



Biddeford Saco Old Orchard Beach Transit Committee

AGENDA

Saco Transportation Center

April 27, 2023

4:00 PM – 5:30 PM

Agenda Item	Responsibility	Action or Information
1.) Call to Order	Kenny Blow	Action
2.) Roll Call / Ascertain Quorum	Kenny Blow	Action
3.) Public Comment	Kenny Blow	Information
4.) Approval of Previous Minutes <ul style="list-style-type: none"> • March 2023 Transit Committee 	Kenny Blow	Action
5.) RKO FY22 Audit Presentation	Casey Leonard	Information
6.) Financial Subcommittee Report <ul style="list-style-type: none"> • March Month End Financial Report 	Staff	Information
7.) Executive Director Report <ul style="list-style-type: none"> • Ridership Report • Proterra Performance • Workforce Transportation Service • Legislative Advocacy • Planned Service Adjustments 	Chad Heid	Information
8.) Administrative Discussion Items <ul style="list-style-type: none"> • Upcoming Meetings: Finance Subcommittee, May 22nd, 12p Committee Meeting, May 25th, 4p 	Staff	Information
9.) New Business	Kenny Blow	Information
10.) Adjournment	Kenny Blow	Action



Biddeford Saco Old Orchard Beach Transit Committee
Meeting Minutes
March 23, 2023
4:00 PM
Saco Transportation Center

1. Call to Order –

With the absence of both the Chair and Vice-Chair of the Committee, a temporary Chair will facilitate the meeting.

Motion by Bryan Kaenrath to nominate Curt Koehler as temporary Chair for this meeting in the absence of the Chair and Vice Chair. Maya Atlas seconded the motion. There were no other nominations. Bryan Kaenrath, Maya Atlas, Eric Freeman, Tim Fleury, and Curt Koehler all voted in favor. Motion passed unanimously. Curt Koehler named temporary Chair.

Temporary Chair Curt Koehler called the meeting to order at 4:06 pm.

2. Roll Call – Members present: Bryan Kaenrath, Maya Atlas, Curt Koehler, Eric Freeman, and Tim Fleury. Absent: Kenny Blow, Phil Hatch, Doris Ortiz, Jean Saunders. Staff present: Chad Heid, Rod Carpenter, Craig Pendleton, Caroline FreeSpirit, Marianne Walters, Anne Austin.

3. Public Comment – None.

4. Approval of the Previous Meeting Minutes –

Motion by Tim Fleury to approve the Transit Committee meeting minutes of February 23, 2023. Eric Freeman seconded. Curt Koehler, Eric Freeman, Bryan Kaenrath, Maya Atlas, and Tim Fleury all voted in favor. Motion passed unanimously. Minutes approved.

5. Financial Subcommittee Report–

- At the last meeting of Monday, March 20, 2023, Phil Hatch was nominated and elected as Chair to the Finance Subcommittee.
- Finance Manager Caroline FreeSpirit presented key points from the February month end financial report.
- Two-thirds of the way through the fiscal year and roughly two-thirds of the budget. Total personnel expense is at 56.8% of budget and 87.1% through other expenses. Fuel is at 56%.
- CAD-AVL award to Swiftly, a California based firm. 3-year contract with a one-time cost of \$311,480.76. Annual costs in the mid-30s for the next 3 years (\$34k, \$36k and \$38k respectively.)
- New support van has been received to replace the old one destroyed by fire from the previous year. Funding will come from the insurance settlement.
- Future considerations: Annual budgeting process has begun. Projected payroll expenses have been determined. Review and analysis of expense line items is ongoing.
- Finance Subcommittee should have a budget to consider in the May meeting.



- Auditors have finished the audit and will be making an April presentation to the board.
- We have benefited from CARES, CRSSA, and ARPA funding over the past years, that had covered our operation 100%. This is ending in FY24 and we will be returning to the traditional 5307 funding at 50% of expenses. We are currently looking at expanding other sources of funding through MaineDOT.
- We are taking part in a process of creating a unified MaineHealth ridership contract with GP Metro, South Portland, and BSOOB Transit.

There were no questions regarding the financial update.

6. Employee Recognition - Craig Pendleton Retirement

Chad Heid acknowledged and thanked Craig Pendleton for his many contributions to BSOOB Transit including 9 years' service on the Board, as the first Director of Transportation, previously as the Director of External Affairs, involved in marketing, the pulse roll-out, battery electric buses, presence and service at the Saco Transportation Center location and all his contributions to the organization. Craig is retiring effective April 14, 2023. All wished him well.

7. Swiftly – CAD/AVL Project Update

Chad Heid reviewed the Swiftly scope of work (included in the packet.) He gave an overview of the significant improvements this software will make to our system.

Automatic passenger counters will fundamentally alter the way we understand how people are using our system.

Automated voice announcements and ADA (Americans with Disabilities Act) signage will put us in federal compliance.

We will be transitioning away from Unite GPS platform (*Where's the Bus* portal) and will feed our own map on our webpage as well as transit app, Google maps, Apple maps, etc. providing better real-time information for our customers.

We will see outcomes toward the end of the calendar year.

8. MTA Legislative Advocacy- Chad notified the Transit Committee members of opportunities to advocate for transit. He reviewed the two letters sent from the Maine Transit Association (MTA) Executive Board included in the meeting packet. Chad encourages members to review and reach out to legislators and representatives to tell the story of why transit deserves the modest increase in funding requested.

9. Executive Director Report- Chad shared his presentation.

Ridership Report – When comparing the last three years, we are seeing large spikes in ridership!

Safety Committee – Standing committee that meets every other month in conjunction with members of the union ATU Local 714 to address safety concerns and make appropriate adjustments to improve safety in the workplace. Met in January and March. “See Say Now” is a self-reporting safety app we are now using and providing staff education. Rod Carpenter is BSOOB Transit’s Chief Safety Officer.



Workforce Transportation Grant – Planned service partnership with KKACC.

Chad reviewed that there is 5 million dollars available in state funds (that do require 20% local match) to access funds and build connectivity for potential employees and employers.

Many entities in York County approached us asking us to operate if they were awarded funds. Through a regular service agreement, and with their funds and our available resources, we could deliver the service. This is a great opportunity for our agency to help bridge the transportation gap, expand connectivity, and generate economic connections and opportunities.

There would be no local match for our agency. Funded through MDOT grant program.

Award should be announced April/May timeframe.

USDOT SMART Grant –

- We have been awarded \$350,000 for smart grid enhancements.
- We were the only applicant awarded in the State of Maine, one of six in New England. Four smart grid awards.
- Planning and demonstration grant.
- Renewable energy generation, on-site storage and charging equipment.
- Leveraging agency infrastructure to reduce network demand.

STC Lease – Existing lease ends August of 2023.

Working on new terms. Hoping to maintain the existing space we have.

Current \$250/month for rent, \$100/ utilities.

More to come. Will be a Landlord/Tenant agreement.

Discussing different scenarios.

Governance Subcommittee- started September of 2021. Spent time reviewing the bylaws. Need to re-visit as they are very out of date.

Consider reconvening this meeting in April/May?

Municipal Budgets - Chad will present in April/ May to the municipalities.

Bryan Kaenrath commented that, on behalf of the Saco residents, he continues to get requests to restore the Camp Ellis trolley. This may come up in the budget discussions.

MDOT Low-No 2023- Low-No application for this round is due April 13th, coordinated by MDOT. This is a statewide low-no bus and charging infrastructure grant. Eight operators applying jointly.

We are requesting 2 additional buses in 2024 and another 2 in 2026.

Spring and Summer service changes.

Public outreach in May/June.

-Will resume the Ready Seafood run.—will be transporting approximately 70 daily.

-OOB will see greater connectivity.

-Want to make route changes so the frequency is higher—every 60 minutes versus 75 minutes.



Governance Subcommittee- looking for four (4) members representing each of the communities (but could have more.) Chad will distribute to the Committee at large a request for interest and report back what that looks like.

10. Upcoming meetings:

Biddeford CC Budget, April 10th, 7:45pm.

Finance Committee, April 24th, 12pm.

Saco CC Budget, April 24th, 6:30pm.

Committee Meeting, April 27th, 4pm.

11. New Business -

Maya asked on behalf of the Biddeford residents—would the bus ever go to the beach? Limited parking at Fortune’s Rocks.

Chad shared that the planning questions: when do you want to go there, the routing path and what times of day? Chad would consider with these details. Staffing could be a roadblock.

12. Adjournment – Motion to adjourn by Maya Atlas. Eric Freeman seconded.

Meeting was adjourned at 5:03pm.



BSOOB Transit Committee Meeting

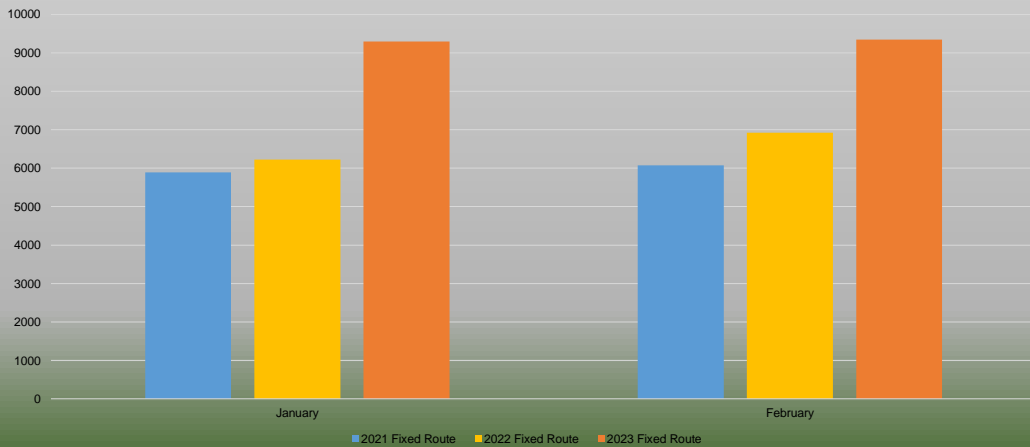
March 23, 2023



Monthly Ridership Comparison



Fixed Route Ridership Comparison
2021-2023



USDOT SMART Grant



- \$350,000 for smart grid enhancements
- Planning and demonstration grant
- Renewable energy generation, on-site storage and charging equipment
- Leveraging agency infrastructure to reduce network demand



Other Items



- STC Lease Update
 - Existing lease ends August 2023
- Governance Subcommittee
 - Consider reconvening in April-May?
- Municipal Budgets
- MDOT Low-No 2023
- Spring & Summer service changes
 - Public outreach in May-June



BIDDEFORD-SACO-OLD ORCHARD BEACH TRANSIT COMMITTEE

FINANCIAL OVERVIEW

Presented by: Casey Leonard
RUNYON KERSTEEN OUELLETTE

INSIDE

2. Summary of Audit Results
3. Net Position
4. Revenues
5. Expenditures
6. Revenue Distribution
7. Expenditure Distribution - 2022
8. Expenditure Distribution - 2021

About this presentation

This presentation is intended as a tool to assist the Transit Board and management in understanding its financial operating results. The information contained in this publication should be read in conjunction with the audited financial statements and related disclosures and should not be used for any other purposes without the expressed consent of *RUNYON KERSTEEN OUELLETTE*.

Please contact us at 207-773-2986 or 1-800-486-1784
20 Long Creek Drive, South Portland, ME 04106



B-S-OOB TRANSIT COMMITTEE

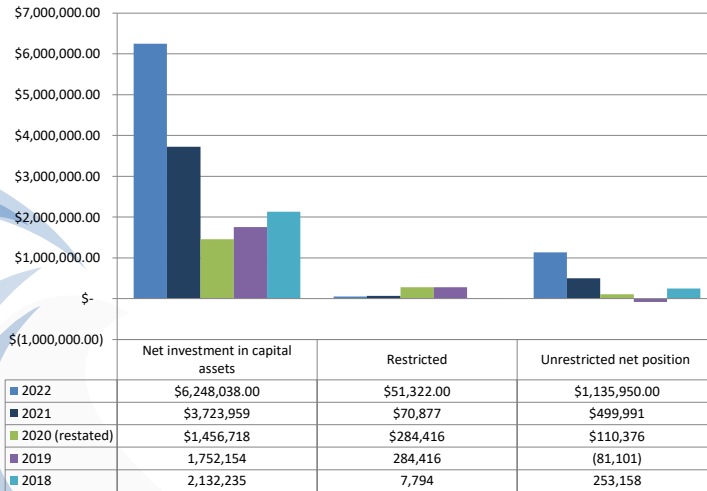
SUMMARY OF AUDIT RESULTS

- Financial Statement Opinion – Unmodified
- Report Required by *Government Auditing Standards (GAS)*
 - Material Weaknesses
 - Material audit adjustments
 - No Significant Deficiencies
- Report Required by the Uniform Guidance
 - Program Tested
 - Federal Transit Cluster – 20.507 and 20.526
 - Finding
 - No Findings
- Report Required by the MAAP
 - Program Tested
 - Transportation Systems Planning
 - Finding
 - No findings



B-S-OOB TRANSIT COMMITTEE

Net Position



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B-S-OOB TRANSIT COMMITTEE REVENUES

	2022	2021	Increase (Decrease)
Fare Revenues	\$276,032	\$164,409	\$111,623
Contract Revenues	236,109	85,457	150,652
Federal and State Operating Grants	3,133,825	2,832,017	301,808
Other Operating Grants	-	41,079	(41,079)
Contract Repair and Fuel Revenues	122,215	142,611	(20,396)
Municipal Contributions	625,000	520,000	105,000
Advertising Revenues	32,776	44,618	(11,842)
Miscellaneous Operating Revenues	19,969	9,146	10,823
Total Operating Revenues	4,445,926	3,839,337	606,589
Federal and State Capital Grants	2,793,691	2,196,654	597,037
Other Revenues	109,428	7,720	101,708
Total Operating and Non Operating Revenues	7,349,045	6,043,711	1,305,334

Observations:

- **Fare Revenues** increased in 2022 due to improved ridership as the effect of the pandemic waned.
- **Contract Revenues** increased in 2022 as contract stops in 2021 were limited in response to COVID-19.
- **Federal and State Operating Grants** increased primarily due to CARES CARSSA grants provided at 100% in fiscal year 2022.
- **Federal and State Capital Grants** increased due to matching funds for the purchase of new Trolleys.
- **Other Revenues** increase due to insurance claims and sale of surplus equipment in 2022.



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B-S-OOB TRANSIT COMMITTEE EXPENDITURES

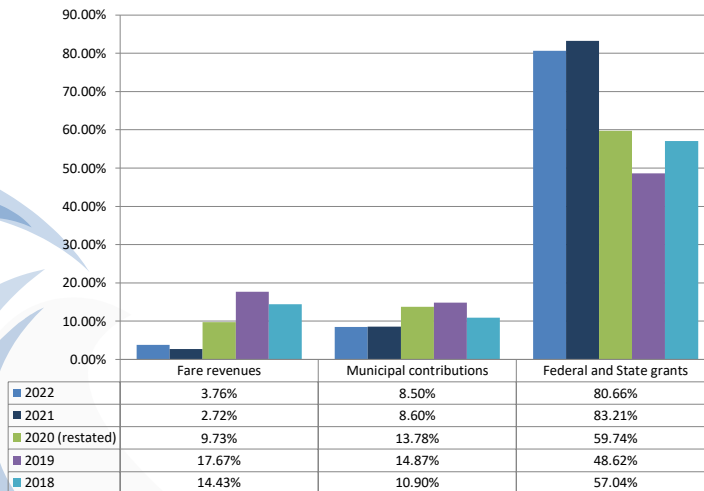
	2022	2021	Increase (Decrease)
Salaries and Wages	\$1,836,830	\$1,523,553	\$313,277
Payroll Taxes and Benefits	557,974	515,502	42,472
Fuel and Electricity	164,703	142,761	21,942
Travel and Tolls	33,329	13,878	19,451
Repairs and Parts	502,354	497,862	4,492
Insurance	191,687	170,831	20,856
Advertising	15,974	14,640	1,334
Office Expenses and Equipment Rental	99,944	49,452	50,492
Professional Services	114,970	87,751	27,219
Utilities and Telephone	26,288	22,934	3,354
Building Maintenance and Supplies	7,861	14,679	(6,818)
Training and Miscellaneous	79,432	77,818	1,614
Total Operating Expenses	3,631,346	3,131,661	499,685
Depreciation	577,216	386,545	190,671
Loss on Disposal of Capital Assets	-	80,946	(80,946)
Other Non-Operating Expenses	-	1,242	(1,242)
Total Operating and Non-Operating Expenses	4,208,562	3,600,394	608,168

Observations:

- **Salaries, Wages, Taxes and Benefits** increased due to wage increases in the new union agreement.
- **Office Expenses and Equipment Rental** expenditures increased due to the need for COVID-related equipment and supplies to avoid spreading COVID.
- **Depreciation and Insurance** increased primarily due to increases in FTA-funded vehicles.
- **Loss on Disposal of Capital Assets** decreased due to the sale of capital assets at a lower than carrying cost in 2021.

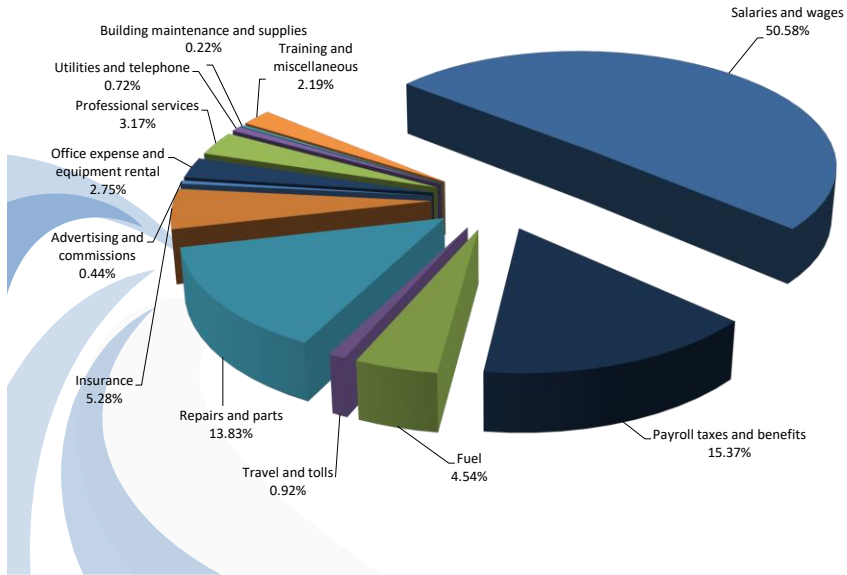


B-S-OOB TRANSIT COMMITTEE REVENUE DISTRIBUTION



B-S-OOB TRANSIT COMMITTEE

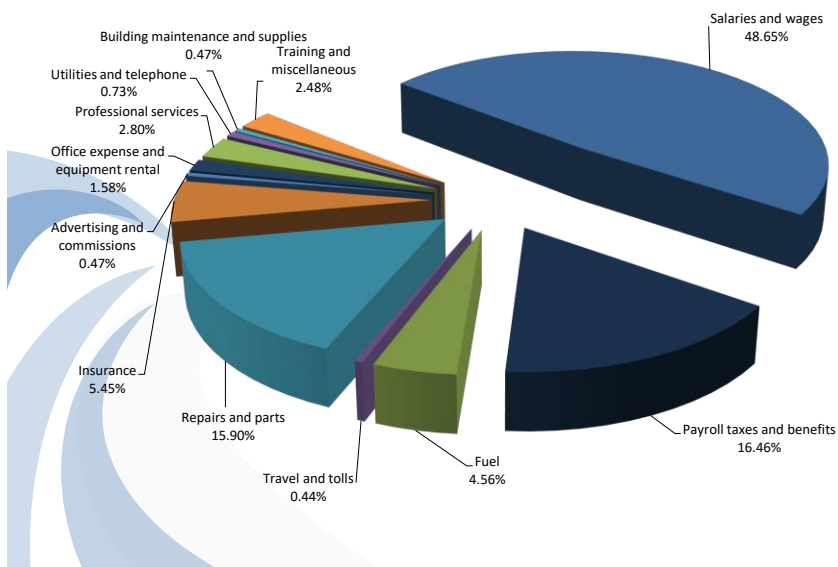
EXPENSE DISTRIBUTION - 2022



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B-S-OOB TRANSIT COMMITTEE

EXPENSE DISTRIBUTION - 2021



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BSOOB Transit Finance Subcommittee
Meeting Agenda
Monday, April 24th, 2023
12:00pm – 1:30pm

Saco Transportation Center

Agenda Item	Responsibility	Action or Information
1.) Call to Order	Phil Hatch	Action
2.) Roll Call / Ascertain Quorum	Phil Hatch	Action
3.) Public Comment	Phil Hatch	Information
4.) Approval of Previous Minutes <ul style="list-style-type: none"> • March Finance 	Phil Hatch	Action
5.) March Month End Financial Report	Staff	Information
6.) Low-No Grant Application Summary	Staff	Information
7.) Administrative Discussion Items <ul style="list-style-type: none"> • Upcoming Meetings: • Thursday, April 27, 4p Committee • Monday, May 22, 12p Finance 	Staff	Information
8.) New Business		Information
9.) Adjournment	Chair	Action



**BSOOB Transit Finance Subcommittee
Meeting Minutes
March 20, 2023
12:00 PM – 1:30 PM
Virtual Zoom Meeting**

- 1. Call to Order** – Phil Hatch called the meeting to order at 12:06 PM.
- 2. Roll Call/ Ascertain Quorum** – Members present: Kenny Blow Phil Hatch, Curt Koehler, Absent: Doris Ortiz. Staff present: Chad Heid, Rod Carpenter, Caroline Freespirit.
- 3. Public Comment** – None.
- 4. Nomination of a Committee Chair** – Committee members had discussion on the topic of defining a quorum within a subcommittee, which is not well defined or addressed in the charter. It was interpreted that a quorum is defined as a majority of the committee members and each municipality at the committee meetings, but no such requirement for subcommittees. Members then discussed having each of the elected officials on the board take on Chair duties.

Motion by Curt Koehler to nominate Phil Hatch as Chair of the Finance Subcommittee. Kenny Blow seconded the motion. Roll call vote: Curt Koehler, Kenny Blow voted in favor. Phil Hatch abstained favor. Motion passed. Phil Hatch appointed Chair of the Finance Subcommittee

- 5. Approval of February Meeting Minutes** – No discussion.

Motion by Phil Hatch to approve the February Meeting Minutes. Kenny Blow seconded. All members voted in favor. Motion passed.

- 6. RKO Audit Update** – Caroline Freespirit provided an update on the Audit outcomes, including a material weakness that will be issued. The material weakness relates to a lack control regarding account reconciliations. This item was a finding in the last fiscal year's audit, and has not been rectified. Caroline provided examples of instances where accounts were not properly reconciled, including the cash balance and the accounts receivables. The agency will address this material weakness through the creation of a management committee, which will review monthly reconciliation issues and strategize an approach to separating financial activities from the City of Biddeford. The subcommittee members and staff had discussion on the potential impacts of the audit finding and the transition away from leveraging the City as a financial administrative partner. This discussion focused on how staff should proceed with preventing future reconciliation issues. Curt Koehler volunteered to join the internal management committee tasked with mapping out an action plan and addressing issues.
- 7. February Month End Financial Report** – Caroline Freespirit had to leave the meeting early, and Chad Heid presented the details from the monthly report. Highlights of the report included that expenses are tracking on budget through two-thirds of the fiscal year, that the agency has purchased a new support van, and that staff are preparing for budget cycles without COVID-relief funding.



- 8. Swiftly Contract** – Chad Heid presented the subcommittee with the details of the executed contract with the CAD/AVL system and service provider, Swiftly. The total of the first-year expense, both one-time capital costs and the first year license, will be \$345,782.40. This project will kick off in the coming weeks. The first few months will be internal/staff level engagement. Chad detailed that the public facing elements are planned for roll out in the fall of 2023. Phil Hatch encouraged staff to provide extensive public outreach once this solution is ready for use.
- 9. MTA Advocacy Efforts** – Chad Heid shared the advocacy letters drafted by the Maine Transit Association Executive Committee to support legislation that would increase transit operating funds from the state. There were two letters, one sent to the Joint Standing Committee on Transportation, and another provided to MaineDOT Commissioner. Each of these letters was included in the meeting packet. Subcommittee members and staff had discussion on the presented information, noting the disparity between funding by transit mode, along with the potential impact to agency revenues.
- 10. Administrative Discussion Items** – Chad Heid noted the schedule for upcoming meetings:

 - Thursday, March 23, 4p, Committee
 - Monday, April 24, 12p, Finance
- 11. New Business** – None at this time
- 12. Adjournment** – The meeting was adjourned at 12:59 PM.



Memorandum

4/20/23

To: BSOOB Transit Committee Members
From: Caroline Freespirit, Finance Manager
Subject: Review of Financial Position as of MARCH 31, 2023

Month End Details:

March is the ninth month for the fiscal year and as such, represents 75% of the year. The organization is tracking approximately 75.6% of the way through operating expenses. Total personnel expense is at 65% of budget and 104% through Other Expenses. Depreciation expense is a non-cash expense and not budgeted for that reason. So the overage in Other is not a significant item. Fuel is at 63%.

The DiriGo fare system partners, BSOOB Transit, GPMetro, and South Portland Bus Service rolled out the "Fare Deal" fare promotion program in March. All fares on year-round services have been reduced by 50% in an effort to entice new and return riders. It is still early to make an assessment, but the fare recovery in March was \$17,128.20, approximately 25% greater than March 2022, which also corresponds to increasing ridership.

Future Considerations:

We are progressing on the annual budget and expect to have a budget finalized to present to the board in the following month.

The Auditors have completed the audit. They have identified a material weakness related to reconciliation activities. Moving forward, RKO has acknowledged they will not continue as our auditors. Therefore, we have started the RFP process to secure the auditing services of another firm for the FY 23 audit.

The newly created Internal Finance Subcommittee has had its first meeting and we discussed the monthly reconciliations that will be done going forward. We also discussed our plan to start a Banking Services RFP to take the first steps in separating our financial systems from the City of Biddeford. We will establish our own bank account to hold a possible operating reserve, though we may start it out with a nominal amount. We discussed the need to maintain separation of duties once we effectively separate the functions from the City, and the need to hire a Staff Accountant to keep the duties separated from being just one person.

Meetings have started with the municipal contributors. As discussed in previous months, we will not be increasing the requested amount this year but we do expect future increases in the coming years.

Statement of Revenues, Expenses and Changes in Fund Equity
As of MARCH 2023 FY23

	Fund 801 Transit Agency	Last Year
Revenues		
Fares:		
Intercity fares	\$ 33,803.42	35,925.80
Urban fares	67,013.46	57,122.91
Trolley fares	119,858.77	103,757.72
Zoom fares	17,238.81	19,704.94
Noreaster UNE fares	6,000.00	7,368.46
Total fares	243,914.46	223,879.83
Grant revenues, including this month unbilled:		
FTA-Urban, Planning & Capital	1,258,959.11	1,708,811.73
MDOT-Urban	80,818.35	75,851.00
MDOT-Intercity	539,992.14	421,536.46
MDOT-RTAP	0.00	0.00
MDOT-ZOOM	238,703.42	342,837.78
MTA-ZOOM	14,321.88	0.00
FTA-Capital-Mobility	15,061.80	40,786.08
MDOT-Interline	0.00	0.00
Other grant revenue	0.00	440,000.00
MDOT-Capital grant	0.00	0.00
Total grant revenues	2,147,856.70	3,029,823.05
Insurance claims revenue	26,511.28	0.00
Fuel & miscellaneous operating revenue	57,971.57	8,342.72
Contract repair parts & labor revenue	84,988.24	91,192.24
Municipal contributions	775,000.00	625,000.00
Greyhound ticket sales	124.69	306.00
Contract stops - all	146,061.35	68,958.55
Contract revenue - UNE annual contribution	24,000.00	24,000.00
Advertising revenue - urban	95,511.50	36,117.50
Advertising revenue - intercity	0.00	525.00
Advertising revenue - zoom	0.00	6,181.54
Advertising Commissions Paid	(11,019.93)	(17,394.05)
Other income	825.00	37,596.42
Total revenues	3,591,744.86	4,134,528.80
Reconciliation (for Finance Dept. use only)		
Revenue Control	3,432,667.29	4,023,373.13
Add current month unbilled grants	159,076.47	111,152.19
Less nonoperating income	(0.90)	(3.48)
Adjusted Revenue Control to tie to above	<u>3,591,744.66</u>	<u>4,134,528.80</u>
Difference	0.20	0.00

Expenses

Indirect Expenses		
Administrative Salaries	358,017.53	312,264.82
Administrative Benefits	128,595.30	171,860.26
Employee's Expense	25,594.25	10,613.58
Travel	5,074.18	11,464.41
Training	12,156.17	5,154.84
Utilities	17,457.25	16,980.95
Telephone	11,988.00	3,650.00
Postage	654.62	662.89
Office Supplies	12,882.49	13,609.86
Miscellaneous Office	66,086.18	72,192.69
Advertising	16,566.02	12,184.75
Professional Services	49,664.05	85,946.84
Insurance	207,918.47	171,602.53
Facility Repairs & Maint.	4,424.10	4,750.24
Vehicle Fuel	2,240.12	2,623.65
Depreciation	493,578.43	384,166.25
Total indirect expenses	1,412,897.16	1,279,728.56
Direct expenses:		
Operating wages-Drivers	784,725.35	823,007.00
Operating wages-Repair	175,588.19	239,936.60
Operating benefits-Drivers	155,238.41	154,167.06
Operating benefits-Repair	75,822.26	79,748.09
Miscellaneous supplies & costs	27,641.78	42,487.36
Vehicle Fuel	174,294.24	91,962.90
Vehicle Maintenance	139,760.22	171,479.27
Preventive Maintenance, all sources	331,887.94	128,314.89
Total operations expenses	1,864,958.39	1,731,103.17
Total operating expenses	3,277,855.55	3,010,831.73
Reconciliation (for Finance Dept. use only)		
Appropriation Control	3,445,615.43	3,174,979.80
Encumbrance Control		
Less nonoperating expense	(167,733.05)	(164,163.72)
Adjusted Approp. Control to tie to above	3,277,882.38	3,010,816.08
Difference	(26.83)	15.65
Operating income (loss)	313,889.31	1,123,697.07
Nonoperating revenues (expenses):		
Sale of surplus property	0.00	0.00
Loss on disposal of capital assets	0.00	0.00
Capital expense	(167,733.05)	(167,124.67)
Interest revenue (expense)	0.00	2,960.95
Total nonoperating revenue (expense)	(167,733.05)	(164,163.72)
Net income (loss)	146,156.26	959,533.35
Fund equity, beginning of year	3,317,938.44	3,317,938.44
adjust reserve for inventory		
change in value of fixed assets	4,550,548.76	1,258,860.15
loss on disposal of capital assets		
prior year adjustment		
Fund equity, end of year	\$ 8,014,643.46	5,536,331.94
To tie to balance sheet fund equity	8,014,643.46	5,536,331.94
Difference	0.00	0.00

Balance Sheet

As of MARCH 2023 FY23

	Fund 801 Transit Agency	Fund 801 Transit Agency
ASSETS		
Current assets:		
Petty Cash	200.00	200.00
Cash on Hand	200.00	200.00
Accounts Receivable		
Billed	1,496,755.66	414,581.98
Unbilled, this month	159,076.47	111,152.19
Inventory	357,414.32	335,711.64
Total current assets	2,013,646.45	861,845.81
Fixed assets:		
Property, plant and equipment	10,150,445.32	7,598,682.53
Less accumulated depreciation	(4,045,691.46)	(3,644,499.49)
Total fixed assets	6,104,753.86	3,954,183.04
Other assets:		
Prepaid expenses	(4,828.33)	(17,025.00)
Total prepaids	(4,828.33)	(17,025.00)
Total assets	8,113,571.98	4,799,003.85
LIABILITIES AND EQUITY		
Current liabilities:		
Accounts payable	(2,557.50)	(375,486.83)
Payroll liabilities outstanding	23,049.50	19,238.92
Accrued payroll	31,721.21	58,911.67
Accrued compensated absences	110,753.02	99,075.35
Unearned receipts	(70,884.28)	11,115.72
Total current liabilities	92,081.95	(187,145.17)
Non-current liabilities:		
Owed to (from) City of Biddeford	6,846.57	(550,182.92)
Total non-current liabilities	6,846.57	(550,182.92)
Total liabilities	98,928.52	(737,328.09)
Equity		
Retained earnings, end of prior year	7,868,515.13	4,576,786.42
Net income, current year	146,128.33	959,545.52
Total equity	8,014,643.46	5,536,331.94
Total liabilities and fund equity	\$ 8,113,571.98	4,799,003.85
Difference - Assets - (Liab. + Fund Equity)	0.00	0.00

YTD Cost Center Analysis - Local Service As of MARCH 2023 FY23	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	67,013.46	57,122.91
Trolley fares	119,858.77	103,757.72
Zoom fares	0.00	0.00
Noreaster UNE fares	6,000.00	7,368.46
Total fares	192,872.23	168,249.09
Grant revenues:		
FTA-Urban, including this month unbilled	1,211,653.11	1,198,973.73
MDOT-Urban	80,818.35	75,851.00
MDOT-Intercity	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Total grant revenues	1,292,471.46	1,274,824.73
Insurance claims revenue	26,511.28	0.00
Fuel & miscellaneous operating revenue	57,091.57	8,342.72
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	146,061.35	68,958.55
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	24,000.00	24,000.00
Advertising revenue - local (budget here)	0.00	0.00
Advertising revenue - intercity (charge to grant here)	0.00	525.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	(6,493.59)	(9,989.66)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	1,706,003.02	1,534,910.43

Biddeford-Old Orchard Beach-Saco Transit Committee

Local Service	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	237,495.73	183,348.14
Administrative Benefits	88,692.18	110,216.62
Employee's Expense	17,652.35	6,945.53
Travel	3,499.66	7,502.31
Training	8,384.11	3,373.33
Utilities	10,819.23	9,714.10
Telephone	8,268.12	2,094.08
Postage	451.49	433.80
Office Supplies	8,471.24	6,629.01
Miscellaneous Office	37,687.70	38,024.32
Advertising	10,958.17	7,129.00
Professional Services	22,430.77	38,853.04
Insurance	135,597.49	110,520.12
Facility Repairs & Maint.	3,051.30	3,108.56
Vehicle Fuel	1,545.01	1,659.02
Depreciation	5,280.61	9,038.50
Total administrative expenses	600,285.16	538,589.48
Operations expenses:		
Operating wages-Drivers	557,990.03	551,840.81
Operating wages-Repair	94,554.24	122,883.82
Operating benefits-Drivers	105,391.36	98,533.73
Operating benefits-Repair	40,830.29	40,843.08
Miscellaneous supplies & costs	13,219.59	15,766.77
Vehicle Fuel	100,831.17	47,098.91
Vehicle Maint.- regular	12,962.98	43,401.73
Preventive Maintenance	159,333.96	82,993.91
Total operations expenses	1,085,113.62	1,003,362.76
Total operating expenses	1,685,398.78	1,541,952.24
Municipal Contribution needed	(20,604.24)	7,041.81
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Intercity Service As of MARCH 2023 FY23	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 33,803.42	35,925.80
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Total fares	33,803.42	35,925.80
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	539,992.14	421,536.46
MDOT-Interline	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	539,992.14	421,536.46
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	25,000.00	25,000.00
Greyhound ticket sales	124.69	306.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - zoom (charge to grant here)	0.00	6,181.54
Advertising revenue - intercity (budget here)	0.00	0.00
Advertising Commissions Paid	(3,004.33)	(3,749.17)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	595,915.92	485,200.63

Intercity Service	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	76,858.12	56,455.76
Administrative Benefits	28,702.47	33,937.42
Employee's Expense	5,712.64	2,138.64
Travel	1,132.56	2,310.08
Training	2,713.26	1,038.70
Utilities	3,501.31	2,991.12
Telephone	2,675.72	644.80
Postage	146.11	133.57
Office Supplies	2,741.45	2,041.18
Miscellaneous Office	12,653.93	11,812.58
Advertising	3,722.19	2,559.95
Professional Services	7,259.02	11,963.46
Insurance	36,728.66	29,177.76
Facility Repairs & Maint.	987.46	957.17
Vehicle Fuel	499.99	547.19
Depreciation	2,443.13	3,392.19
Total administrative expenses	188,478.02	162,101.57
Operations expenses:		
Operating wages-Drivers	163,113.86	147,592.59
Operating wages-Repair	53,782.66	59,270.27
Operating benefits-Drivers	35,860.07	32,433.51
Operating benefits-Repair	23,224.36	19,699.75
Miscellaneous supplies & costs	6,426.49	7,585.46
Vehicle Fuel	48,757.83	22,717.11
Vehicle Maint.	10,218.23	40,749.40
Preventive Maintenance	132,616.63	18,380.64
Total operations expenses	474,000.13	348,428.73
Total operating expenses	662,478.15	510,530.30
Municipal Contribution needed	66,562.23	25,329.67
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Zoom Service As of MARCH 2023 FY23	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	17,238.81	19,704.94
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	17,238.81	19,704.94
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	238,703.42	342,837.78
MTA-ZOOM	14,321.88	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	253,025.30	342,837.78
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local (charge to grant here)	95,511.50	36,117.50
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom (budget here)	0.00	0.00
Advertising Commissions Paid	(1,522.00)	(3,655.22)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	364,253.61	395,005.00

ZOOM Service	Agency	Agency
Expenses		
Administrative expenses:		
1 Administrative Salaries	29,992.57	40,373.57
1 Administrative Benefits	11,200.65	24,269.89
1 Employee's Expense	2,229.26	1,529.42
2 Travel	441.96	1,652.02
9 Training	1,058.80	742.81
3 Utilities	1,366.33	2,139.06
3 Telephone	1,044.15	461.12
9 Postage	57.02	95.52
9 Office Supplies	1,069.81	1,459.72
9 Miscellaneous Office	5,115.12	8,598.51
11 Advertising	1,885.67	2,495.81
5 Professional Services	2,832.71	8,555.51
4 Insurance	35,592.32	31,904.65
6 Facility Repairs & Maint.	385.34	684.51
7 Vehicle Fuel	195.11	417.43
10 Depreciation	1,237.70	3,307.19
Total administrative expenses	95,704.52	128,686.74
Operations expenses:		
1 Operating wages-Drivers	63,621.47	105,573.60
1 Operating wages-Repair	27,251.29	57,782.51
1 Operating benefits-Drivers	13,986.98	23,199.82
1 Operating benefits-Repair	11,767.61	19,205.26
9 Miscellaneous supplies & costs	7,995.70	18,062.13
7 Vehicle Fuel	24,705.24	22,146.88
8 Vehicle Maint.	1,807.12	6,894.02
12 Preventive Maintenance	39,937.35	26,940.34
Total operations expenses	191,072.76	279,804.56
Total operating expenses	286,777.28	408,491.30
Municipal Contribution needed	(77,476.33)	13,486.30
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Mobility/Outreach As of MARCH 2023 FY23	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
MDOT-Intercity	0.00	0.00
FTA-Capital/Mobility/Outreach	15,061.80	40,786.08
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
Total grant revenues	15,061.80	40,786.08
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	15,061.80	40,786.08

Mobility/Outreach Coordinator	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	13,671.11	32,087.34
Administrative Benefits	0.00	3,436.33
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	1,770.38	2,136.67
Telephone	0.00	450.00
Postage	0.00	0.00
Office Supplies	599.99	519.00
Miscellaneous Office	3,309.28	5,526.44
Advertising	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	19,350.76	44,155.78
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	1,073.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
Total operations expenses	0.00	1,073.00
Total operating expenses	19,350.76	45,228.78
Municipal Contribution needed	4,288.96	4,442.70
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Outside Repair/Sales As of MARCH 2023 FY23	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	0.00	0.00
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	84,988.24	91,192.24
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	84,988.24	91,192.24

Outside Agency Repairs & Fuel Sales	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	0.00	0.00
Advertising	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	0.00	0.00
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	77,935.78	80,434.12
Total operations expenses	77,935.78	80,434.12
Total operating expenses	77,935.78	80,434.12
Municipal Contribution needed	(7,052.46)	(10,758.12)
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Items not Allocated As of MARCH 2023 FY23	Agency	Agency
Revenues		
Grant revenues:		
FTA non-operating grant revenue	47,306.00	509,838.00
MDOT non-operating grant revenue	0.00	440,000.00
MDOT RTAP grant revenue	0.00	0.00
Other grant revenue	0.00	0.00
MDOT capital grant revenue	0.00	0.00
Total grant revenues	47,306.00	949,838.00
Municipal contributions	750,000.00	600,000.00
Fuel & miscellaneous operating revenue	880.00	0.00
Other income	825.00	37,596.42
Total revenues	799,011.00	1,587,434.42
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Miscellaneous & Office	7,320.15	1,947.25
RTAP Grant Expense	0.00	0.00
Advertising	0.00	0.00
Professional Services	17,141.55	26,574.84
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	484,616.99	368,428.37
Total administrative expenses	509,078.69	396,950.46
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	36,836.11	0.00
Total operations expenses	36,836.11	0.00
Items Paid from Restricted Fund Balance	0.00	0.00
Loss on Disposal of Capital Assets	0.00	0.00
Building Construc/Repair Capital	0.00	0.00
Equipment Purchase Capital	15,978.60	6,775.35
Vehicles Purchase Capital	151,754.45	160,349.32
Total capital expenses	167,733.05	167,124.67
Total expenses	713,647.85	564,075.13
Non-allocated items income (loss)	85,363.15	1,023,359.29
Income (loss) before depreciation	569,980.14	1,391,787.66
Municipal Contributions needed to fund operations	(34,281.84)	39,542.36
Excess (shortfall) in Municipal Contributions	604,261.98	1,352,245.30

YTD Cost Center Analysis - COVID RELATED As of MARCH 2023 FY23	Agency	Agency
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Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Biddeford rural loop fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00

Biddeford-Old Orchard Beach-Saco Transit Committee

Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
MDOT-Biddeford rural loop	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	0.00	0.00
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract stops - Biddeford rural loop	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - Biddeford rural loop	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	0.00	0.00
	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	0.00	6,283.60
Advertising / Printing	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	0.00	6,283.60
Operations expenses:		
Operating wages-Drivers	0.00	18,000.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
Total operations expenses	0.00	18,000.00
Total operating expenses	0.00	24,283.60
Operating income (loss)	0.00	(24,283.60)
YTD Cost Center Analysis -	Agency	Agency
As of MARCH 2023 FY23		
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00

Biddeford-Old Orchard Beach-Saco Transit Committee

Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MDOT-Trolley	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	0.00	0.00
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	0.00	0.00
	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	0.00	0.00
Advertising	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	0.00	0.00
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
Total operations expenses	0.00	0.00
Total operating expenses	0.00	0.00
Operating income (loss)	0.00	0.00
Biddeford-Saco-OOB Transit Committee		
YTD Cost Center Analysis - Total of all Areas	FY23	Last Year
As of MARCH 2023 FY23	Totals	F.S. Totals
Revenues		
Fares:		

Biddeford-Old Orchard Beach-Saco Transit Committee

Portland fares	\$ 33,803.42	35,925.80
Shuttle fares	67,013.46	57,122.91
Trolley fares	119,858.77	103,757.72
Zoom fares	17,238.81	19,704.94
Noreaster UNE fares	6,000.00	7,368.46
Total fares	243,914.46	223,879.83
Grant revenues:		
FTA-Urban	1,258,959.11	1,708,811.73
MDOT-Urban	80,818.35	75,851.00
MDOT-Intercity	539,992.14	421,536.46
MDOT-RTAP	0.00	0.00
MDOT-ZOOM	238,703.42	342,837.78
MTA-ZOOM	14,321.88	0.00
Planning/Mobility/Outreach	15,061.80	40,786.08
Interline grant revenue	0.00	0.00
MDOT-Other grants	0.00	440,000.00
Capital grants	0.00	0.00
Total grant revenues	2,147,856.70	3,029,823.05
Insurance claims revenue	26,511.28	0.00
Fuel & miscellaneous operating revenue	57,971.57	8,342.72
Contract repair parts & labor revenue	84,988.24	91,192.24
Municipal contributions	775,000.00	625,000.00
Greyhound ticket sales	124.69	306.00
Contract stops - Local	146,061.35	68,958.55
Contract revenue - UNE annual contribution	24,000.00	24,000.00
Advertising revenue - local	95,511.50	36,117.50
Advertising revenue - intercity	0.00	525.00
Advertising revenue - zoom	0.00	6,181.54
Advertising Commissions Paid	(11,019.93)	(17,394.05)
Other income	825.00	37,596.42
Total revenues	3,591,744.86	4,134,528.80
Expenses		
Administrative expenses:		
Administrative Salaries	358,017.53	312,264.82
Administrative Benefits	128,595.30	171,860.26
Employee's Expense	25,594.25	10,613.58
Travel	5,074.18	11,464.41
Training	12,156.17	5,154.84
Utilities	17,457.25	16,980.95
Telephone	11,988.00	3,650.00
Postage	654.62	662.89
Office Supplies	12,882.49	10,648.91
Miscellaneous Office	66,086.18	72,192.69
Advertising	16,566.02	12,184.75
Professional Services	49,664.05	85,946.84
Insurance	207,918.47	171,602.53
Facility Repairs & Maint.	4,424.10	4,750.24
Vehicle Fuel	2,240.12	2,623.65
Total administrative expenses	919,318.73	892,601.36
Operations expenses:		
Operating wages-Drivers	784,725.35	823,007.00
Operating wages-Repair	175,588.19	239,936.60
Operating benefits-Drivers	155,238.41	154,167.06
Operating benefits-Repair	75,822.26	79,748.09
Miscellaneous supplies & costs	27,641.78	42,487.36
Vehicle Fuel	174,294.24	91,962.90
Vehicle Maint.	139,760.22	171,479.27
Preventive Maintenance	331,887.94	128,314.89
Depreciation	493,578.43	384,166.25
Total operations expenses	2,358,536.82	2,115,269.42
Total operating expenses	3,277,855.55	3,007,870.78
Operating income (loss)	313,889.31	1,126,658.02
Contingency fund	0.00	0.00
Loss on disposal of capital assets	0.00	0.00
Capital expense	167,733.05	167,124.67
Interest expense (included in office supplies allocation)		
Total non-operating expenses	167,733.05	167,124.67

Biddeford-Old Orchard Beach-Saco Transit Committee

Total expenses	<u>3,445,588.60</u>	<u>3,174,995.45</u>
Net income (loss)	<u>146,156.26</u>	<u>959,533.35</u>

B-S-OOB Transit Committee
Monthly Financial Report - Revenues
Month Ending MARCH 2023

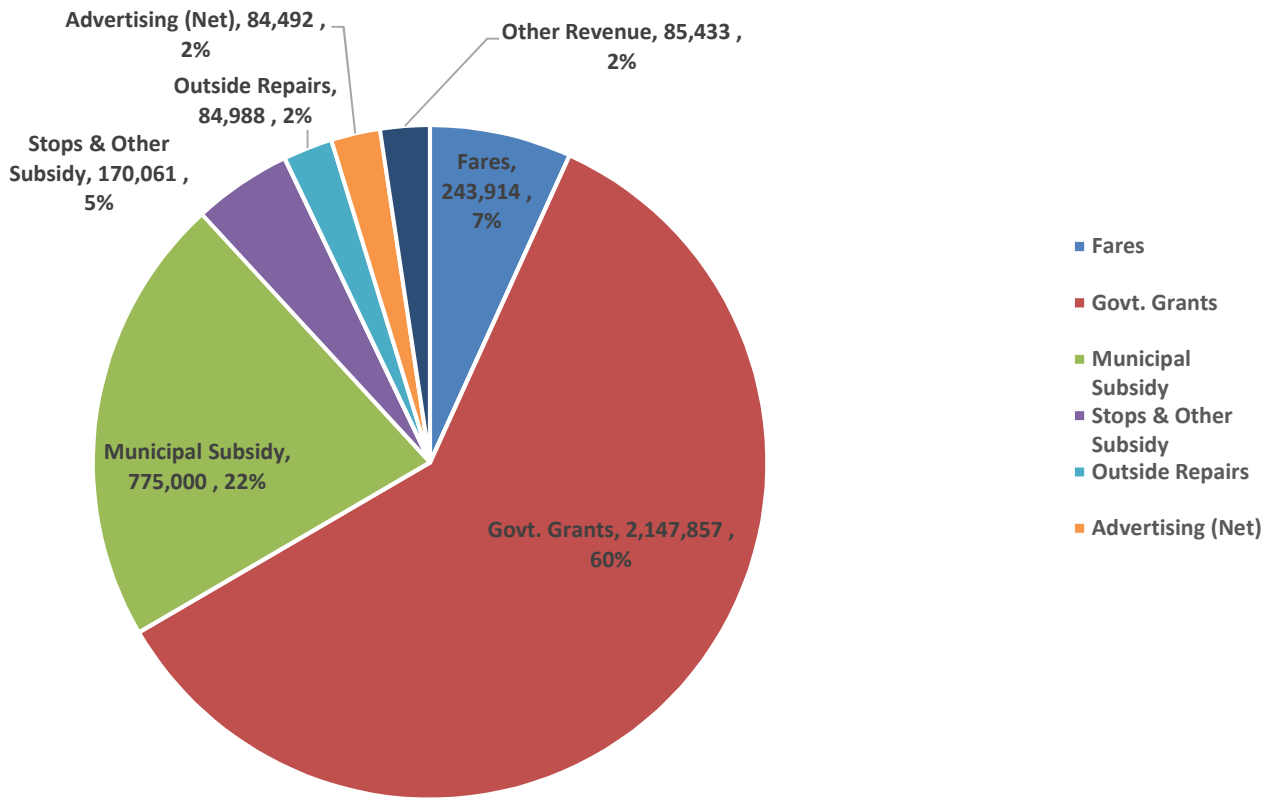
Target %: 75

	FY2023				FY2022		
	Estimate	Month Ended March	Remaining Estimate	Percentage Realized	Revised Estimate	Month Ended March	Percentage Realized
General Revenues:							
Sale of surplus property	0	825	(825)	0.0%	0	37,596	0.0%
Donations	0	0	0	0.0%	0	0	0.0%
Interest earned	0	0	0	0.0%	0	0	0.0%
Advertising commissions paid	(13,480)	(11,021)	(2,459)	81.8%	(13,200)	(17,398)	131.8%
Miscellaneous revenue	500	83,603	(83,103)	16720.6%	500	8,343	1668.6%
YCCTC Repairs Revenues:							
Repair parts	52,000	33,609	18,391	64.6%	27,022	34,218	126.6%
Repair labor	63,000	26,443	36,557	42.0%	27,022	29,325	108.5%
Other Agency Repairs Revenues:							
Repair parts	20,000	10,680	9,320	53.4%	3,333	15,845	475.4%
Repair labor	15,000	14,257	743	95.0%	3,333	11,804	354.2%
Local Service Revenues:							
FTA Urban grant	1,650,391	1,211,653	438,738	73.4%	1,473,970	1,198,974	81.3%
Local fares	176,000	192,872	(16,872)	109.6%	69,878	168,249	240.8%
Advertising sales	47,650	95,512	(47,862)	200.4%	31,553	36,118	114.5%
Contract stops	87,150	146,061	(58,911)	167.6%	103,282	68,959	66.8%
MDOT grants	120,862	80,818	40,044	66.9%	0	75,851	0.0%
UNE contribution	90,000	24,000	66,000	26.7%	62,000	24,000	38.7%
Other local service revenues	0	0	0	0.0%	0	0	0.0%
Zoom Service Revenues:							
Zoom fares	26,000	17,239	8,761	66.3%	27,942	19,705	70.5%
Advertising sales	0	0	0	0.0%	7,888	6,182	78.4%
MDOT Zoom grant	256,281	238,703	17,578	93.1%	440,655	342,838	77.8%
MTA Zoom grant	0	14,322	(14,322)	0.0%	0	0	0.0%
Intercity Service Revenues:							
Intercity fares/ticket sales	35,300	33,928	1,372	96.1%	50,250	36,232	72.1%
Advertising sales	0	0	0	0.0%	0	525	0.0%
MDOT Intercity grant	804,828	539,992	264,836	67.1%	687,104	421,536	61.3%
Municipal contributions	25,000	25,000	0	100.0%	25,000	25,000	100.0%
Mobility/Outreach Coordinator							
FTA Planning grant	52,211	15,062	37,149	28.8%	52,953	40,786	77.0%
Fuel Sales Revenue:							
Fuel sales	0	0	0	0.0%	0	0	0.0%
Non-operating Revenues:							
FTA non-operating grants	1,821,970	47,306	1,774,664	2.6%	3,927,739	509,838	13.0%
MDOT non-operating grants	136,059	0	136,059	0.0%	0	440,000	0.0%
MDOT RTAP grant	0	0	0	0.0%	0	0	0.0%
Other grants	20,800	0	20,800	0.0%	104,860	0	0.0%
Capital grants	0	0	0	0.0%	0	0	0.0%
Municipal contributions	750,000	750,000	0	100.0%	600,000	600,000	100.0%
Other non-operating revenues	43,125	880	42,245	2.0%	0	0	0.0%
TOTAL REVENUES	6,280,647	3,591,744	2,688,903	57.2%	7,713,084	4,134,526	53.6%
Total, less Municipal contributions	5,530,647	2,841,744	2,688,903	51.4%	7,113,084	3,534,526	49.7%
Total fares	237,300	244,039	(6,739)	102.8%	148,070	224,186	151.4%
Total less fares & Municipal conts.	5,293,347	2,597,705	2,695,642	49.1%	6,965,014	3,310,340	47.5%
Total external repairs/fuel sales	150,000	84,989	65,011	56.7%	60,710	91,192	150.2%
Total operating revenues	3,508,693	2,793,558	715,135	79.6%	3,080,485	2,584,688	83.9%

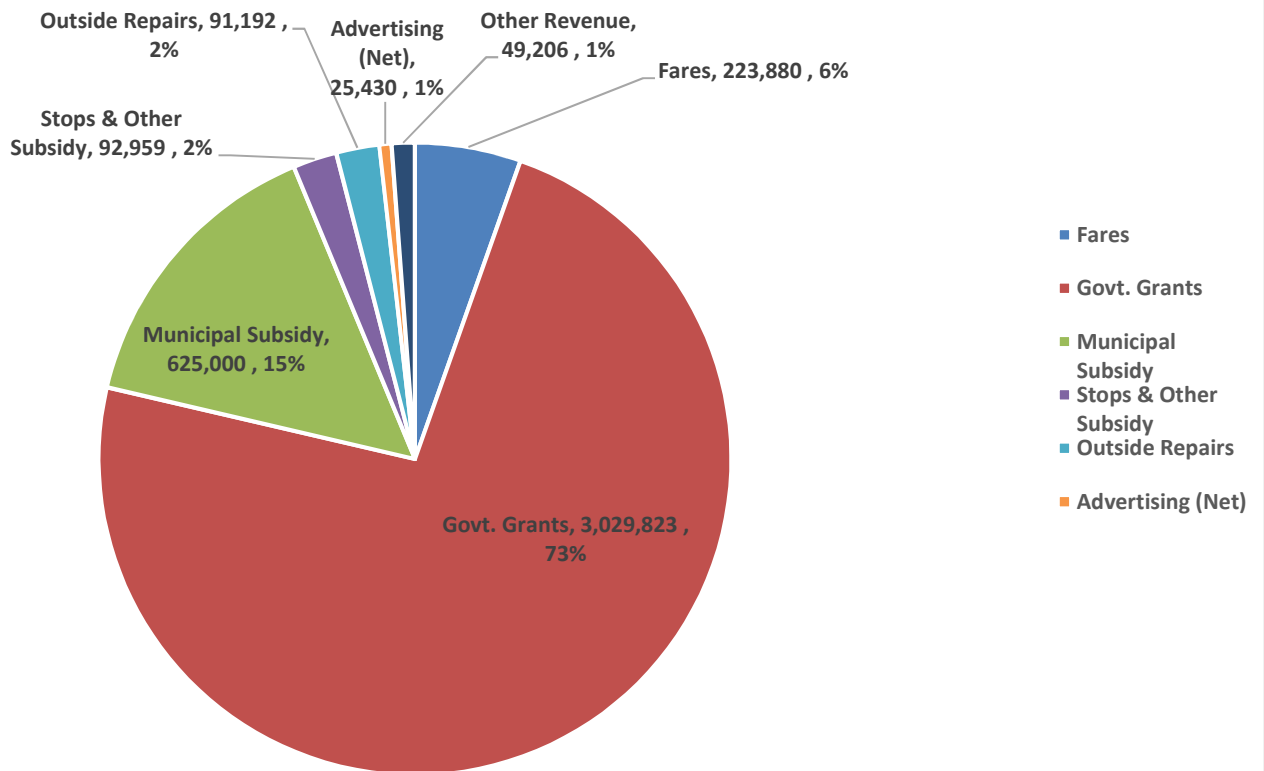
B-S-OOB Transit Committee
Monthly Financial Report - Expenditures
Month Ending MARCH 2023

Target %: 75

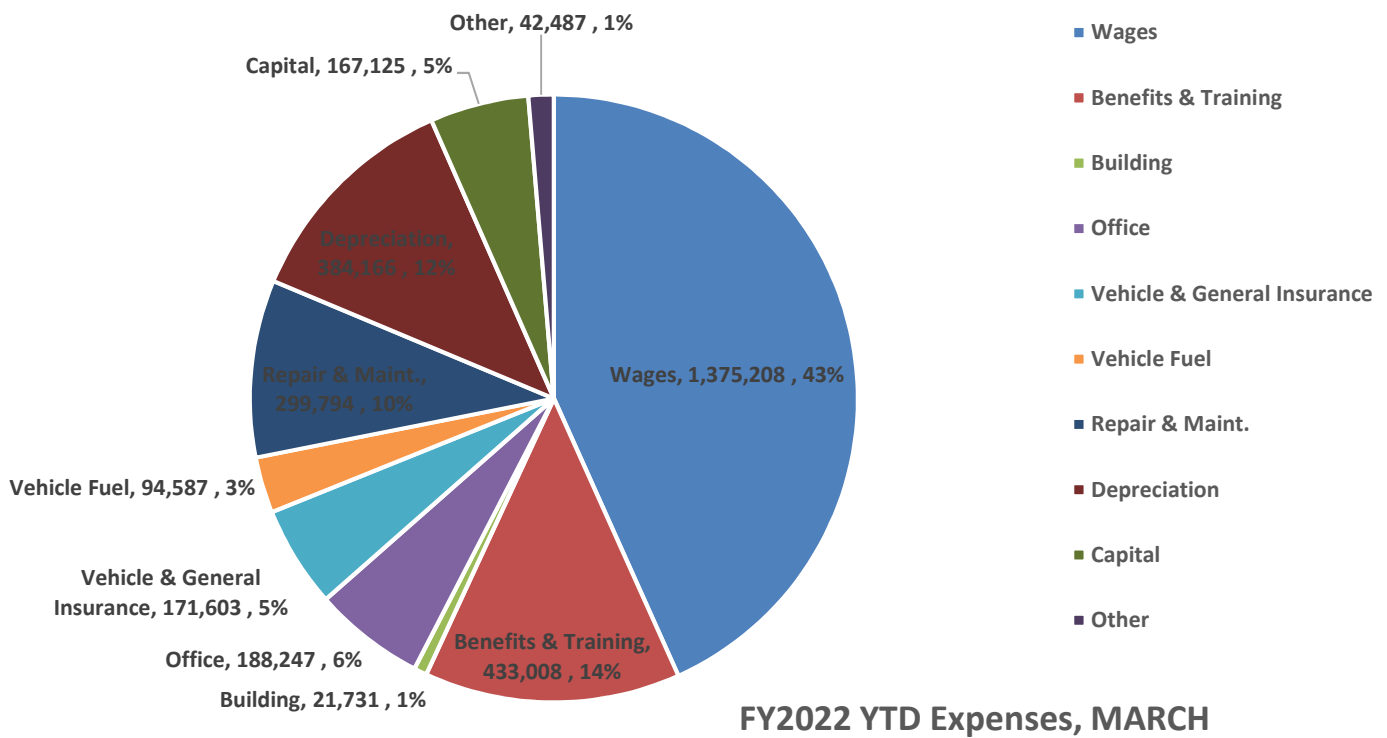
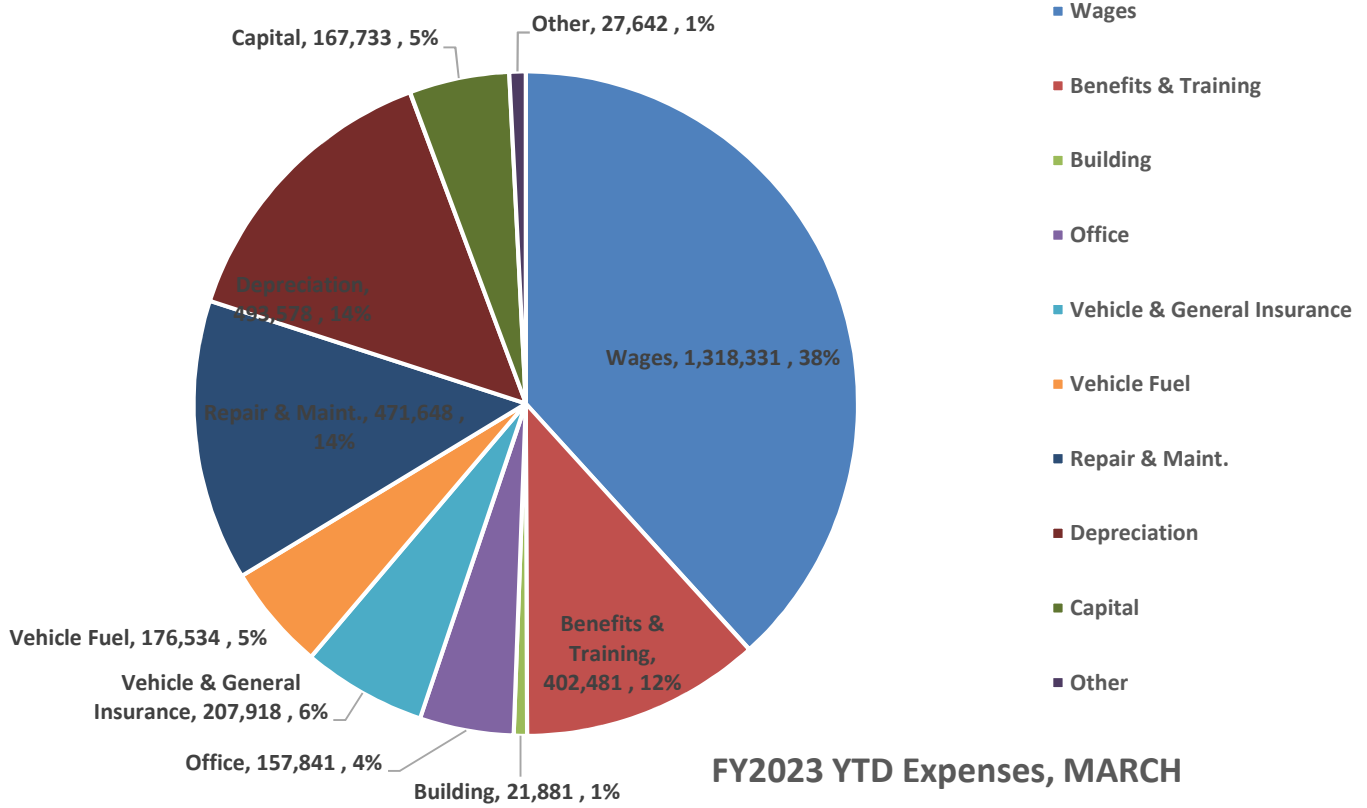
	FY2023				FY2022		
	Budget	Month Ended March	Remaining Budget	Percentage Expended	Budget	Month Ended March	Percentage Expended
Admin/Overhead Expenditures:							
Salaries & wages	501,050	344,346	156,704	68.7%	342,361	280,177	81.8%
Employee benefits	252,033	128,392	123,641	50.9%	204,064	168,424	82.5%
Other employment costs	42,000	43,028	(1,028)	102.4%	30,300	27,233	89.9%
Purchased professional svcs.	74,000	43,808	30,192	59.2%	67,000	66,390	99.1%
General operating costs	237,200	607,535	(370,335)	256.1%	169,850	149,767	88.2%
Insurances	224,739	207,918	16,821	92.5%	196,363	171,615	87.4%
Borrowing costs	0	0	0	0.0%	0	(2,961)	0.0%
Contingency	0	0	0	0.0%	0	0	0.0%
Garage Operating Expenditures:							
Salaries & wages, regular	383,481	296,347	87,134	77.3%	354,061	271,393	76.7%
Overtime wages	33,187	44,071	(10,884)	132.8%	39,252	43,049	109.7%
Employee benefits	126,382	75,822	50,560	60.0%	118,488	79,756	67.3%
Other employment costs	2,000	3,739	(1,739)	187.0%	2,000	2,618	130.9%
Reclassification to external repairs	(80,000)	(164,830)	84,830	206.0%	(115,000)	(74,482)	64.8%
General operating costs	439,352	285,353	153,999	64.9%	159,430	42,163	26.4%
YCCTC Repairs Expenditures:							
All costs	75,000	54,573	20,427	72.8%	110,000	55,107	50.1%
Other Agency Repairs Expenditures:							
All costs	35,000	23,362	11,638	66.7%	20,000	25,327	126.6%
Bus Services Expenditures:							
Salaries & wages, regular	1,108,724	769,238	339,486	69.4%	959,126	645,020	67.3%
Overtime wages	55,644	62,662	(7,018)	112.6%	34,627	49,208	142.1%
Employee benefits	272,626	170,364	102,262	62.5%	248,755	159,315	64.0%
Other employment costs	0	1,921	(1,921)	0.0%	0	40	0.0%
Advertising costs	7,500	2,913	4,587	38.8%	7,500	308	4.1%
Fuel costs	251,200	159,183	92,017	63.4%	210,410	95,342	45.3%
General operating costs	78,500	22,352	56,148	28.5%	123,500	235,172	190.4%
Mobility/Outreach Coordinator							
Salaries & wages, regular	51,031	0	51,031	0.0%	47,326	0	0.0%
Overtime wages	0	0	0	0.0%	0	2,479	0.0%
Employee benefits	5,528	0	5,528	0.0%	5,125	957	18.7%
Other employment costs	0	0	0	0.0%	0	808	0.0%
General operating costs	13,845	5,680	8,165	41.0%	13,020	26,843	206.2%
Fuel Sales Expenditures:							
Fuel costs	0	0	0	0.0%	0	6,284	0.0%
Non-operating Expenditures							
Training/Travel/Lodging	0	0	0	0.0%	0	26,575	0.0%
Consultants	73,560	17,142	56,418	23.3%	19,200	0	0.0%
RTAP grant expenses	0	0	0	0.0%	0	0	0.0%
Repairs & maintenance, non-cap	0	36,836	(36,836)	0.0%	0	6,775	0.0%
Loss on disposal of assets	0	0	0	0.0%	0	0	0.0%
Capital equipment	1,927,330	167,733	1,759,597	8.7%	4,013,368	158,849	4.0%
Other non-oper. Expense	35,435	7,320	28,115	20.7%	169,665	0	0.0%
Total Expenditures	6,226,347	3,416,808	2,809,539	54.9%	7,549,791	2,719,551	36.0%
Total Personnel Costs	2,863,686	1,853,035	1,010,651	64.7%	2,400,485	1,736,429	72.3%
Total Fuel Costs	251,200	159,183	92,017	63.4%	210,410	101,626	48.3%
Total Capital Equipment Costs, net	1,927,330	167,733	1,759,597	8.7%	4,013,368	158,849	4.0%
Total Other Costs	1,184,131	1,236,857	(52,726)	104.5%	925,528	722,647	78.1%



FY2023 YTD Revenues, MARCH



FY2022 YTD Revenues, MARCH



Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
FTA: ME-2019-011-00			5307 Funds	FTA: ME-2019-011-00		Start Date 7/25/2019 - End Date 6/30/22			
	441	A3	Planning Consultant	16,000.00	0.00	-	#DIV/0!		
FTA: ME-2020-031-01-00			5307 Funds FY21	FTA: ME-2020-031-01-00		Start Date 8/21/20 - End Date 6/30/23			
	117	A2	Preventive Maintenance	163,560.00	0.00	-	#DIV/0!	163,560.00	204,450.00
	114	A4	Cap-Surv/Security	57,567.00	38,433.00	9,608.25	20%	96,000.00	120,000.00
	117	A2	Mobility Management	51,660.00	0.00	-	20%	51,660.00	64,575.00
	441	A3	Planning Consultant	2,799.00	14,801.00	3,700.25	20%	17,600.00	22,000.00
FTA: ME-2021019			5307 Funds FY22	FTA: ME-2021019		Start Date 8/23/21 - End Date 6/30/24			
	300	A1	Service Operations	728,810.00	0.00	0.00	#DIV/0!	728,810.00	1,457,620.00
	117	A4	Preventive Maintenance	114,680.00	52,151.00	13,037.75	20%	166,831.00	179,868.75
	114	A3	Cap-Surv/Security	0.00	60,000.00	15,000.00	20%	60,000.00	75,000.00
	114	A3	2 Support Vehicles	38,608.00	121,392.00	30,348.00	20%	160,000.00	190,348.00
	111	A5	Replacement VANS	0.00	60,000.00	15,000.00	20%	60,000.00	75,000.00
	117	A4	Mobility Management	27,160.00	24,028.00	6,007.00	20%	51,188.00	57,195.00
	441	A2	Planning Consultant	0.00	19,200.00	4,800.00	20%	19,200.00	24,000.00
FTA: ME-2022 DRAFT			5307 Funds FY23			Start Date 8/23/21 - End Date 6/30/24			
	300	xx	Service Operations	0.00	858,000.00	858,000.00	50%	858,000.00	1,716,000.00
	117	xx	Preventive Maintenance	0.00	170,168.00	42,542.00	20%	170,168.00	212,710.00
	114	xx	AVL	0.00	144,000.00	36,000.00	20%	144,000.00	180,000.00
	xx	xx	Improve Shelters	0.00	40,000.00	10,000.00	20%	40,000.00	50,000.00
	xx	xx	Harness System for Safety	0.00	68,000.00	17,000.00	20%	68,000.00	85,000.00
	xx	xx	Onroute Charger Overage	0.00	104,047.00	26,011.75	20%	104,047.00	130,058.75
	117	xx	Mobility Management	0.00	52,211.00	13,052.75	20%	52,211.00	65,263.75
	441	xx	Planning Consultant	0.00	20,800.00	5,200.00	20%	20,800.00	26,000.00
FTA: ME-2023 DRAFT			5307 Funds FY24			Start Date 8/23/23 - End Date 6/30/25			
	300	xx	Service Operations	0.00	5,000.00	5,000.00	50%	5,000.00	10,000.00
	117	xx	Preventive Maintenance	0.00	6,000.00	1,500.00	20%	6,000.00	7,500.00
	114	xx	AVL	0.00	8,000.00	2,000.00	20%	8,000.00	10,000.00
	xx	xx	Improve Shelters	0.00	9,000.00	2,250.00	20%	9,000.00	11,250.00
	xx	xx	Harness System for Safety	0.00	10,000.00	2,500.00	20%	10,000.00	12,500.00
	xx	xx	Onroute Charger Overage	0.00	7,000.00	1,750.00	20%	7,000.00	8,750.00
	117	xx	Mobility Management	0.00	11,000.00	2,750.00	20%	11,000.00	13,750.00
	441	xx	Planning Consultant	0.00	12,000.00	3,000.00	20%	12,000.00	15,000.00

Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
FTA: ME-2020-022-00	111	A1	Zoom Coaches Zoom Coaches	854,154.00	191,306.00	47,826.50	20%		
FTA: ME-2022-007-01-00			CARE 5307 Funds PHASE V All Covid	597,782.00	194,691.00			792,473.00	
Second LONO Grant Place Holder									
			FTA XXX	0.00	1,224,531.00				
			MEDOT CSN 43211	0.00	136,059.00				
			Total Project	0.00	1,360,590.00				
					1,224,531.00	0%		1,224,531.00	
FTA: ME-2019-020-00			FTA: ME-2019-020-00	1,016,453.00	128,547.00	10,919.74		1,145,000.00	1,204,225.00
			MEDOT CSN 42857	1,500,000.00	0.00			1,500,000.00	1,500,000.00
MDOT: ME-2018-024-00, CSN 41564			Intercity 2020-2 Intercity 2020-2	119,121.08	384,331.92	384,331.92	50%		
							50% covered by Greyhound		
Intercity CARISSA			Intercity CARISSA Intercity CARISSA	700,000.00	(0.00)				
							1/1/21 through 6/30/2023		
Intercity ARPA			Intercity ARPA Intercity ARPA	228,108.20	803,892	0	0%	1,032,000	1,032,000
							7/1/22 through 12/31/2023		

Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
MDOT: ME-2019-019-00, CSN 40774	Zoom 2020		Operating	132,069.13	39,930.87	39,930.87	50%		50% covered by MTA in the past, but that is uncertain now
MDOT: ME-2020-027, CSN ???	ZOOM 2023		Operating	0.00	137,000.00	137000	50%		Assignment Letter not yet available, but promis
	Prev Maint			0.00	31,000.00	7750	20%		
MDOT: ME-2021-005-00, CSN 43013	ZOOM Carissa		ZOOM Carissa	MDOT: ME-2021-005-00, CSN 43013	550,000.00	0.00	0	0%	
MDOT: ME-2022-006-00, CSN 44083	ZOOM ARPA		ZOOM ARPA	MDOT: ME-2022-006-00, CSN 44083	138,534.13	239,965.87			\$187,500 has been added to help us through th
Assignment Letter 25 CSN 44162	Urban State 2023			90,753.02	29,803.98	0			Supplements 5307 funds and silver line for 3 years, this is t

Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
FTA: ME-2019-011-00			5307 Funds	FTA: ME-2019-011-00		Start Date 7/25/2019 - End Date 6/30/22			
	441	A3	Planning Consultant	16,000.00	0.00	-	#DIV/0!		
FTA: ME-2020-031-01-00			5307 Funds FY21	FTA: ME-2020-031-01-00		Start Date 8/21/20 - End Date 6/30/23			
	117	A2	Preventive Maintenance	163,560.00	0.00	-	#DIV/0!	163,560.00	204,450.00
	114	A4	Cap-Surv/Security	57,567.00	38,433.00	9,608.25	20%	96,000.00	120,000.00
	117	A2	Mobility Management	51,660.00	0.00	-	20%	51,660.00	64,575.00
	441	A3	Planning Consultant	2,799.00	14,801.00	3,700.25	20%	17,600.00	22,000.00
FTA: ME-2021019			5307 Funds FY22	FTA: ME-2021019		Start Date 8/23/21 - End Date 6/30/24			
	300	A1	Service Operations	728,810.00	0.00	0.00	#DIV/0!	728,810.00	1,457,620.00
	117	A4	Preventive Maintenance	114,680.00	52,151.00	13,037.75	20%	166,831.00	179,868.75
	114	A3	Cap-Surv/Security	0.00	60,000.00	15,000.00	20%	60,000.00	75,000.00
	114	A3	2 Support Vehicles	38,608.00	121,392.00	30,348.00	20%	160,000.00	190,348.00
	111	A5	Replacement VANS	0.00	60,000.00	15,000.00	20%	60,000.00	75,000.00
	117	A4	Mobility Management	27,160.00	24,028.00	6,007.00	20%	51,188.00	57,195.00
	441	A2	Planning Consultant	0.00	19,200.00	4,800.00	20%	19,200.00	24,000.00
FTA: ME-2022 DRAFT			5307 Funds FY23			Start Date 8/23/21 - End Date 6/30/24			
	300	xx	Service Operations	0.00	858,000.00	858,000.00	50%	858,000.00	1,716,000.00
	117	xx	Preventive Maintenance	0.00	170,168.00	42,542.00	20%	170,168.00	212,710.00
	114	xx	AVL	0.00	144,000.00	36,000.00	20%	144,000.00	180,000.00
	xx	xx	Improve Shelters	0.00	40,000.00	10,000.00	20%	40,000.00	50,000.00
	xx	xx	Harness System for Safety	0.00	68,000.00	17,000.00	20%	68,000.00	85,000.00
	xx	xx	Onroute Charger Overage	0.00	104,047.00	26,011.75	20%	104,047.00	130,058.75
	117	xx	Mobility Management	0.00	52,211.00	13,052.75	20%	52,211.00	65,263.75
	441	xx	Planning Consultant	0.00	20,800.00	5,200.00	20%	20,800.00	26,000.00
FTA: ME-2023 DRAFT			5307 Funds FY24			Start Date 8/23/23 - End Date 6/30/25			
	300	xx	Service Operations	0.00	5,000.00	5,000.00	50%	5,000.00	10,000.00
	117	xx	Preventive Maintenance	0.00	6,000.00	1,500.00	20%	6,000.00	7,500.00
	114	xx	AVL	0.00	8,000.00	2,000.00	20%	8,000.00	10,000.00
	xx	xx	Improve Shelters	0.00	9,000.00	2,250.00	20%	9,000.00	11,250.00
	xx	xx	Harness System for Safety	0.00	10,000.00	2,500.00	20%	10,000.00	12,500.00
	xx	xx	Onroute Charger Overage	0.00	7,000.00	1,750.00	20%	7,000.00	8,750.00
	117	xx	Mobility Management	0.00	11,000.00	2,750.00	20%	11,000.00	13,750.00
	441	xx	Planning Consultant	0.00	12,000.00	3,000.00	20%	12,000.00	15,000.00

Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
FTA: ME-2020-022-00	111	A1	Zoom Coaches Zoom Coaches	854,154.00	191,306.00	47,826.50	20%		
FTA: ME-2022-007-01-00			CARE 5307 Funds PHASE V All Covid	597,782.00	194,691.00			792,473.00	
Second LONO Grant Place Holder									
			FTA XXX	0.00	1,224,531.00				
			MEDOT CSN 43211	0.00	136,059.00				
			Total Project	0.00	1,360,590.00				
					1,224,531.00	0%		1,224,531.00	
FTA: ME-2019-020-00			FTA: ME-2019-020-00	1,016,453.00	128,547.00	10,919.74		1,145,000.00	1,204,225.00
			MEDOT CSN 42857	1,500,000.00	0.00			1,500,000.00	1,500,000.00
MDOT: ME-2018-024-00, CSN 41564			Intercity 2020-2 Intercity 2020-2	119,121.08	384,331.92	384,331.92	50%		50% covered by Greyhound
Intercity CARISSA			Intercity CARISSA Intercity CARISSA	700,000.00	(0.00)				
Intercity ARPA			Intercity ARPA Intercity ARPA	228,108.20	803,892	0	0%	1,032,000	1,032,000

Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
MDOT: ME-2019-019-00, CSN 40774	Zoom 2020		Operating	132,069.13	39,930.87	39,930.87	50%		50% covered by MTA in the past, but that is uncertain now
MDOT: ME-2020-027, CSN ???	ZOOM 2023		Operating	0.00	137,000.00	137000	50%		Assignment Letter not yet available, but promis
	Prev Maint			0.00	31,000.00	7750	20%		
MDOT: ME-2021-005-00, CSN 43013	ZOOM Carissa		ZOOM Carissa	MDOT: ME-2021-005-00, CSN 43013	550,000.00	0.00	0	0%	
MDOT: ME-2022-006-00, CSN 44083	ZOOM ARPA		ZOOM ARPA	MDOT: ME-2022-006-00, CSN 44083	138,534.13	239,965.87			\$187,500 has been added to help us through th
Assignment Letter 25 CSN 44162	Urban State 2023			90,753.02	29,803.98	0			Supplements 5307 funds and silver line for 3 years, this is t



March 30, 2023

The Honorable Pete Buttigieg, Secretary
United States Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

Re: Assurance of Matching Funds

Dear Secretary Buttigieg:

This letter serves as evidence of assurance by the State of Maine Department of Transportation (MaineDOT) that matching funds for the FY 2023 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program Grant application “Bus Electrification: Connecting Maine to a Cleaner Future” submitted by MaineDOT are committed and will be provided.

Biddeford Saco Old Orchard Beach Transit will plan to contribute \$396,785 in matching funds towards the local match requirement. This project will be included in MaineDOT’s *Work Plan* and the Statewide Transportation Improvement Program (STIP). It is consistent with MaineDOT’s long-range plan. MaineDOT is committed to providing these matching funds to the Federal funds requested.

Sincerely,

Chad Heid
Executive Director
Biddeford Saco Old Orchard Beach Transit