



Biddeford Saco Old Orchard Beach Transit Committee

Meeting Minutes

July 23, 2020

Meeting held by Video Conference

<https://global.gotomeeting.com/join/462398981>

4:00 PM

1. **Call to Order:** Chairman Greg Tansley called the meeting to order at 4:02 PM.
2. **Members present on video/ call:** Greg Tansley, Alan Minthorn, Louise Reid, Bette Brunswick, Curt Koehler, Jessa Berna.

Staff: Tony Scavuzzo, Craig Pendleton, Anne Austin, Doug Morison, Perian Carpenter.
3. **Public Comment** - No public comment at this time.
4. **Approval of the Meeting Minutes** -

Motion by Alan Minthorn to approve the June 25, 2020 Meeting Minutes. Seconded by Curt Koehler. No comments, questions or discussion. Vote. All were in favor. Passed unanimously.
5. **Financial Report** – Doug Morison, Finance Manager, reviewed the financials.
 - Adjustments were made to amend the budget, specifically the Intercity line to include the full twelve months versus only six months as Greyhound will continue on. (Reference 7th page of Supplemental Budget presented, 81007 section, Intercity.)
 - Supplemental budget now ready for approval as amended.**Motion by Curt Koehler to approve the Supplemental Budget and have it added in to the originally approved budget to become the new budget for Fiscal Year 2021. Seconded by Alan Minthorn. No comments, questions or discussion. Vote. All were in favor. Passed unanimously.**
6. **Executive Director's Presentation** – Executive Director Tony Scavuzzo presented via shared screen.

COVID-19 Response:
 - August 2nd – Expanding service again for Black/Orange, Blue/White & Portland runs (full service).
 - Still boarding only up to 50% capacity.

- Maroon Line will remain suspended indefinitely. ZOOM Express will remain at one vehicle until more people return to offices.
- UNE will be back for upcoming academic year.
- September/October – Tentative time line to return to fare collection and launch electronic fare box.

COVID-19 Response – Ridership update (Daily Averages thru 7/20)

	<u>Pre-COVID 19</u>	<u>Post COVID-19</u>	<u>Delta</u>	<u>Last 2 weeks</u>	<u>Delta</u>	<u>High</u>
Zoom Express	90	14	(-84%)	16	(-82%)	19
Local Urban	294	128	(-58%)	169	(-43%)	209
Portland Intercity	78	45	(-43%)	53	(-32%)	70
		<i>Total ridership down 49%</i>				
Trolley	1400	349	(-75%)	459	(67%)	1466

Progress Update

- 2016 & 2019 Triennial review responses are still in process at FTA.
- Prevost contract nearing finality for two new ZOOM coaches.
- UNE back for this year. Asking for us to stay on campus longer again.
- BSOOB Transit was added to OOB COVID-19 relief grant request. Awarded.
- 2018 overspend issue with FTA resolved.
- CARES Act Phase II allocations still in process with PACTS.
- First EPP cycle nearly complete. Goals for coming year being shared.
- Supporting MEDOT with Title VI survey. Will use for our own too.
- Speaking on electronic fare collection project at NCATT summit.

Project Update

- Wifi on board – Installs down to 2 trolleys left. No hurry.
- Electronic Fare collection – Testing system internally and with sister agencies. Discussing potential launch date for system and for regional fare policy implementation.
- New Zoom coaches – Preparing for grant money to be available. October is still tentative delivery date.
- Electric buses – Delivery date still November 2021. Charging system now looking like ABB.
- New Trolleys – Hoping to start RFP process soon. Have all fiscal support except match money for 1 of 8 trolleys.

Trolley Season

- Still no more than 50% capacity for time being. Masks and social distancing required.
- About 1/4 of regular volume on better days. Have not had to leave many behind.
- Averaging 514 riders per day last two weeks. Usually 1400.
- Not seeing evening volume like usual. People staying put at campgrounds.
- Seeing some of the advertising and stop dollars come in.

- Started collecting fares on June 28. People getting used to fare increase.
- 8,630 total riders through July 13.
- Included in grant request from Town of Old Orchard Beach to support costs. Approved.
- RFP for new trolleys will begin to be worked on once Coach contract has been signed.

Adjournment – Meeting adjourned at 5:02pm.

Respectfully submitted by:
Anne Austin