



Title **Bus, Trolley and Facilities Custodian**

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Location 13 Pomerleau St. Biddeford, ME. and 138 Main St. Saco, ME.

Full-Time/Part-Time Full-Time

Shift 2AM – 10AM shift Wednesday-Sunday (40 hours)  
*(Shift negotiable based on business needs.)*

Description **Basic Function**

To clean, wash and disinfect buses, trolleys and facilities on a daily basis.

Position **Characteristic Duties and Responsibilities**

Requirements **Buses and Trolleys**

Perform such cleaning duties as sweeping, mopping of floors, and vacuuming of seats and upholstery using appropriate cleaning equipment.

Dust and wash windows, mirrors, interior glass, window casing and tracks, blinds, ledges and overhead compartments.

Wash outside of all buses and trolleys using our semi-automated bus wash.

Clean and shampoo upholstery weekly.

Clean and sanitize all hand rails.

Empty trash from vehicles.

Resupply buses and trolleys with supplies such as paper towels, face masks, sanitizing wipes and hand sanitizer.

Follow company policy and OSHA safety regulations.

**Facilities**

**Saco Transportation Center**

Clean and disinfect restrooms, including the toilet, sink, walls, floor, towel dispensers and mirrors.

Clean and disinfect kitchen area.

Wash lobby floor.

Vacuum rugs.

Dust as needed.

Restock supplies as needed.

**Pomerleau Street**

Clean and disinfect restrooms, including the toilet, sink, walls, floor, towel dispensers and mirrors.

Clean and disinfect kitchen area.

Wash all floors.

Dust as needed.

**Related Duties**

Perform related duties as assigned including but not limited to the following:  
Changing shifts on a temporary basis to perform detailed cleaning of specific vehicles.  
Cleaning of areas other than vehicles including buildings and grounds as requested.  
May involve safely starting and driving of vehicles on the lot.

**Minimum Qualifications**

Casual knowledge of cleaning methods, techniques and equipment.  
High School diploma, GED or an equivalent combination of education and experience is required.  
Frequent lifting of up to 50 lbs is required.  
This position involves extensive bending, stretching and twisting to complete the job duties.

**Additional**

CDL Class B license required.  
Must pass pre-employment testing and full background check.  
Due to COVID-19, use of disinfecting chemicals is required. Training and PPE will be provided.