



Biddeford Saco Old Orchard Beach Transit Committee

Meeting Minutes

June 24, 2021

4:00 PM

Saco Transportation Center, Conference Room

138 Main Street

Saco, ME 04072

1. **Call to Order** – Chair Tansley called the meeting to Order at 4:03 PM. Chair Tansley noted an adjustment to the agenda to allow Public Comment at the beginning of the meeting.
2. **Roll Call of Members** – Present: Greg Tansley; Kenny Blow; Jessa Berna; Curt Koehler; Amanda Jens; Maya Atlas; Jen Hayes. Excused: Phil Hatch; Doris Ortiz.
Staff Present: Rod Carpenter; Caroline FreeSpirit; Perian Carpenter; Tammy Devine.
Others: Edward Knutson, President/Business Agent, ATU Local 714 was also in attendance.
3. **Public Comment** – Tammy Devine, BSOOB Transit, provided comments to the Committee regarding two on-going and more common issues at the Transportation Center – Homeless/vagrants sleeping around the building and in the employee entrance and smoking on the property and recent mulch fires. Interim Director Carpenter made note of the concerns and will contact Saco PD to see if anything further can be done.
4. **Committee Chair Updates** – Chair Tansley updated the Committee regarding Chad Heid’s start date of July 21 and Tansley’s recent, positive experiences taking the Zoom to and from work.
5. **Interim Director Updates** – The Interim Director provided a series of updates to the Committee. Copy attached to the minutes with a correction that we now have 5 trolleys delivered, not 4.
6. **FY 22 Budget** – Review and Approval. The Committee reviewed the budget materials provided.

Motion by Koehler, Seconded by Blow, to approve an Interim Budget and to have the budget discussion resume in September once the new Executive Director has settled in. Unanimous approval of the Interim Budget for FY 22.

7. **Adjourn** – Tansley Adjourned the Meeting at 5:07 PM.



Interim Executive Director report June 24,2021

- Contract information submitted to MDOT for VW \$ electric Bus contract
Contract completed and signed ready for bus contract
- New round of LoNo grant applied for \$1,111, for charging infrastructure at STC
Notice of award \$1.2 million to support charging infrastructure.
- 3 of the 2010 international buses sold at auction \$3550.00, \$3850.00 and \$3300.00
Unit 829 to be transferred to Downeast Transportation next week
- Trolley Replacement moving fast, we have 4 Trolleys delivered and in service 1 additional trolley delivered this morning, 1 trolley will be delivered on Sunday
Then 1 towards the end of next week. We have approximately 3 days of work to each to ready them for service.
We will need to start scrapping and disposing of old units.
- Moving forward on triannual audit findings closure, Title VI, DBE, ADA
Everything submitted waiting on FTA
- Craig's finished route updates, public outreach. Updated runs started Memorial day.
- Downtown circulator to start August 1st incorporating UNE run. Free fare
Funded for 3 years
- New program called ELERTS: this is an app for reporting Safety issues and near misses
This app will keep us compliant July 1st implementation of our mandated Safety Plan.

Workers Compensation Policy # 1810062310
Effective 1/16/2020 to 1/16/2021

Dear Rod:

Recently an audit report was sent to you for the above captioned policy. This audit developed a **\$5,140** return premium. Below is a comparison of the estimated payrolls used at the beginning of the policy year and the actual figures as determined by the audit.

Should you have any discrepancies or questions pertaining to this audit, please do not hesitate to let us know.

Sincerely,

Angela Krug AAI, AINS *Senior Account Manager, Business Insurance*

Customer Service

Administration/Fleet Services

138 Main St.

13 Pomerleau St.

Saco, ME 04072

Biddeford, ME 04005

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- Met with Insurance agent looks like approximately \$15,000-dollar increase across the board. Still have a few adjustments to make for shelter locations and fleet. Keep in mind the fleet values increased sharply with new vehicles.
- We have been approached by the Governor's office on energy asking if we are interested in their technology and financial support researching the possibilities of battery storage for our overhead chargers, we responded yes and would like to share your thoughts. Also if funding was available would you support Transit installing personal vehicle chargers at STC?
- Completed Inventory had a physical check by our auditors and found no findings.
- Fare system and AVL working as planned, a few hiccups nothing we can't handle.
- Trolley system up and running, going well. Working on radio interference so they can better communicate. Ridership doing well
- Covid updates. Just ordered 20,000 disposable mask through cares dollars. We have removed plexi-glass barrier doors from buses and Trolleys due to glare and driver complaints. We are still requiring mask on all public transit following FTA guidelines.
We are still disinfecting /spraying every unit after and before use.

Senator Collins brought up the hostile challenges of enforcement to Secretary of Transportation Peter Buttigieg. He replied evaluation ongoing and hopefully this will be addressed very shortly.

- Fuel prices are on the rise. We are locked in at 1.38 per gallon with
- Big welcome to Chad Heid, we will work on setting him up with log-ons, email, and building access in the coming weeks.
- The new Union has made contact for collective bargaining with dates end of July or beginning of August. Looks like the beginning of August will work best. Waiting on Ann Freeman to respond.
- Ridership going up steadily a little slower on zoom due to working from home. Trolley did 650 on last Saturday, Memorial weekend Sat 684. Great start to summer.

(-Director Report dated June 24, 2021 submitted by Rod Carpenter, Interim Executive Director, BSOOB Transit)