



Biddeford Saco Old Orchard Beach Transit Committee

AGENDA

Saco Transportation Center

August 25, 2022

4:00 PM – 5:30 PM

Agenda Item	Responsibility	Action or Information
1.) Call to Order	Kenny Blow	Action
2.) Roll Call / Ascertain Quorum	Kenny Blow	Action
3.) Public Comment	Kenny Blow	Information
4.) Welcome New Committee Member	Kenny Blow	Information
5.) Approval of Previous Minutes <ul style="list-style-type: none"> July 2022 Transit Committee 	Kenny Blow	Action
6.) Governance Subcommittee Report <ul style="list-style-type: none"> Bylaws – Suggested Updates & Revisions 	Chad Heid	Action
7.) Financial Report	Staff	Information
8.) Operator Staffing Strategies	Staff	Information
9.) Executive Director Report <ul style="list-style-type: none"> Ridership Reports Transit Together Electric Fleet Performance Saco Transportation Center Low-No Grant Award MDOT Workforce Transportation Grant 	Chad Heid	Information
10.) Administrative Discussion Items <ul style="list-style-type: none"> Upcoming Meetings: <i>Need to schedule September</i>, Governance September 22nd, 4p, Committee 	Staff	Information
11.) New Business		Information
12.) Adjournment		Action



Biddeford Saco Old Orchard Beach Transit Committee

Meeting Minutes

July 28, 2022

4:00 PM

Virtual

1. **Call to Order** – Kenny Blow called the meeting to order at 4:03 PM.
2. **Roll Call** – Members present: Kenny Blow, Bryan Kaenrath, Maya Atlas, Jen Hayes, Phil Hatch, Curt Koehler (joined 4:12p), Doris Ortiz (joined 4:14pm)
Staff present: Chad Heid, Craig Pendleton, Anne Austin, Caroline FreeSpirit
3. **Public Comment** – There was no public comment.
4. **Approval of the Previous Meeting Minutes** –
Motion by Phil Hatch to approve the Transit Committee meeting minutes of June 23, 2022. Jen Hayes seconded. Roll call vote: Kenny Blow, Jen Hayes, Phil Hatch, Bryan Kaenrath, Curt Koehler, and Doris Ortiz voted in favor. Maya Atlas abstained. Motion passed. Minutes approved.
5. **Remote Meeting Policy** – Chad Heid reviewed the Remote Meeting Policy included in the meeting packet. Phil Hatch brought up the consideration that the statute related to a remote meeting policy may have lapsed, which was acknowledged by staff. There was additional discussion regarding 1 M.R.S. § 403-B and if it should be referenced. Chad Heid noted that legal consultants would review the policy. If it is deemed invalid, policy may be amended in the future.
Motion by Phil Hatch to approve the Remote Meeting Policy. Maya Atlas seconded. Roll call vote: Kenny Blow, Jen Hayes, Phil Hatch, Bryan Kaenrath, Maya Atlas, Curt Koehler, and Doris Ortiz all voted in favor. Motion passed unanimously.

Approval of the Previous Finance Subcommittee Meeting Minutes – (Previously tabled.)

Motion by Phil Hatch to approve the Finance Subcommittee meeting minutes of June 22, 2022. Curt Koehler seconded. Roll call vote: Kenny Blow, Phil Hatch, Curt Koehler, and Doris Ortiz. Motion passed unanimously. Minutes approved.

6. **Financial Report** – Caroline Freespirit, Finance Manager, reviewed the Financial Position as of May 30, 2022.
 - There are still capital projects that were initially intended to be completed this year, but have moved to be finished in the new year. Such projects include the Garage Security Fence, and three replacement support vehicles.



- While the Committee is meeting in July, the month end for May is being reported. Closing FY22 will require additional time, due to activities related to other management actions.
- Finalizing and activating the FY23 5307 grant funds in July 2022 will face some challenges due to the timing of GPCOG's FYCOP process. The split letter was signed on 7/5/22. However, in discussion with FTA Region 1, it was observed that the Split Letter as written had allocated more funds from the 2021 appropriation than allowed. An amended split letter, appropriately allocating the funds from 2021 and 2022 is being circulated for finalization. This amendment will not impact the total funds BSOOB Transit receives. This delayed approval process puts us into the TrAMS down time. As such, there is a possibility that the organization may need to use the line of credit and cash balances in the interim.

7. Executive Director's Report - Chad Heid shared his presentation slides.

PACTS Activities -

Transit Together is an effort to try to incorporate increased regional coordination among the different transit operators. Next workshop is on August 2nd at the Roux Institute. This is a public meeting and all are welcome to attend.

Transit Task Force is a working group and now meeting monthly. Last meeting discussed why the split letter still has not been approved and defined what remaining steps need to be accomplished

Funding Framework Task Force – This is an ad hoc group designated by the PACTS Policy Board to address the discrepancies and disconnects that led to the ARPA issue in the beginning. These are technical meetings that will run about every other week for the remainder of the summer and through the fall.

Connect 2045—This is the PACTS long range plan- call for projects. BSOOB submitted 2 direct projects:

1. BRT feasibility study between STC and Biddeford Crossing.
2. Transit Network stop improvements.

All projects on GPCOG website – see [Connect 2045](#).

Policy Board – Ongoing engagement. They meet every other month.

Safe Streets for All (SS4A) – This is a federal (FTA) grant program that includes planning funds and implementation construction funds to improve pedestrian and alternative transit modes safety. Potential joint grant application.

Ridership Reports – Chad reviewed ridership slides including monthly ridership comparison, fiscal year ridership comparison, showing an upward trend in FY22, almost 45% higher than the previous year.

Electric Bus Performance - For the period from June 8th to July 8th 2022: We did not hit the peak charge rate at all.

- Total kWh- 9,320 kWh.

- Total Expense (supply and delivery) was \$862.25 which is significantly lower than first couple months.

- Total mileage was 4,945 at a cost per mile of only \$0.17.

Our operators are really adapting to the on-route regeneration technology - and doing a phenomenal job!



For comparison, average diesel fleet is about 6 miles to the gallon or \$0.52 per mile, based on current diesel contract of \$3.14 per gallon.

We are far exceeding the efficiency that we projected. The operations team deserves much praise for ensuring that we never hit the peak charge rate.

Saco Transportation Center – Staff have submitted an application to the City of Saco to approve the site plan for the two on route chargers. Working to finalize the engineering. It has been proposed that BSOOB Transit presents to the City Council. Chad will be presenting to them on August 8th. Grant award occurred in 2020/ early 2021. Commitment letter expires at the end of this September.

Operator Uniforms – 95 % of our employees have been outfitted. There were some sizing and supply chain issues. An August 22nd start date has been implemented.

FY23 Committee Actions –

- Finance Committee Actions – these may not be necessary each month. Postpone to September or October. Committee agreed. Chad will tentatively schedule Finance subcommittee for the Monday prior to September Committee meeting.
- Governance Committee—Focus here to get the bylaws worked out. Chad will schedule a meeting in August.
- Public Engagement Committee – Chad would like to discuss this after the fall.
- MDOT Workforce Transportation Grant- focused on rural connections between communities and employers. Looking at Kennebunk – Biddeford - Sanford connections at the Exit 25 Turnpike plaza as well as the Corning facility just off the turnpike exit location. Conversations are beginning. Phil Hatch and Bryan Kaenrath voiced concerns as to the challenges of a tough labor market and not having enough drivers for the needs of Biddeford, Saco and Old Orchard Beach, let alone expanding the scope of service. Chad Heid urged committee members to look long range as to not lose out on an opportunity from this grant-- It often takes 3 to 5 years. Chad notes the considerations and will keep members apprised of the dialogue. Doris Ortiz noted she did not want to be missing out on opportunities for funding future connections.

8. Administrative Discussion Items – Upcoming Meetings:

- August 15th, 12 noon, Governance Subcommittee
- August 25th, 4:00 pm, Committee

9. New Business – Curt Koehler noted he took a trip to Camp Ellis and can more appreciate the difficulty the trolley would have in that area, particularly beyond the store and where the washouts occur. He stated he felt very unsafe trying to maneuver around a vehicle parked there. The road would definitely need to be widened in that area in order for a trolley to pass safely should the run go back into service. Bryan Kaenrath noted if there were logistic issues that could be worked out to correct them, but the understanding is that the service was discontinued based solely on low ridership. Chad Heid stated the decision was based primarily on labor. Ridership was the variable that led to the decision, but predicated by the labor shortage.

No further topics of new business.

10. Adjournment – Meeting was adjourned at 5:16 PM.



BSOOB Transit Committee Meeting

July 28, 2022



PACTS Activities

- Transit Together – Workshop #2 on 8/2 @ Roux Institute
- Transit Task Force – Now meeting monthly
- Funding Framework Task Force – Ad hoc group in summer/fall
- Connect 2045 – Two BSOOB Transit applications
- Policy Board – Ongoing engagement
- Safe Streets for All (SS4A) – Potential joint grant app



Monthly Ridership Comparison



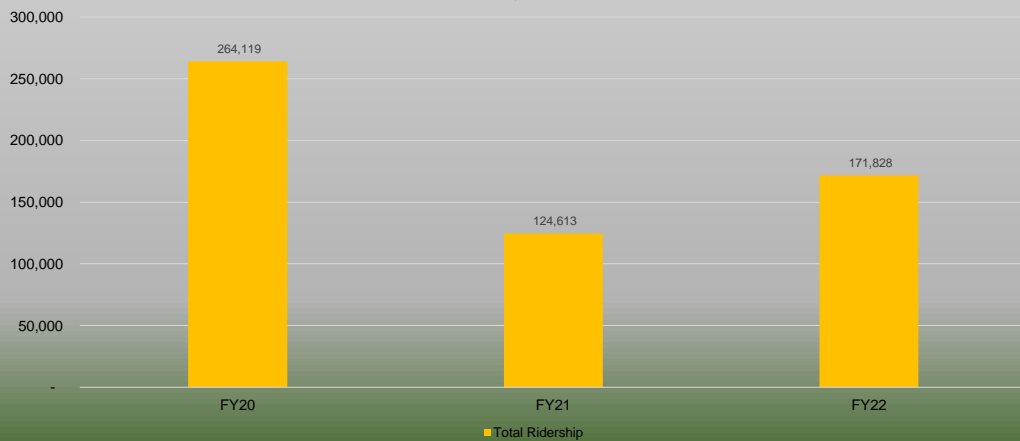
Fixed Route Ridership Comparison
2019, 2021 and 2022



Fiscal Year Ridership



BSOOB Transit Fiscal Year Ridership
July - June



Electric Bus Performance



- June 8th to July 8th, 2022
 - Total kWh – 9,320
 - Total Expense (supply + delivery) - \$862.25
 - Total Mileage – 4,945
 - Cost per Mile - \$0.17
-
- Average Diesel Fleet – 6 miles/gallon or \$0.52 per mile

based on current diesel contract of \$3.14 per gallon



Saco Transportation Center



- On Route Chargers
 - Engineering
 - City Approval
 - Construction Schedule
- Long Term Lease Agreement / Proposal
- Chad will present to City Council on 8/8





Other Items

- Operator Uniforms – 8/22 start date
- FY23 Committee Actions
 - Finance Committee
 - Governance Committee
 - Public Engagement Committee
- MDOT Workforce Transportation Grant
 - Kennebunk – Biddeford – Sanford connections



BSOOB Transit Agenda Action Proposal

Agenda Item:

Bylaws – Suggested Updates & Revisions

Subcommittee: Governance

Committee Meeting Date: August 15th, 2022

Transit Committee Action Date: August 25th, 2022

Staff Resource: Chad Heid, Executive Director

Purpose:

The Transit Committee bylaws are outdated and need revision to align with existing practice, as well as establish more clarity and agreement on the governance structure of the transit provider.

Background:

Over the last 9 months, Transit Committee members from the three municipalities and BSOOB Transit Staff have reviewed the bylaws, identifying areas for potential revisions and updates. The areas of focus are concentrated into two groups. The first group is a series of recommendations made by the Governance subcommittee to improve terminology and to better align policy and practice. The second group includes proposals and topics the municipal partners should collectively consider revising.

Attachments:

Memorandum, “BSOOB Transit Committee Bylaws – Suggested Updates & Revisions Document, “BSOOB Transit - Muni Agreement Red Lined Comparison-As of 8.1.22”

Financial Impact and Source of Funds:

None as a direct action of revisions.

Recommendation:

The Governance Subcommittee recommend that the Transit Committee approve of the approach outlined in the memo, prompting the Executive Director to begin municipal outreach, along with appointing three committee liaisons to facilitate communication.

Prepared by: Chad Heid

Memorandum

August 22, 2022

To: Jim Bennett, City of Biddeford, Bryan Kaenrath, City of Saco, Diana Asanza, Town of Old Orchard Beach

From: Chad Heid, BSOOB Transit Executive Director

Subject: BSOOB Transit Committee Bylaws – Suggested Updates & Revisions

Background:

In 2021, the governing body of the Transit Committee agreed to create a Governance subcommittee that would review the transit agreement (“bylaws”). The 1978 agreement between Biddeford, Saco, and Old Orchard Beach to form a joint public transit operation was last revised in 1994. Over the last 9 months, Transit Committee members from the three municipalities and BSOOB Transit Staff have reviewed the bylaws, identifying areas for potential revisions and updates.

The areas of focus are concentrated into two groups. The first group is a series of recommendations made by the Governance subcommittee to improve terminology and to better align policy and practice. The second group includes proposals and topics the municipal partners should collectively consider revising. The remainder of this document details the components of the two groups and outlines potential next steps.

Recommended Modifications:

The governance subcommittee met 5 times between November 2021 and March 2022. The committee consists of 5-6 Transit Committee members, primarily professional staff and citizen representatives. Over the course of these meetings, the subcommittee identified terms and clauses within the document that are either outdated or lack alignment with the practices of the municipal partners and the transit operator. Below is a list of recommendations. This list is best understood referring to a .doc titled “BSOOB Transit - Muni Agreement Red Lined Comparison-As of 8.1.22” which is a mark up of the proposed revisions compared to the existing 1994 agreement.

- **Municipal Ordering**
 - Proposal to change the order of the partners from the existing “Biddeford, Old Orchard Beach Saco” to “Biddeford, Saco, Old Orchard Beach”
 - Occurs throughout the document
- **Section 1.2 – Purpose**
 - Proposed language shifted to represent an aspirational objective of “enhancing” transit, rather than “maintain”.
- **Article 3 – Board of Directors**
 - A comprehensive list of definitions and administrative considerations to improve clarity on the interactions between the governing body and the transit provider.
 - A shift from the “Transit Committee” to the “Board of Directors”.

- Elaborates on the existing qualifications for involvement, quorums, and role responsibilities, while also providing term structure, meeting conduct and subcommittee guidelines.
- **Articles 4-6, and 8-9 – Reclassification**
 - Proposal to shift language from “operator” to “Board of Directors, working through and with its Executive Director”, and;
 - “operator of scheduled, fixed route mass transit services...” to “Executive Director”, and;
 - “Committee” to “Board”, and;
 - “transit operator” to “Executive Director”.
- **Article 6 – Fiscal Year**
 - Corrective action to align the existing practice of a July to June fiscal year
- **Article 7 – Amendments of Bylaws**
 - Proposal to define future requirements for alterations to the governance or objectives of the transit operation.
 - Is an altered and enhanced provision than the existing Article 10 – Amendments clause.
 - Provides for the Board to directly vote for alterations, removing the need for direct ratification by each of the municipal administrative bodies.
- **Need for New Effective Date**
 - Existing Article 11 will need a new clause stating the executors of the municipal partnership and the dates of the agreement

Items for Discussion:

It is recommended by the Transit Committee Governance subcommittee that the partner municipalities address the topics listed below. BSOOB Transit staff recommends that the municipalities convene to discuss the topics and work to propose revisions.

- **Section 5.2 – Request for Public Funds / Funding Process**
 - The financial practices of the partnership and the terms defined within this section need realignment. The three municipalities maintain their own budget process, and BSOOB Transit presents a budget after each of the municipalities has confirmed commitment.
 - It is recommended that the parties come together to consider past practice, evaluate opportunities to synchronize funding decisions, and to draft a multi-year funding schedule.
- **Section 8.2 – Maintenance of Property**
 - It is recommended that the parties come together to consider past practice, and to clarify property ownership, maintenance and liability considerations.



- BSOOB Transit maintains an existing lease with the City of Saco, providing the transit network a hub for customer and operational activity. The City of Saco is currently recommending a long-term lease agreement.

Next Steps:

BSOOB Transit staff and the Governance subcommittee recommend that the municipal administrators review the proposals and provide feedback. The Executive Director will suggest to the Governance subcommittee that a Committee liaison is appointed for each partner, and a schedule for amending the bylaws is established.

Chad Heid, Executive Director, will open dialog with each of the municipal administrators. The Governance liaison will work to facilitate prompt feedback. BSOOB Transit Staff suggest a first meeting in September, 2022.



Memorandum

August 22, 2022

To: BSOOB Transit Committee Members
From: Caroline Freespirit, Finance Manager
Subject: Review of Financial Position as of June 30, 2022

Month End Details:

The FY22 calendar is complete. We'll now be moving into FY23, which runs from July 2022 through June 2023. FY22 personnel expenses finished at 93% of the projected annual budget, which fuel ended at 75% of the budget. The total fare revenue collected in FY22 was \$276,031.88. The total number of passenger trips provided in FY22 was 171,828, for an average of \$1.61 per boarding.

As we enter the new fiscal year, we will start to account for a greater use of the electric buses, which will orient vehicle fuel expenses to more of a consideration of electric rates. At this point, we are only charging the buses during the least expensive overnight period, between 830pm and 630am. The utility provider has identified this period as the lowest rate. This practice, along with the mileage range on a single charge, does not allow for a full days operation, meaning the buses are only running for 1 shift per day.

There are still a number of projects that were never completed from the FY22 capital plan. These projects have moved to the FY23 Budget, as detailed in previous meetings and discussions.

Project	Total Budget	BSOOB Transit Funding
Service Van & Service Truck	\$151,740	\$30,348
Paratransit Van	\$75,000	\$15,000
Pomerleau Security Fence	\$75,000	\$15,000
On Route Chargers	\$1,360,590	\$0

As you review the financial statements, keep in mind the fiscal year statements will not be finalized until the audit performed by RKO is complete. RKO staff is slated to begin their on-site review the week of August 22nd. We're hopeful that the outcome and presentation of the audit findings will occur in the next 2-4 months.

Future Considerations:

We have been awarded the discretionary grant for 2 additional Proterra electric buses. The grant is in the amount of over \$2 million dollars with a 15% local match requirement of \$361k. Maine DOT has agreed to fund 66% of the local match, meaning BSOOB Transit is responsible for approximately \$125,000.

For this reason, in addition to wanting to operate the current electric bus fleet to their full capacity, it is important that we determine an installation schedule for the on route chargers as soon as possible.

As we move into the new fiscal year, staff will be guiding discussion and consideration for developing and instituting financial policies that will promote stability and financial sustainability. These considerations will begin with a review of the Government Finance Officers Association's recommendations and best practices for setting policy on the level of unrestricted fund balance that should be maintained in the general fund (<https://www.gfoa.org/materials/fund-balance-guidelines-for-the-general-fund>). There is a trend within the transit industry to establish both reserve and unrestricted fund balances, especially given the unknown environment of future funding and revenues.

Statement of Revenues, Expenses and Changes in Fund Equity
As of JUNE 2022

	Fund 801 Transit Agency	Last Year
Revenues		
Fares:		
Intercity fares	\$ 48,694.08	29,108.78
Urban fares	76,104.62	42,132.70
Trolley fares	116,384.12	64,592.54
Zoom fares	27,040.60	6,214.47
Noreaster UNE fares	7,808.46	13,823.22
Total fares	276,031.88	155,871.71
Grant revenues, including this month unbilled:		
FTA-Urban, Planning & Capital	2,908,157.52	3,331,082.88
MDOT-Urban	102,674.60	31,145.00
MDOT-Intercity	598,184.89	493,301.41
MDOT-RTAP	0.00	0.00
MDOT-ZOOM	469,309.18	325,278.47
MTA-ZOOM	0.00	30,000.00
FTA-Capital-Mobility	41,331.09	42,188.36
MDOT-Interline	0.00	0.00
Other grant revenue	1,510,000.00	11,078.74
MDOT-Capital grant	0.00	0.00
Total grant revenues	5,629,657.28	4,264,074.86
Insurance claims revenue	60,057.64	0.00
Fuel & miscellaneous operating revenue	22,717.72	8,385.82
Contract repair parts & labor revenue	122,215.13	151,403.14
Municipal contributions	625,000.00	520,000.00
Greyhound ticket sales	328.28	60.63
Contract stops - all	185,708.55	143,856.84
Contract revenue - UNE annual contribution	24,000.00	72,000.00
Advertising revenue - urban	51,012.75	39,800.00
Advertising revenue - intercity	525.00	0.00
Advertising revenue - zoom	6,234.54	0.00
Advertising Commissions Paid	(19,656.46)	(5,770.34)
Other income	46,048.03	7,720.00
Total revenues	7,029,880.34	5,357,402.66
Reconciliation (for Finance Dept. use only)		
Revenue Control	6,926,239.75	5,280,900.80
Add current month unbilled grants	103,636.66	76,501.86
Less nonoperating income	(3.48)	
Adjusted Revenue Control to tie to above	<u>7,029,879.89</u>	<u>5,357,402.66</u>
Difference	0.45	0.00

Expenses

Indirect Expenses		
Administrative Salaries	401,391.31	399,031.55
Administrative Benefits	219,584.76	210,320.33
Employee's Expense	14,344.53	12,543.88
Travel	18,307.34	3,208.17
Training	6,731.31	4,075.97
Utilities	21,437.70	19,258.02
Telephone	4,850.00	4,007.64
Postage	1,108.16	1,439.67
Office Supplies	18,454.50	18,055.70
Miscellaneous Office	167,023.17	104,924.85
Advertising	14,971.27	14,933.04
Professional Services	107,000.81	152,785.00
Insurance	191,673.91	169,654.25
Facility Repairs & Maint.	5,884.24	12,519.64
Vehicle Fuel	3,032.77	3,212.45
Depreciation	512,079.24	355,348.05
Total indirect expenses	1,707,875.02	1,485,318.21
Direct expenses:		
Operating wages-Drivers	1,071,311.32	843,805.05
Operating wages-Repair	310,249.13	241,624.40
Operating benefits-Drivers	198,840.31	174,818.82
Operating benefits-Repair	104,160.12	98,333.96
Miscellaneous supplies & costs	51,642.76	37,905.83
Vehicle Fuel	161,654.51	131,039.28
Vehicle Maintenance	216,045.90	271,339.52
Preventive Maintenance, all sources	175,021.74	172,854.91
Total operations expenses	2,288,925.79	1,971,721.77
Total operating expenses	3,996,800.81	3,457,039.98
Reconciliation (for Finance Dept. use only)		
Appropriation Control	6,699,577.30	5,954,767.31
Encumbrance Control		
Less nonoperating expense	(2,701,762.94)	(2,497,727.33)
Adjusted Approp. Control to tie to above	3,997,814.36	3,457,039.98
Difference	(1,013.55)	0.00
Operating income (loss)	3,033,079.53	1,900,362.68
Nonoperating revenues (expenses):		
Sale of surplus property	0.00	0.00
Loss on disposal of capital assets	0.00	0.00
Capital expense	(2,705,086.85)	(2,497,745.52)
Interest revenue (expense)	3,323.91	18.19
Total nonoperating revenue (expense)	(2,701,762.94)	(2,497,727.33)
Net income (loss)	331,316.59	(597,364.65)
Fund equity, beginning of year		
adjust reserve for inventory	3,317,938.44	1,815,707.49
change in value of fixed assets	2,209,956.38	2,515,464.53
loss on disposal of capital assets		
prior year adjustment		
Fund equity, end of year	\$ 5,859,211.41	3,733,807.37
To tie to balance sheet fund equity	5,859,211.41	3,733,807.37
Difference	0.00	0.00

Balance Sheet**As of JUNE 2022**

	Fund 801 Transit Agency	Fund 801 Transit Agency
ASSETS		
Current assets:		
Petty Cash	200.00	200.00
Cash on Hand	500.00	450.00
Accounts Receivable		
Billed	266,965.15	202,169.06
Unbilled, this month	103,636.66	76,501.86
Inventory	311,918.16	279,668.50
Total current assets	683,219.97	558,989.42
Fixed assets:		
Property, plant and equipment	7,423,393.03	7,212,534.23
Less accumulated depreciation	(3,423,052.82)	(3,667,602.89)
Total fixed assets	4,000,340.21	3,544,931.34
Other assets:		
Prepaid expenses	36,851.30	(17,025.00)
Total prepaids	36,851.30	(17,025.00)
Total assets	4,720,411.48	4,086,895.76
LIABILITIES AND EQUITY		
Current liabilities:		
Accounts payable	(162,556.11)	(482,750.82)
Payroll liabilities outstanding	42,104.80	11,591.88
Accrued payroll	32,207.43	51,758.46
Accrued compensated absences	110,753.02	99,075.35
Unearned receipts	81,115.72	11,115.72
Total current liabilities	103,624.86	(309,209.41)
Non-current liabilities:		
Owed to (from) City of Biddeford	(1,242,424.79)	662,297.80
Total non-current liabilities	(1,242,424.79)	662,297.80
Total liabilities	(1,138,799.93)	353,088.39
Equity		
Retained earnings, end of prior year	5,528,912.30	4,331,172.02
Net income, current year	330,299.11	(597,364.65)
Total equity	5,859,211.41	3,733,807.37
Total liabilities and fund equity	\$ 4,720,411.48	4,086,895.76
Difference - Assets - (Liab. + Fund Equity)	0.00	0.00

YTD Cost Center Analysis - Local Service As of JUNE 2022	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	76,104.62	42,132.70
Trolley fares	116,384.12	64,592.54
Zoom fares	0.00	0.00
Noreaster UNE fares	7,808.46	13,823.22
Total fares	200,297.20	120,548.46
Grant revenues:		
FTA-Urban, including this month unbilled	1,642,552.52	1,363,925.88
MDOT-Urban	102,674.60	31,145.00
MDOT-Intercity	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Total grant revenues	1,745,227.12	1,395,070.88
Insurance claims revenue	60,057.64	0.00
Fuel & miscellaneous operating revenue	8,342.72	3,725.21
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	185,708.55	143,856.84
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	24,000.00	72,000.00
Advertising revenue - local (budget here)	0.00	0.00
Advertising revenue - intercity (charge to grant here)	525.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	(11,289.00)	(3,573.57)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	2,152,811.59	1,731,627.82

Local Service	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	242,549.66	250,885.77
Administrative Benefits	141,529.50	142,075.85
Employee's Expense	9,387.06	8,620.15
Travel	11,980.32	2,204.65
Training	4,393.19	2,801.01
Utilities	12,337.24	11,962.39
Telephone	2,879.36	2,531.52
Postage	725.18	989.34
Office Supplies	9,561.82	12,198.01
Miscellaneous Office	47,913.23	47,154.60
Advertising	8,886.84	9,036.08
Professional Services	46,251.07	31,336.32
Insurance	123,564.83	111,394.36
Facility Repairs & Maint.	3,850.65	8,530.43
Vehicle Fuel	1,918.55	2,161.62
Depreciation	10,675.62	3,467.00
Total administrative expenses	678,404.12	647,349.10
Operations expenses:		
Operating wages-Drivers	717,986.49	535,227.17
Operating wages-Repair	158,894.47	137,653.42
Operating benefits-Drivers	127,086.02	117,862.85
Operating benefits-Repair	53,345.73	56,020.86
Miscellaneous supplies & costs	18,700.57	14,157.83
Vehicle Fuel	85,278.79	74,653.08
Vehicle Maint.- regular	46,877.54	73,817.37
Preventive Maintenance	111,995.99	136,723.58
Total operations expenses	1,320,165.60	1,146,116.16
Total operating expenses	1,998,569.72	1,793,465.26
Municipal Contribution needed	(154,241.87)	61,837.44
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Intercity Service As of JUNE 2022	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 48,694.08	29,108.78
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Total fares	48,694.08	29,108.78
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	598,184.89	493,301.41
MDOT-Interline	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	598,184.89	493,301.41
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	25,000.00	25,000.00
Greyhound ticket sales	328.28	60.63
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - zoom (charge to grant here)	6,234.54	0.00
Advertising revenue - intercity (budget here)	0.00	0.00
Advertising Commissions Paid	(4,236.81)	(1,139.64)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	674,204.98	546,331.18

Intercity Service	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	74,684.83	77,324.81
Administrative Benefits	43,579.15	43,788.80
Employee's Expense	2,890.42	2,656.79
Travel	3,688.93	679.49
Training	1,352.73	863.29
Utilities	3,798.83	3,686.89
Telephone	886.60	780.23
Postage	223.29	304.92
Office Supplies	2,944.24	3,759.52
Miscellaneous Office	14,862.79	14,571.00
Advertising	3,080.82	2,540.45
Professional Services	14,241.43	9,658.08
Insurance	32,948.58	29,303.12
Facility Repairs & Maint.	1,185.67	2,629.14
Vehicle Fuel	632.26	684.86
Depreciation	4,006.61	1,105.65
Total administrative expenses	205,007.18	194,337.04
Operations expenses:		
Operating wages-Divers	194,324.03	141,288.09
Operating wages-Repair	76,639.20	53,930.57
Operating benefits-Divers	41,831.82	38,565.03
Operating benefits-Repair	25,730.12	21,948.14
Miscellaneous supplies & costs	9,000.51	4,962.28
Vehicle Fuel	38,673.23	29,247.97
Vehicle Maint.	52,819.81	47,138.25
Preventive Maintenance	23,348.36	13,518.58
Total operations expenses	462,367.08	350,598.91
Total operating expenses	667,374.26	544,935.95
Municipal Contribution needed	(6,830.72)	(1,395.23)
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Zoom Service As of JUNE 2022	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	27,040.60	6,214.47
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	27,040.60	6,214.47
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	469,309.18	325,278.47
MTA-ZOOM	0.00	30,000.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	469,309.18	355,278.47
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local (charge to grant here)	51,012.75	39,800.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom (budget here)	0.00	0.00
Advertising Commissions Paid	(4,130.65)	(1,057.13)
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	543,231.88	400,235.81

ZOOM Service	Agency	Agency
Expenses		
Administrative expenses:		
1 Administrative Salaries	53,409.85	36,873.49
1 Administrative Benefits	31,165.04	20,881.35
1 Employee's Expense	2,067.05	1,266.93
2 Travel	2,638.09	324.03
9 Training	967.39	411.67
3 Utilities	2,716.68	1,758.15
3 Telephone	634.04	372.07
9 Postage	159.69	145.41
9 Office Supplies	2,105.53	1,792.78
9 Miscellaneous Office	10,787.45	7,453.62
11 Advertising	3,003.62	3,356.51
5 Professional Services	10,184.56	4,605.60
4 Insurance	35,160.49	28,956.77
6 Facility Repairs & Maint.	847.92	1,253.74
7 Vehicle Fuel	481.97	365.97
10 Depreciation	3,906.21	1,025.60
Total administrative expenses	160,235.58	110,843.69
Operations expenses:		
1 Operating wages-Divers	139,000.79	67,377.64
1 Operating wages-Repair	74,715.46	50,040.41
1 Operating benefits-Divers	29,922.47	18,390.94
1 Operating benefits-Repair	25,084.27	20,364.96
9 Miscellaneous supplies & costs	22,847.54	15,273.84
7 Vehicle Fuel	37,702.49	27,138.23
8 Vehicle Maint.	7,057.23	7,287.34
12 Preventive Maintenance	39,677.39	22,612.75
Total operations expenses	376,007.64	228,486.11
Total operating expenses	536,243.22	339,329.80
Municipal Contribution needed	(6,988.66)	(60,906.01)
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Mobility/Outreach As of JUNE 2022	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
MDOT-Intercity	0.00	0.00
FTA-Capital/Mobility/Outreach	41,331.09	42,188.36
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
Total grant revenues	41,331.09	42,188.36
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	41,331.09	42,188.36

Mobility/Outreach Coordinator	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	30,746.97	33,947.48
Administrative Benefits	3,311.07	3,574.33
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	18.00	0.00
Utilities	2,584.95	1,850.59
Telephone	450.00	323.82
Postage	0.00	0.00
Office Supplies	519.00	107.20
Miscellaneous Office	10,643.61	2,486.38
Advertising	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	48,273.60	42,289.80
Operations expenses:		
Operating wages-Divers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Divers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	1,094.14	3,511.88
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
Total operations expenses	1,094.14	3,511.88
Total operating expenses	49,367.74	45,801.68
Municipal Contribution needed	8,036.65	3,613.32
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Outside Repair/Sales As of JUNE 2022	Agency	Agency
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	0.00	0.00
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	122,215.13	151,403.14
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	122,215.13	151,403.14

Outside Agency Repairs & Fuel Sales	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	0.00	0.00
Advertising	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	0.00	0.00
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	109,291.31	138,445.96
Total operations expenses	109,291.31	138,445.96
Total operating expenses	109,291.31	138,445.96
Municipal Contribution needed	(12,923.82)	(12,957.18)
Operating income (loss)	0.00	0.00

YTD Cost Center Analysis - Items not Allocated As of JUNE 2022	Agency	Agency
Revenues		
Grant revenues:		
FTA non-operating grant revenue	1,265,605.00	1,967,157.00
MDOT non-operating grant revenue	1,510,000.00	0.00
MDOT RTAP grant revenue	0.00	0.00
Other grant revenue	0.00	11,078.74
MDOT capital grant revenue	0.00	0.00
Total grant revenues	2,775,605.00	1,978,235.74
Municipal contributions	600,000.00	495,000.00
Fuel & miscellaneous operating revenue	14,375.00	4,660.61
Other income	46,048.03	7,720.00
Total revenues	3,436,028.03	2,485,616.35
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Miscellaneous & Office	2,752.25	7,869.83
RTAP Grant Expense	0.00	0.00
Advertising	0.00	0.00
Professional Services	36,323.75	107,185.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	106.33
Vehicle Fuel	0.00	0.00
Depreciation	493,490.80	349,749.80
Total administrative expenses	532,566.80	464,910.96
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	4,650.61
Total operations expenses	0.00	4,650.61
Items Paid from Restricted Fund Balance	0.00	0.00
Loss on Disposal of Capital Assets	0.00	0.00
Building Construc/Repair Capital	0.00	0.00
Equipment Purchase Capital	51,206.54	26,204.83
Vehicles Purchase Capital	2,653,880.31	2,471,540.69
Total capital expenses	2,705,086.85	2,497,745.52
Total expenses	3,237,653.65	2,967,307.09
Non-allocated items income (loss)	198,374.38	(481,690.74)
Income (loss) before depreciation	691,865.18	(131,940.94)
Municipal Contributions needed to fund operations	(172,948.42)	(9,807.66)
Excess (shortfall) in Municipal Contributions	864,813.60	(122,133.28)

YTD Cost Center Analysis - COVID RELATED As of JUNE 2022	Agency	Agency
---	---------------	---------------

Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00
Biddeford rural loop fares	0.00	0.00
Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00

Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MTA-ZOOM	0.00	0.00
MDOT-Biddeford rural loop	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	0.00	0.00
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract stops - Biddeford rural loop	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - Biddeford rural loop	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	0.00	0.00
	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	80,063.84	25,389.42
Advertising / Printing	0.00	180.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	80,063.84	25,569.42
Operations expenses:		
Operating wages-Drivers	20,000.00	99,912.15
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
Total operations expenses	20,000.00	99,912.15
Total operating expenses	100,063.84	125,481.57
Operating income (loss)	(100,063.84)	(125,481.57)
YTD Cost Center Analysis -	Agency	Agency
As of JUNE 2022		
Revenues		
Fares:		
Portland fares	\$ 0.00	0.00
Shuttle fares	0.00	0.00
Trolley fares	0.00	0.00

Biddeford-Old Orchard Beach-Saco Transit Committee

Zoom fares	0.00	0.00
Noreaster UNE fares	0.00	0.00
Fares - other	0.00	0.00
Total fares	0.00	0.00
Grant revenues:		
FTA-Urban	0.00	0.00
	0.00	0.00
	0.00	0.00
MDOT-Intercity	0.00	0.00
	0.00	0.00
MDOT-ZOOM	0.00	0.00
MDOT-Trolley	0.00	0.00
MTA-ZOOM	0.00	0.00
Grant revenue - UNE	0.00	0.00
	0.00	0.00
Total grant revenues	0.00	0.00
Fuel & miscellaneous operating revenue	0.00	0.00
Contract repair parts & labor revenue	0.00	0.00
Municipal contributions	0.00	0.00
Contract stops - Local	0.00	0.00
Contract stops - Trolley	0.00	0.00
Contract revenue - UNE annual contribution	0.00	0.00
Advertising revenue - local	0.00	0.00
Advertising revenue - intercity	0.00	0.00
Advertising revenue - trolley	0.00	0.00
Advertising revenue - zoom	0.00	0.00
Advertising Commissions Paid	0.00	0.00
Interest income	0.00	0.00
Other local revenue	0.00	0.00
Other income	0.00	0.00
Total revenues	0.00	0.00
	Agency	Agency
Expenses		
Administrative expenses:		
Administrative Salaries	0.00	0.00
Administrative Benefits	0.00	0.00
Employee's Expense	0.00	0.00
Travel	0.00	0.00
Training	0.00	0.00
Utilities	0.00	0.00
Telephone	0.00	0.00
Postage	0.00	0.00
Office Supplies	0.00	0.00
Miscellaneous Office	0.00	0.00
Advertising	0.00	0.00
Professional Services	0.00	0.00
Insurance	0.00	0.00
Facility Repairs & Maint.	0.00	0.00
Vehicle Fuel	0.00	0.00
Depreciation	0.00	0.00
Total administrative expenses	0.00	0.00
Operations expenses:		
Operating wages-Drivers	0.00	0.00
Operating wages-Repair	0.00	0.00
Operating benefits-Drivers	0.00	0.00
Operating benefits-Repair	0.00	0.00
Miscellaneous supplies & costs	0.00	0.00
Vehicle Fuel	0.00	0.00
Vehicle Maint.	0.00	0.00
Preventive Maintenance	0.00	0.00
Total operations expenses	0.00	0.00
Total operating expenses	0.00	0.00
Operating income (loss)	0.00	0.00
Biddeford-Saco-OOB Transit Committee		
YTD Cost Center Analysis - Total of all Areas	FY22	Last Year
As of JUNE 2022	Totals	F.S. Totals
Revenues		
Fares:		

Biddeford-Old Orchard Beach-Saco Transit Committee

Portland fares	\$ 48,694.08	29,108.78
Shuttle fares	76,104.62	42,132.70
Trolley fares	116,384.12	64,592.54
Zoom fares	27,040.60	6,214.47
Noreaster UNE fares	7,808.46	13,823.22
Total fares	276,031.88	155,871.71
Grant revenues:		
FTA-Urban	2,908,157.52	3,331,082.88
MDOT-Urban	102,674.60	31,145.00
MDOT-Intercity	598,184.89	493,301.41
MDOT-RTAP	0.00	0.00
MDOT-ZOOM	469,309.18	325,278.47
MTA-ZOOM	0.00	30,000.00
Planning/Mobility/Outreach	41,331.09	42,188.36
Interline grant revenue	0.00	0.00
MDOT-Other grants	1,510,000.00	11,078.74
Capital grants	0.00	0.00
Total grant revenues	5,629,657.28	4,264,074.86
Insurance claims revenue	60,057.64	0.00
Fuel & miscellaneous operating revenue	22,717.72	8,385.82
Contract repair parts & labor revenue	122,215.13	151,403.14
Municipal contributions	625,000.00	520,000.00
Greyhound ticket sales	328.28	60.63
Contract stops - Local	185,708.55	143,856.84
Contract revenue - UNE annual contribution	24,000.00	72,000.00
Advertising revenue - local	51,012.75	39,800.00
Advertising revenue - intercity	525.00	0.00
Advertising revenue - zoom	6,234.54	0.00
Advertising Commissions Paid	(19,656.46)	(5,770.34)
Other income	46,048.03	7,720.00
Total revenues	7,029,880.34	5,357,402.66
Expenses		
Administrative expenses:		
Administrative Salaries	401,391.31	399,031.55
Administrative Benefits	219,584.76	210,320.33
Employee's Expense	14,344.53	12,543.88
Travel	18,307.34	3,208.17
Training	6,731.31	4,075.97
Utilities	21,437.70	19,258.02
Telephone	4,850.00	4,007.64
Postage	1,108.16	1,439.67
Office Supplies	15,130.59	18,037.51
Miscellaneous Office	167,023.17	104,924.85
Advertising	14,971.27	14,933.04
Professional Services	107,000.81	152,785.00
Insurance	191,673.91	169,654.25
Facility Repairs & Maint.	5,884.24	12,519.64
Vehicle Fuel	3,032.77	3,212.45
Total administrative expenses	1,192,471.87	1,129,951.97
Operations expenses:		
Operating wages-Drivers	1,071,311.32	843,805.05
Operating wages-Repair	310,249.13	241,624.40
Operating benefits-Drivers	198,840.31	174,818.82
Operating benefits-Repair	104,160.12	98,333.96
Miscellaneous supplies & costs	51,642.76	37,905.83
Vehicle Fuel	161,654.51	131,039.28
Vehicle Maint.	216,045.90	271,339.52
Preventive Maintenance	175,021.74	172,854.91
Depreciation	512,079.24	355,348.05
Total operations expenses	2,801,005.03	2,327,069.82
Total operating expenses	3,993,476.90	3,457,021.79
Operating income (loss)	3,036,403.44	1,900,380.87
Contingency fund	0.00	0.00
Loss on disposal of capital assets	0.00	0.00
Capital expense	2,705,086.85	2,497,745.52
Interest expense (included in office supplies allocation)		
Total non-operating expenses	2,705,086.85	2,497,745.52

Biddeford-Old Orchard Beach-Saco Transit Committee

Total expenses	<u>6,698,563.75</u>	<u>5,954,767.31</u>
Net income (loss)	<u>331,316.59</u>	<u>(597,364.65)</u>

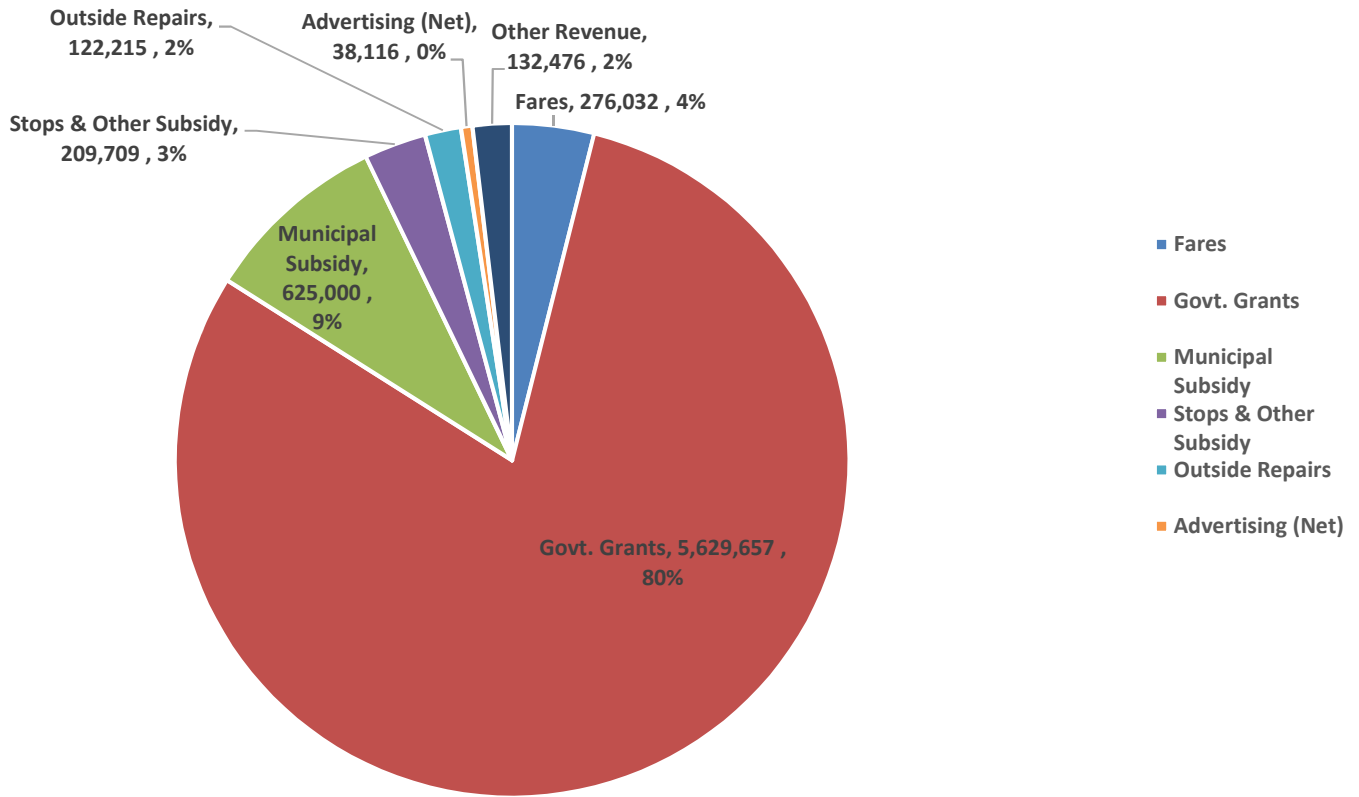
B-S-OOB Transit Committee
Monthly Financial Report - Revenues
Month Ending JUNE 2022

Target %: 100

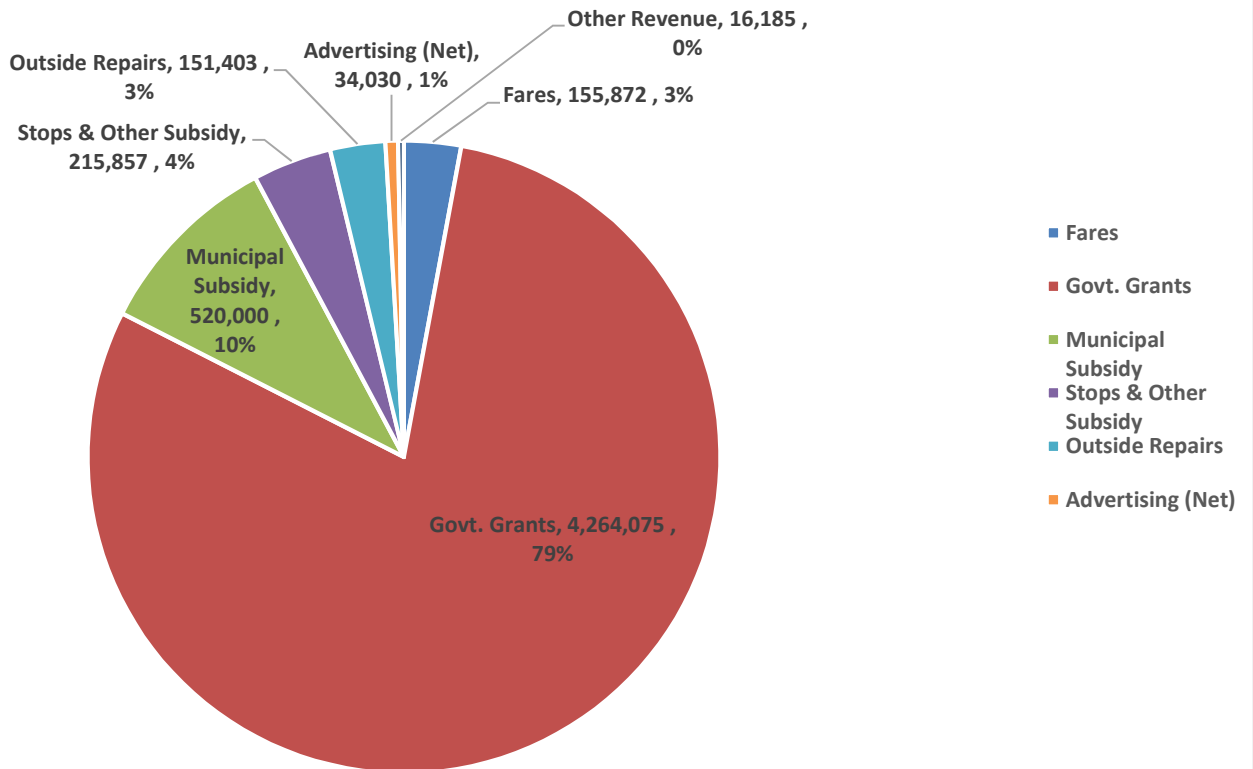
	FY2022				FY2021		
	Estimate	Month Ended June	Remaining Estimate	Percentage Realized	Revised Estimate	Month Ended June	Percentage Realized
General Revenues:							
Sale of surplus property	0	46,048	(46,048)	0.0%	0	7,720	0.0%
Donations	0	0	0	0.0%	0	0	0.0%
Interest earned	0	0	0	0.0%	0	0	0.0%
Advertising commissions paid	(12,200)	(19,660)	7,460	161.1%	(20,000)	(5,770)	28.9%
Miscellaneous revenue	500	68,400	(67,900)	13680.0%	2,000	3,725	186.3%
YCCTC Repairs Revenues:							
Repair parts	52,000	46,180	5,820	88.8%	100,000	67,323	67.3%
Repair labor	63,000	37,448	25,552	59.4%	75,000	60,098	80.1%
Other Agency Repairs Revenues:							
Repair parts	20,000	21,940	(1,940)	109.7%	20,000	12,586	62.9%
Repair labor	15,000	16,648	(1,648)	111.0%	15,000	11,397	76.0%
Local Service Revenues:							
FTA Urban grant	1,300,000	1,642,553	(342,553)	126.4%	614,135	1,363,926	222.1%
Local fares	150,500	200,297	(49,797)	133.1%	283,000	120,548	42.6%
Advertising sales	40,000	51,013	(11,013)	127.5%	84,000	39,800	47.4%
Contract stops	82,000	185,709	(103,709)	226.5%	128,000	143,857	112.4%
MDOT grants	31,450	102,675	(71,225)	326.5%	31,145	31,145	100.0%
UNE contribution	72,000	24,000	48,000	33.3%	72,000	72,000	100.0%
Other local service revenues	0	0			0	0	
Zoom Service Revenues:							
Zoom fares	26,000	27,041	(1,041)	104.0%	110,000	6,214	5.6%
Advertising sales	0	6,235	(6,235)	0.0%	30,000	0	0.0%
MDOT Zoom grant	526,935	469,309	57,626	89.1%	140,000	325,278	232.3%
MTA Zoom grant	0	0	0	0.0%	130,000	30,000	23.1%
Intercity Service Revenues:							
Intercity fares/ticket sales	50,100	49,022	1,078	97.8%	127,000	29,169	23.0%
Advertising sales	0	525	(525)	0.0%	20,000	0	0.0%
MDOT Intercity grant	687,104	598,185	88,919	87.1%	586,850	493,301	84.1%
Municipal contributions	25,000	25,000	0	100.0%	25,000	25,000	100.0%
Mobility/Outreach Coordinator							
FTA Planning grant	52,953	41,331	11,622	78.1%	36,895	42,188	114.3%
Fuel Sales Revenue:							
Fuel sales	0	0	0	0.0%	0	0	0.0%
Non-operating Revenues:							
FTA non-operating grants	3,927,739	1,265,605	2,662,134	32.2%	288,000	1,967,157	683.0%
MDOT non-operating grants	0	1,510,000	(1,510,000)	0.0%	0	0	0.0%
MDOT RTAP grant	0	0	0	0.0%	15,000	0	0.0%
Other grants	104,860	0	104,860	0.0%	0	11,079	0.0%
Capital grants	0	0	0	0.0%	0	0	0.0%
Municipal contributions	600,000	600,000	0	100.0%	375,000	495,000	132.0%
Other non-operating revenues	0	14,375	(14,375)	0.0%	473	4,661	985.4%
TOTAL REVENUES	7,814,941	7,029,879	785,062	90.0%	3,288,498	5,357,402	162.9%
Total, less Municipal contributions	7,214,941	6,429,879	785,062	89.1%	2,913,498	4,862,402	166.9%
Total fares	226,600	276,360	(49,760)	122.0%	520,000	155,931	30.0%
Total less fares & Municipal conts.	6,988,341	6,153,519	834,822	88.1%	2,393,498	4,706,471	196.6%
Total external repairs/fuel sales	150,000	122,216	27,784	81.5%	210,000	151,404	72.1%
Total operating revenues	3,182,342	3,639,899	(457,557)	114.4%	2,610,025	2,879,505	110.3%

B-S-OOB Transit Committee
Monthly Financial Report - Expenditures
Month Ending JUNE 2022

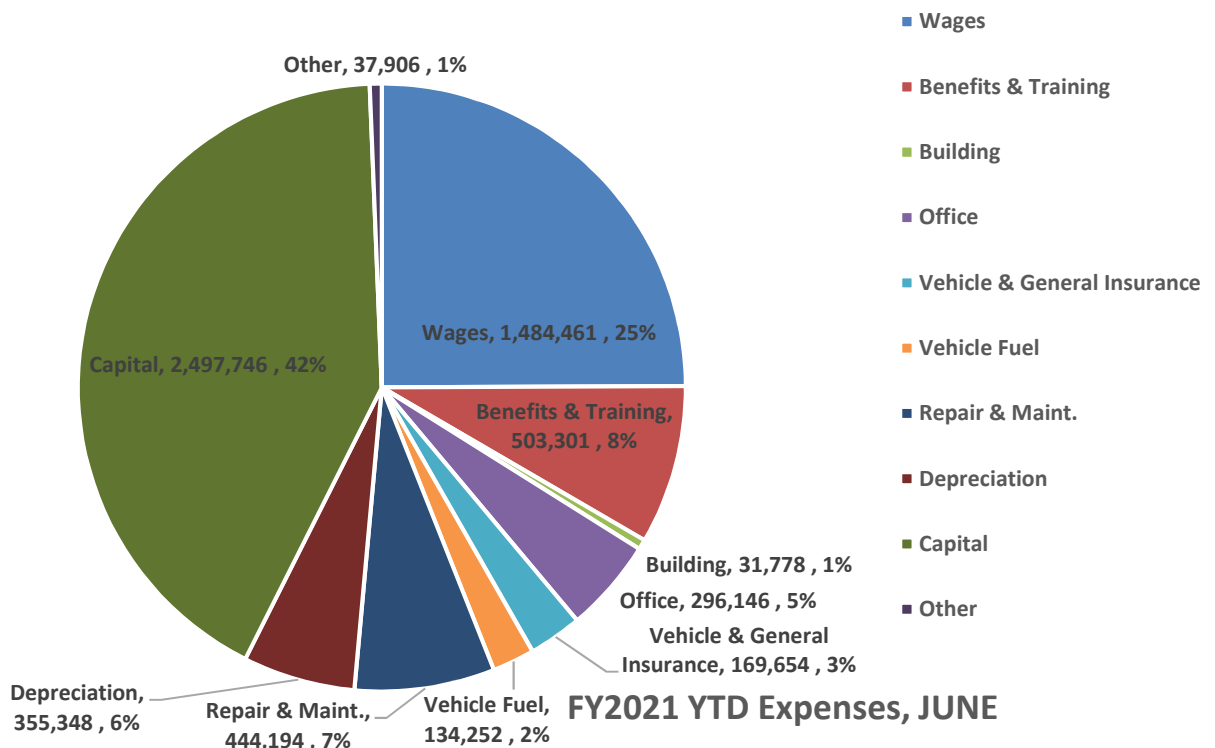
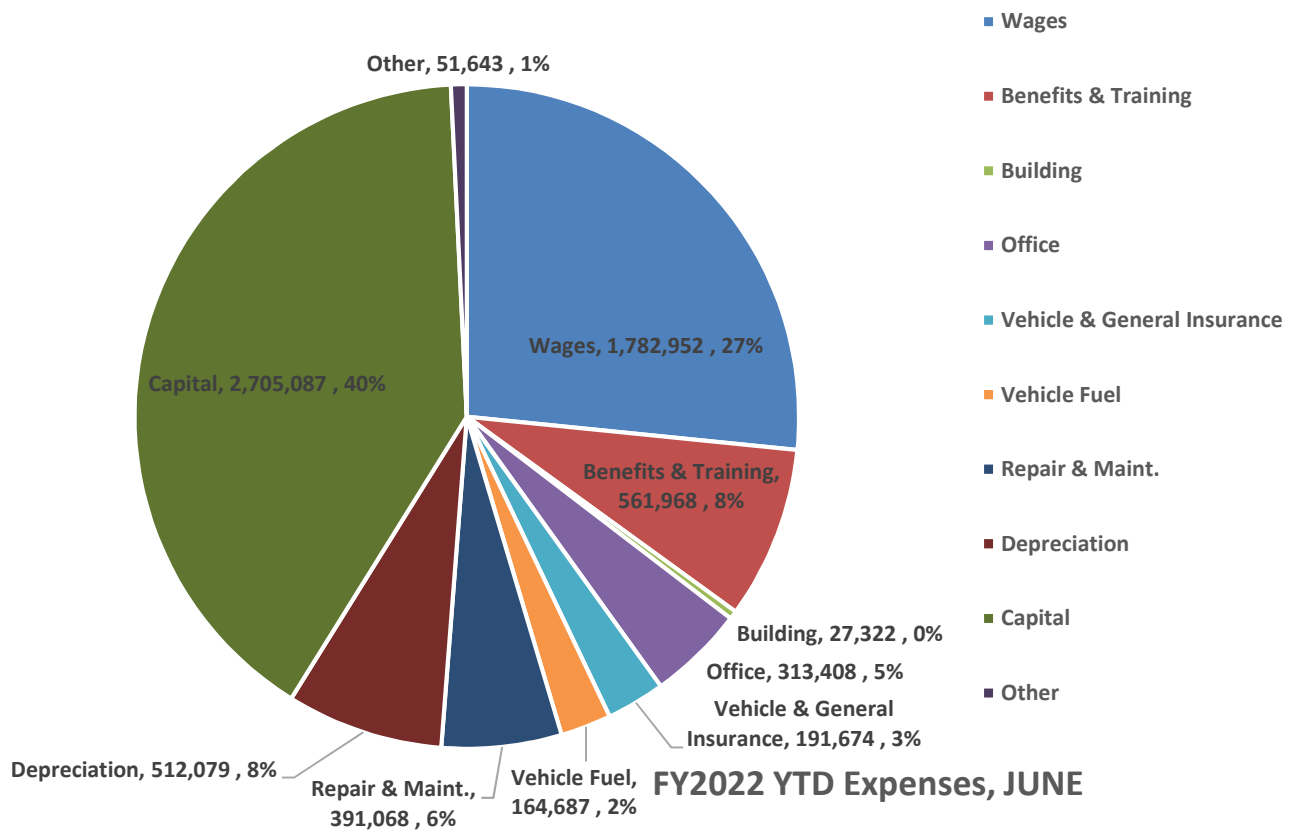
Target %: 100	FY2022				FY2021		
	Revised Budget	Month Ended June	Remaining Budget	Percentage Expended	Revised Budget	Month Ended June	Percentage Expended
Admin/Overhead Expenditures:							
Salaries & wages	409,400	370,644	38,756	90.5%	319,374	365,084	114.3%
Employee benefits	217,913	216,274	1,639	99.2%	171,984	202,705	117.9%
Other employment costs	38,500	39,365	(865)	102.2%	22,520	23,869	106.0%
Purchased professional svcs.	76,500	79,245	(2,745)	103.6%	60,100	52,050	86.6%
General operating costs	158,100	649,791	(491,691)	411.0%	322,400	490,004	152.0%
Insurances	196,363	191,687	4,676	97.6%	96,000	169,654	176.7%
Borrowing costs	0	(3,324)	3,324	0.0%	0	(18)	0.0%
Contingency	0	0	0	0.0%	0	0	0.0%
Garage Operating Expenditures:							
Salaries & wages, regular	368,732	353,092	15,640	95.8%	258,918	317,226	122.5%
Overtime wages	53,574	58,347	(4,773)	108.9%	24,082	45,037	187.0%
Employee benefits	121,686	104,171	17,515	85.6%	72,699	98,334	135.3%
Other employment costs	2,000	3,737	(1,737)	186.9%	3,745	2,932	78.3%
Reclassification to external repairs	(115,000)	(101,158)	(13,842)	88.0%	(160,000)	(120,639)	75.4%
General operating costs	159,430	126,652	32,778	79.4%	145,235	146,171	100.6%
YCCTC Repairs Expenditures:							
All costs	110,000	73,999	36,001	67.3%	155,000	117,320	75.7%
Other Agency Repairs Expenditures:							
All costs	20,000	35,293	(15,293)	176.5%	32,000	21,126	66.0%
Bus Services Expenditures:							
Salaries & wages, regular	1,106,944	1,038,967	67,977	93.9%	704,577	736,699	104.6%
Overtime wages	63,574	72,499	(8,925)	114.0%	39,677	47,608	120.0%
Employee benefits	258,953	217,095	41,858	83.8%	174,460	186,635	107.0%
Other employment costs	0	40	(40)	0.0%	9,744	1,492	15.3%
Advertising costs	7,500	678	6,822	9.0%	1,500	2,070	138.0%
Fuel costs	210,410	156,572	53,838	74.4%	176,896	131,039	74.1%
General operating costs	123,500	116,185	7,315	94.1%	233,800	129,529	55.4%
Mobility/Outreach Coordinator							
Salaries & wages, regular	49,068	30,003	19,065	61.1%	39,601	33,837	85.4%
Overtime wages	0	744	(744)	0.0%	990	111	11.2%
Employee benefits	5,314	3,311	2,003	62.3%	4,395	3,574	81.3%
Other employment costs	0	0	0	0.0%	333	0	0.0%
General operating costs	13,020	15,310	(2,290)	117.6%	800	8,280	1035.0%
Fuel Sales Expenditures:							
Fuel costs	0	0	0	0.0%	0	0	0.0%
Non-operating Expenditures							
Training/Travel/Lodging	0	0	0	0.0%	200	0	0.0%
Consultants	60,000	36,324	23,676	60.5%	30,000	107,185	357.3%
RTAP grant expenses	0	0	0	0.0%	15,000	0	0.0%
Repairs & maintenance, non-cap	0	0	0	0.0%	0	4,757	0.0%
Loss on disposal of assets	0	0	0	0.0%	0	0	0.0%
Capital equipment	4,057,118	2,705,087	1,352,031	66.7%	330,000	2,497,746	756.9%
Other non-oper. Expense	42,337	2,752	39,585	6.5%	2,468	7,870	318.9%
TOTALS							
Total Expenditures	7,814,936	6,593,382	1,221,554	84.4%	3,288,498	5,829,287	177.3%
Total Personnel Costs	2,710,658	2,516,423	194,235	92.8%	1,874,099	2,082,950	111.1%
Total Fuel Costs	210,410	156,572	53,838	74.4%	176,896	131,039	74.1%
Total Capital Equipment Costs, net	4,057,118	2,705,087	1,352,031	66.7%	330,000	2,497,746	756.9%
Total Other Costs	836,750	1,215,300	(378,550)	145.2%	907,503	1,117,552	123.1%



FY2022 YTD Revenues, JUNE



FY2021 YTD Revenues, JUNE



Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
FTA: ME-2019-011-00			5307 Funds	FTA: ME-2019-011-00	Start Date 7/25/2019 - End Date 6/30/22				
	441	A3	Planning Consultant	1,522.00	14,478.00	3,619.50	20%		
FTA: ME-2020-031-01-00			5307 Funds FY21	FTA: ME-2020-031-01-00	Start Date 8/21/20 - End Date 6/30/23				
	117	A2	Preventive Maintenance	150,777.00	12,783.00	3,195.75	20%	163,560.00	204,450.00
	114	A4	Cap-Surv/Security	49,029.00	46,971.00	11,742.75	20%	96,000.00	120,000.00
	117	A2	Mobility Management	51,660.00	0.00	-	20%	51,660.00	64,575.00
	441	A3	Planning Consultant	0.00	17,600.00	4,400.00	20%	17,600.00	22,000.00
FTA: ME-2021019			5307 Funds FY22	FTA: ME-2021019	Start Date 8/23/21 - End Date 6/30/24				
	300	A1	Service Operations	707,064.00	21,746.00	21,746.00	50%	728,810.00	1,457,620.00
	117	A4	Preventive Maintenance	0.00	166,831.00	41,707.75	20%	166,831.00	208,538.75
	114	A3	Cap-Surv/Security	0.00	60,000.00	15,000.00	20%	60,000.00	75,000.00
	114	A3	2 Support Vehicles	38,608.00	121,392.00	30,348.00	20%	160,000.00	190,348.00
	111	A5	Replacement VANS	0.00	60,000.00	15,000.00	20%	60,000.00	75,000.00
	117	A4	Mobility Management	12,099.00	39,089.00	9,772.25	20%	51,188.00	60,960.25
	441	A2	Planning Consultant	0.00	19,200.00	4,800.00	20%	19,200.00	24,000.00
FTA: ME-2022 DRAFT			5307 Funds FY23	Start Date 8/23/21 - End Date 6/30/24					
	300	xx	Service Operations	0.00	858,000.00	858,000.00	50%	858,000.00	1,716,000.00
	117	xx	Preventive Maintenance	0.00	170,168.00	42,542.00	20%	170,168.00	212,710.00
	114	xx	AVL	0.00	144,000.00	36,000.00	20%	144,000.00	180,000.00
	xx	xx	Improve Shelters	0.00	40,000.00	10,000.00	20%	40,000.00	50,000.00
	xx	xx	Scissor Lift	0.00	68,000.00	17,000.00	20%	68,000.00	85,000.00
	xx	xx	Onroute Charger Overag	0.00	104,047.00	26,011.75	20%	104,047.00	130,058.75
	117	xx	Mobility Management	0.00	52,211.00	13,052.75	20%	52,211.00	65,263.75
	441	xx	Planning Consultant	0.00	20,800.00	5,200.00	20%	20,800.00	26,000.00
FTA: ME-2020-022-00			Zoom Coaches	FTA: ME-2020-022-00					
	111	A1	Zoom Coaches	854,154.00	191,306.00	47,826.50	20%		

Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
FTA: ME-2022-007-01-00			CARE 5307 Funds PHASE V All Covid	122,627.00	669,846.00			792,473.00	
Second LONO Grant Place Holder									
			FTA XXX	0.00	1,224,531.00				
			MEDOT CSN 43211	0.00	136,059.00				
			Total Project	0.00	1,360,590.00				
					1,224,531.00	0%		1,224,531.00	
FTA: ME-2019-020-00			FTA: ME-2019-020-00	954,167.00	315,833.00	16,968.08		1,270,000.00	1,329,225.00
			MEDOT CSN 42857	1,500,000.00	0.00			1,500,000.00	1,500,000.00
MDOT: ME-2018-024-00, CSN 41564	Intercity 2020-2		Intercity 2020-2	119,121.08	384,331.92	384,331.92	50%	50% covered by Greyhound	
Intercity CARISSA			Intercity CARISSA Intercity CARISSA	1/1/21 through 6/30/2023 299,433.47	400,566.53				
Intercity ARPA			Intercity ARPA Intercity ARPA	7/1/22 through 12/31/2023 -	1,032,000	0	0%	1,032,000	1,032,000

Grant	Scope	Suffix	Comments	Amount Spent	Balance Remaining	Local Match Still Required	Match Percent	Original Grant	Original Total Budget
MDOT: ME-2019-019-00, CSN 40774			Zoom 2020 Operating	132,069.13	39,930.87	39,930.87	50%	50% covered by MTA in the past, but that is uncertain	
MDOT: ME-2021-005-00, CSN 43013			ZOOM Carissa ZOOM Carissa	425,000.00	125,000.00	0	0%		
Assignment Letter 20 CSN 43129			Urban State 2022	120,557.00	0.00	0		Supplements 5307 funds and silver line for 3 years	