-Saco Transit Committee

Shuttle fares	43,246.94	48,462.42
Trolley fares	95,254.43	119,858.77
Zoom fares	16,459.32	9,241.42
Noreaster UNE fares	0.00	0.00
Total fares	184,105.36	199,426.43
Grant revenues:		
FTA-Urban	743,326.49	849,658.72
MDOT-Urban	120,557.00	51,014.34
MDOT-Intercity	371,769.14	341,779.63
MDOT-RTAP	0.00	0.00
MDOT-ZOOM	154,467.61	161,312.61
MTA-ZOOM	0.00	15,094.18
Planning/Mobility/Outreach	28,221.32	10,538.35
Interline grant revenue	0.00	0.00
MDOT-Other grants	0.00	0.00
Capital grants	0.00	0.00
Total grant revenues	1,418,341.56	1,429,397.83
Insurance claims revenue	0.00	23,430.71
Fuel & miscellaneous operating revenue	87,807.75	56,626.30
Contract repair parts & labor revenue	34,198.85	62,916.96
Municipal contributions	400,000.00	775,000.00
Greyhound ticket sales	62.83	92.01
Contract stops - Local	75,199.66	125,600.00
Contract revenue - UNE annual contribution	30,000.00	0.00
Advertising revenue - local	49,420.25	79,413.25
Advertising revenue - intercity	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	(12,217.53)	(8,374.05)
Other income	344.15	0.00
Total revenues	2,267,262.88	2,743,529.44
Expenses		
Administrative expenses:		
Administrative Salaries	314,384.16	235,911.45
Administrative Benefits	93,368.39	73,072.19
Employee's Expense	14,215.67	20,130.96
Travel	5,927.24	2,400.22
Training	2,745.20	11,339.27
Utilities	6,634.57	7,917.79
Telephone	3,200.30	10,338.00
Postage	448.61	635.12
Office Supplies	5,392.88	6,534.35
Miscellaneous Office	98,138.87	47,321.18
Advertising	12,637.58	12,633.54
Professional Services	34,977.69	20,800.16
Insurance	157,616.56	132,778.50
Facility Repairs & Maint.	13,153.90	1,841.39
Vehicle Fuel	1,283.30	1,982.03
Total administrative expenses	764,124.92	585,636.15
Operations expenses:		
Operating wages-Drivers	659,448.75	563,052.34
Operating wages-Repair	28,148.39	134,649.74
Operating benefits-Drivers	128,559.65	109,522.76
Operating benefits-Repair	40,990.15	51,014.93
Miscellaneous supplies & costs	13,147.20	16,123.75
Vehicle Fuel	161,754.35	111,162.18
Vehicle Maint.	16,487.18	100,329.45
Preventive Maintenance	246,420.83	190,095.49
Depreciation	317,506.09	335,615.67
Total operations expenses	1,612,462.59	1,611,566.31
Total operating expenses	2,376,587.51	2,197,202.46
Operating income (loss)	(109,324.63)	546,326.98
Contingency fund	0.00	0.00
Loss on disposal of capital assets	0.00	0.00
Capital expense	258,008.25	96,917.28
Interest expense (included in office supplies allocation)		
Total non-operating expenses	258,008.25	96,917.28
Total expenses	2,634,595.76	2,294,119.74

Biddeford-Old Orchard Beach-Saco Transit Committee

Net income (loss)	(367,332.88)	449,409.70
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B-S-OOB Transit Committee
Monthly Financial Report - Revenues
Month Ending JANUARY 2023

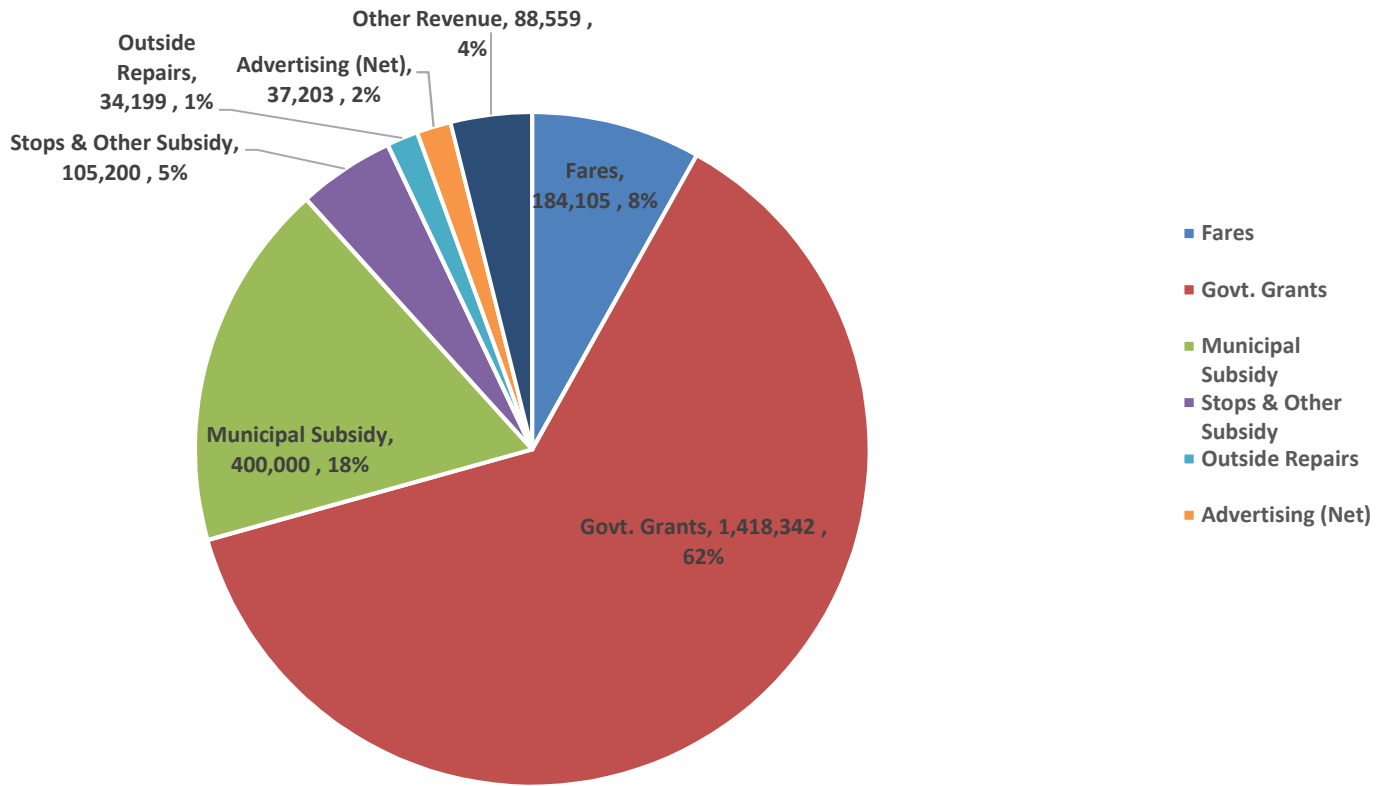
Target %: 50%

	FY2024				FY2023		
	Estimate	Month Ended December	Remaining Estimate	Percentage Realized	Revised Estimate	Month Ended December	Percentage Realized
General Revenues:							
Sale of surplus property	0	0	0	0.0%	0	0	0.0%
Donations	0	0	0	0.0%	0	0	0.0%
Interest earned	0	344	(344)	0.0%	0	0	0.0%
Advertising commissions paid	(26,000)	(12,220)	(13,780)	47.0%	(13,200)	(8,375)	63.4%
Miscellaneous revenue	55,500	87,808	(32,308)	158.2%	500	79,177	15835.4%
YCCTC Repairs Revenues:							
Repair parts	0	6,136	(6,136)	0.0%	27,022	26,337	97.5%
Repair labor	0	8,944	(8,944)	0.0%	27,022	18,151	67.2%
Other Agency Repairs Revenues:							
Repair parts	15,000	9,509	5,491	63.4%	3,333	7,035	211.1%
Repair labor	20,000	9,610	10,390	48.1%	3,333	11,395	341.9%
Local Service Revenues:							
FTA Urban grant	1,310,142	710,152	599,990	54.2%	1,473,970	814,353	55.2%
Local fares	200,000	138,501	61,499	69.3%	69,878	168,321	240.9%
Advertising sales	60,000	49,420	10,580	82.4%	31,553	79,413	251.7%
Contract stops	200,000	75,200	124,800	37.6%	103,282	125,600	121.6%
MDOT grants	120,862	120,557	305	99.7%	0	51,014	0.0%
UNE contribution	90,000	30,000	60,000	33.3%	62,000	0	0.0%
Other local service revenues	0	0	0	0.0%	0	0	0.0%
Zoom Service Revenues:							
Zoom fares	26,000	16,459	9,541	63.3%	27,942	9,241	33.1%
Advertising sales	0	0	0	0.0%	7,888	0	0.0%
MDOT Zoom grant	284,438	154,468	129,970	54.3%	440,655	161,313	36.6%
	0	0	0	0.0%	0	15,094	0.0%
Intercity Service Revenues:							
Intercity fares/ticket sales	35,300	29,208	6,092	82.7%	50,250	21,956	43.7%
Advertising sales	0	0	0	0.0%	0	0	0.0%
MDOT Intercity grant	962,466	371,769	590,697	38.6%	687,104	341,780	49.7%
Municipal contributions	0	0	0	0.0%	25,000	25,000	100.0%
Mobility/Outreach Coordinator							
FTA Planning grant	53,256	28,221	25,035	53.0%	52,953	10,538	19.9%
Fuel Sales Revenue:							
Fuel sales	0	0	0	0.0%	0	0	0.0%
Non-operating Revenues:							
FTA non-operating grants	3,886,071	33,174	3,852,897	0.9%	3,927,739	35,306	0.9%
MDOT non-operating grants	489,046	0	489,046	0.0%	0	0	0.0%
MDOT RTAP grant	350,000	0	350,000	0.0%	0	0	0.0%
Other grants	65,800	0	65,800	0.0%	104,860	0	0.0%
Capital grants	0	0	0	0.0%	0	0	0.0%
Municipal contributions	775,000	400,000	375,000	51.6%	600,000	750,000	125.0%
Other non-operating revenues	662,875	0	662,875	0.0%	0	880	0.0%
TOTAL REVENUES	9,635,756	2,267,260	7,368,496	23.5%	7,713,084	2,743,529	35.6%
Total, less Municipal contributions	8,860,756	1,867,260	6,993,496	21.1%	7,113,084	1,993,529	28.0%
Total fares	261,300	184,168	77,132	70.5%	148,070	199,518	134.7%
Total less fares & Municipal conts.	8,599,456	1,683,092	6,916,364	19.6%	6,965,014	1,794,011	25.8%
Total external repairs/fuel sales	35,000	34,199	801	97.7%	60,710	62,918	103.6%
Total operating revenues	3,406,964	1,834,086	1,572,878	53.8%	3,080,485	1,957,343	63.5%

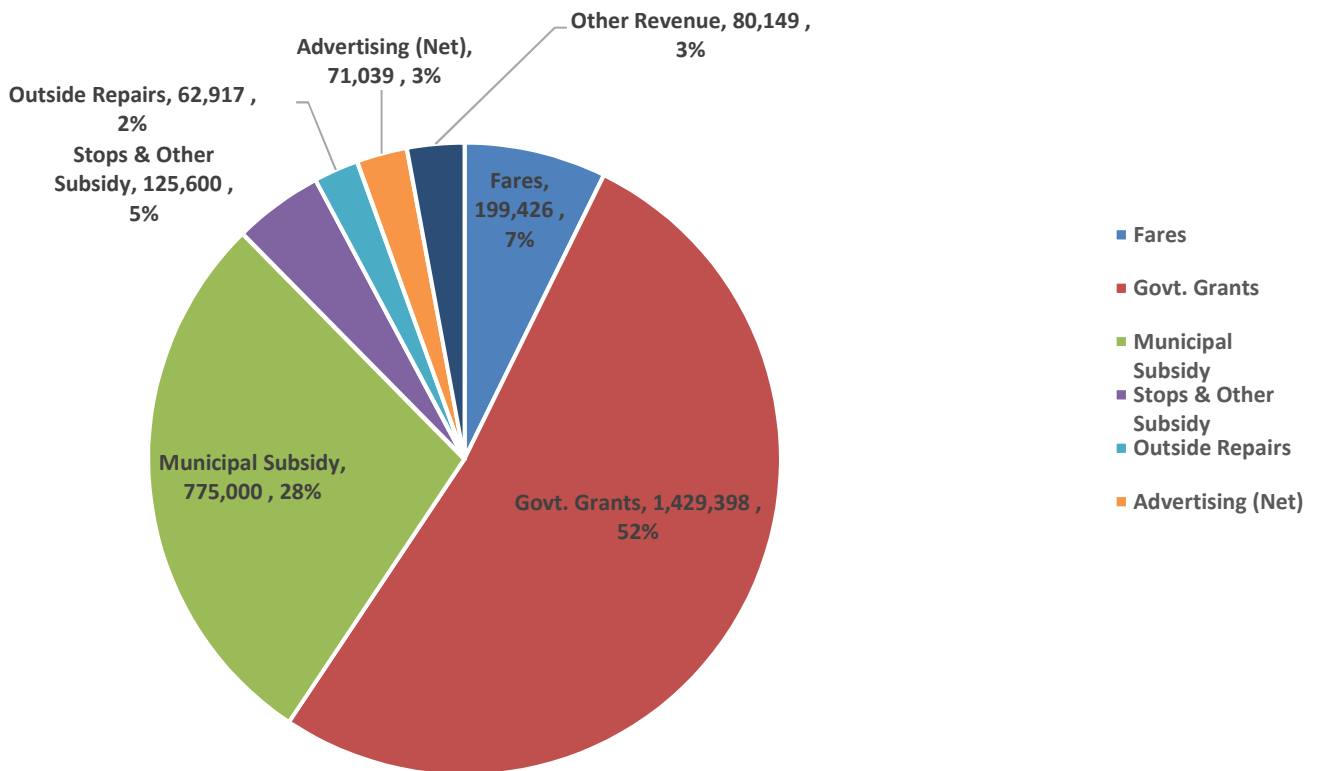
B-S-OOB Transit Committee
Monthly Financial Report - Expenditures
Month Ending January 2023

Target %: 50%

	FY2024				FY2023		
	Budget	Month Ended December	Remaining Budget	Percentage Expended	Budget	Month Ended December	Percentage Expended
Admin/Overhead Expenditures:							
Salaries & wages	678,173	288,839	389,334	42.6%	342,361	229,550	67.0%
Employee benefits	276,865	78,418	198,447	28.3%	204,064	73,072	35.8%
Other employment costs	58,000	32,518	25,482	56.1%	30,300	33,870	111.8%
Purchased professional svcs.	166,300	57,546	108,754	34.6%	67,000	29,776	44.4%
General operating costs	244,600	387,180	(142,580)	158.3%	169,850	93,615	55.1%
Insurances	274,792	157,641	117,151	57.4%	196,363	132,779	67.6%
Borrowing costs	0	0	0	0.0%	0	0	0.0%
Contingency	0	0	0	0.0%	0	0	0.0%
Garage Operating Expenditures:							
Salaries & wages, regular	440,957	143,032	297,925	32.4%	354,061	200,159	56.5%
Overtime wages	37,394	27,615	9,779	73.8%	39,252	28,533	72.7%
Employee benefits	148,670	40,994	107,676	27.6%	118,488	51,015	43.1%
Other employment costs	4,000	1,832	2,168	45.8%	2,000	1,868	93.4%
Reclassification to external repairs	(202,000)	(142,496)	(59,504)	70.5%	(115,000)	(94,043)	81.8%
General operating costs	473,700	212,336	261,364	44.8%	159,430	26,568	16.7%
YCCTC Repairs Expenditures:							
All costs	0	14,442	(14,442)	0.0%	110,000	41,483	37.7%
Other Agency Repairs Expenditures:							
All costs	35,000	17,534	17,466	50.1%	20,000	17,257	86.3%
Bus Services Expenditures:							
Salaries & wages, regular	1,197,048	627,939	569,109	52.5%	959,126	439,814	45.9%
Overtime wages	72,688	60,677	12,011	83.5%	34,627	40,983	118.4%
Employee benefits	290,598	139,132	151,466	47.9%	248,755	106,850	43.0%
Other employment costs	0	0	0	0.0%	0	1,921	0.0%
Advertising costs	7,500	1,605	5,895	21.4%	7,500	2,913	38.8%
Fuel costs	290,400	150,803	139,597	51.9%	210,410	67,704	32.2%
General operating costs	80,500	14,895	65,605	18.5%	123,500	207,426	168.0%
Mobility/Outreach Coordinator							
Salaries & wages, regular	55,731	20,624	35,107	37.0%	47,326	6,361	13.4%
Overtime wages	0	0	0	0.0%	0	0	0.0%
Employee benefits	7,232	5,258	1,974	72.7%	5,125	0	0.0%
Other employment costs	0	0	0	0.0%	0	522	0.0%
General operating costs	11,125	4,559	6,566	41.0%	13,020	3,093	23.8%
Fuel Sales Expenditures:							
Fuel costs	0	0	0	0.0%	0	0	0.0%
Non-operating Expenditures							
Training/Travel/Lodging	0	0	0	0.0%	0	1,560	0.0%
Consultants	390,000	1,204	388,796	0.3%	19,200	23,595	122.9%
RTAP grant expenses	50,000	10,646	39,354	21.3%	0	0	0.0%
Repairs & maintenance, non-cap	0	(18,431)	18,431	0.0%	0	15,979	0.0%
Loss on disposal of assets	0	0	0	0.0%	0	0	0.0%
Capital equipment	4,573,484	258,008	4,315,476	5.6%	4,013,368	74,104	1.8%
Other non-oper. Expense	0	23,328	(23,328)	0.0%	169,665	0	0.0%
Total Expenditures	9,662,757	2,617,678	7,045,079	27.1%	7,549,791	1,858,327	24.6%
Total Personnel Costs	3,100,356	1,356,358	1,743,998	43.7%	2,400,485	1,179,215	49.1%
Total Fuel Costs	290,400	150,803	139,597	51.9%	210,410	67,704	32.2%
Total Capital Equipment Costs, net	4573484	258008	4315476	5.6%	4013368	74104	1.8%
Total Other Costs	1,698,517	852,509	846,008	50.2%	925,528	537,304	58.1%



FY2024 YTD Revenues, DECEMBER



FY2023 YTD Revenues, DECEMBER

Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
FTA: ME-2020-031-01-00			5307 Funds FY21	FTA: ME-2020-031-01-00		Start Date 8/21/20 - End Date 6/30/23			
	117	A2	Preventive Maintenance	163,560.00	0.00	-	#DIV/0!	163,560.00	204,450.00
	114	A4	Cap-Surv/Security	59,315.00	36,685.00	9,171.25	20%	96,000.00	120,000.00
	117	A2	Mobility Management	51,660.00	0.00	-	20%	51,660.00	64,575.00
	441	A3	Planning Consultant	2,799.00	14,801.00	3,700.25	20%	17,600.00	22,000.00
FTA: ME-2021019			5307 Funds FY22	FTA: ME-2021019		Start Date 8/23/21 - End Date 6/30/24			
	300	A1	Service Operations	728,810.00	0.00	0.00	#DIV/0!	728,810.00	1,457,620.00
	117	A4	Preventive Maintenance	166,831.00	0.00	-	#DIV/0!	166,831.00	166,831.00
	114	A3	Cap-Surv/Security	40,735.00	19,265.00	4,816.25	20%	60,000.00	64,816.25
	114	A3	2 Support Vehicles	138,376.00	624.00	156.00	20%	139,000.00	139,156.00
	111	A5	Replacement VANS	78,160.00	2,840.00	710.00	20%	81,000.00	81,710.00
	117	A4	Mobility Management	51,188.00	0.00	-	#DIV/0!	51,188.00	51,188.00
	441	A2	Planning Consultant	0.00	19,200.00	4,800.00	20%	19,200.00	24,000.00
FTA: ME-2023-016-00			ARPA FY23						
			Route 111 Enhancements	0.00	600,000.00	\$ -		600,000.00	600,000.00
			Bus Stop Improvement	0.00	75,000.00	\$ -		75,000.00	75,000.00
			Regional Signage Project	0.00	15,500.00	\$ -		15,500.00	15,500.00
			Half Fare Promotion	90,000.00	0.00	\$ -		90,000.00	90,000.00
ME-2023-008			CARES AVL-APC						
			AVL - APC	110,088.00	7,088.00	\$ -	0%	117,176.00	117,176.00
FTA ME-2023-041			5310 Transit Stop Access Project						
	11300	xx	Bus Stop Shelters and Signage	0.00	61,366.00	-	0%	61,366.00	61,366.00
FTA: ME-2023-006-00			5307 Funds FY23			Start Date 8/23/21 - End Date 6/30/24			
	300	A1/A8	Service Operations	858,000.00	0.00	0.00	#DIV/0!	858,000.00	1,716,000.00
	117	A2/A7	Preventive Maintenance	145,626.00	24,542.00	6,135.50	20%	170,168.00	176,303.50
	114	A4/A5	AVL	144,000.00	0.00	-		144,000.00	144,000.00
	xx	B3/B2	Improve Shelters	8,516.00	31,484.00	7,871.00	20%	40,000.00	47,871.00
	xx	A4/A5	Harness System for Safety	0.00	68,000.00	17,000.00	20%	68,000.00	85,000.00
	xx	A9/B1	Onroute Charger Overage	0.00	104,047.00	26,011.75	20%	104,047.00	130,058.75
	117	A4/A4	Mobility Management	22,883.00	29,328.00	7,332.00	20%	52,211.00	59,543.00
	441	A2/A2	Planning Consultant	0.00	20,800.00	5,200.00	20%	20,800.00	26,000.00
								1,457,226.00	
FTA: ME- 2023-042-00			5307 Funds FY24			Start Date 7/1/23 - End Date 6/30/26			
	300	A3	Service Operations	497,013.00	409,129.00	409,129.00	50%	906,142.00	1,812,284.00

Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
	117	xx	Preventive Maintenance	0.00	300,000.00	75,000.00	20%	300,000.00	375,000.00
	114	A8	ERP FINANCE	0.00	8,898.00	2,224.50	20%	8,898.00	11,122.50
	114	xx	BUS WASH	0.00	68,000.00	17,000.00	20%	68,000.00	85,000.00
	114	xx	Facilities	0.00	100,000.00	25,000.00	20%	100,000.00	125,000.00
	117	xx	Mobility Management	0.00	53,256.00	13,314.00	20%	53,256.00	66,570.00
	441-80	xx	Planning Consultant	0.00	22,400.00	5,600.00	20%	22,400.00	28,000.00
								1,458,696.00	

FTA: ME-2020-022-00 Zoom Coaches / Bus Washes FTA: ME-2020-022-00
 111 A1 Zoom Coaches / Bus Washes 854,154.00 191,306.00 47,826.50 20%

LONO 3

FTA: ME- 2023-040-00		Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
	Buses	2,125.00	1,841,763.00			1,843,888	2,169,280
	Tool	11,452.00	100,328.00			111,780	124,200
	Human Resource	0.00	91,739.00			91,739	114,674
	MEDOT CSN 5101	0.00	235,565.00				
	Total Project	0.00				2,047,407.00	2,408,154.00

FTA: ME- 2023-007-00

LONO II

FTA: ME- 2023-007-00	112.00	1,224,419.00					
MEDOT CSN 43211	0.00	136,059.00					
Total Project	112.00	1,360,478.00					

1,224,419.00 0%

1,224,531.00

FTA: ME-2019-020-00

FTA: ME-2019-020-00	1,025,206.00	119,794.00	10,919.74			1,145,000.00	1,204,225.00
MEDOT CSN 42857	1,500,000.00	0.00				1,500,000.00	1,500,000.00

MDOT: ME-2018-024-00, CSN 41564 Intercity 2020-2

MDOT: ME-2018-024-00, CSN 41564

Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
			Intercity 2020-2	119,121.08	384,331.92	384,331.92	50%	50% covered by Greyhound	
Intercity ARPA			Intercity ARPA						
			Intercity ARPA						
				7/1/22 through 12/31/2023					
				866,005.90	165,994	0	0%	1,032,000	1,032,000
MDOT: ME-2019-019-00, CSN 40774			Zoom 2020						
			Operating	159,623.52	12,376.48	12,376.48	50%	50% covered by MTA in the past, but that is uncertain now	
MDOT: ME-2020-027, CSN 45327			ZOOM 2023						
			Operating	0.00	137,000.00	137000	50%		
			Prev Maint	0.00	31,000.00	7750	20%		
MDOT: ME-2021-005-00, CSN 43013			ZOOM Carissa						
			ZOOM Carissa						
				MDOT: ME-2021-005-00, CSN 43013					
				700,000.00	0.00	0	#DIV/0!		
Assignment Letter 27 CSN 45352			Urban State 2024	120,557.00	0.00	0		Supplements 5307 funds and silver line for 3 years, this is t	
Assignment Letter 28 CSN 45999			Urban State 2024 Part 2	11,122.20	44,488.80	0		Supplements 5307 funds, expires 6/30/24	